GOLETA WATER DISTRICT CODE

2026

A Codification of the General Ordinances and Resolutions of the Goleta Water District, California

Edited, Indexed and Published by

Goleta Water District
4699 Hollister Avenue
Goleta, California 93110
805-964-6761

Goleta Water District Mission Statement

The District's mission is to provide a reliable supply of quality water at the most reasonable cost to the present and future customers within the Goleta Water District.

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HOW TO USE THE GOLETA WATER DISTRICT CODE

This code is organized to make the laws of the district as accessible as possible to district officials, district employees and private citizens. Please take a moment to familiarize yourself with some of the important elements of this code.

Numbering System. The numbering system is the organizing system of a code of ordinances. It is based on three tiers, beginning with title, then chapter, and ending with section. Each part is represented in the code section number. For example. Section 2.04.010 is Section .010. in Chapter 2.04 of Title 2.

Title. A title is a broad category under which ordinances on a related subject are compiled. This code contains about 8 titles. For example, the first title is Title I. General Provisions, which contains ordinances about the code adoption and definitions.

Chapter. Chapters deal with more specific subjects, and are often derived from one ordinance. All of the chapters on a related subject are grouped in one title. The chapters are numbered so that new chapters which should logically be placed near certain existing chapters can be added at a later time without renumbering existing material.

Section. Each section of the code contains substantive ordinance material. The sections are numbered by tens" to allow for expansion of the code without renumbering.

Tables of Contents. There are many tables of contents in this code to assist in locating specific information. At the beginning of the code is the main table of contents listing each title. In addition, each title and chapter has its own table of contents listing the chapters and sections, respectively.

Ordinance History Note. At the end of each code section, you will find an "ordinance history note," which lists the underlying ordinances for that section. The ordinances are listed by number, section (if applicable) and year. (Example: (Ord. 272 § I. 1992).) This note will be updated as each section is amended. with the most recent amendment added to the beginning. The notation "(part)" is used when the code section contains only part of the ordinance (or section of the ordinance) specified; this indicates that there are other areas of the code affected by the same ordinance (or section of the ordinance). If the code section was derived from an earlier codification, the last entry in the note indicates the old or prior code" section number.

Statutory References. The statutory references direct the code user to those portions of the state statutes that are applicable to the laws of the municipality. As the statutes are revised, these references will be updated.

Resolution List and Ordinance List. To find a specific resolution or ordinance in the code, turn to the sections called Resolution List and Ordinance List. This very useful table tells you the status of every ordinance. The tables are organized by resolution and ordinance number and provide a brief description and the disposition of the ordinance. If the resolution or ordinance is codified, the chapter (or chapters) will be indicated. (Example: (2.04, 6.12. 9.04).) If the resolution or ordinance is of a temporary nature or deals with subjects not normally codified, such as budgets, taxes, annexations or rezones, the disposition will be "(Special)." If the resolution or ordinance is for some reason omitted from the code the disposition will be "(Not codified)." When an ordinance is repealed, the disposition will be "(Repealed by Ord…) with the appropriate ordinance number. Other dispositions sometimes used are "(Tabled)," "(Pending)," "(Number Not Used)" or "(Missing)."

Index. If you're not certain where to look for a particular subject in this code. start with the index. This is an alphabetical multi-tier subject index which uses section numbers as the reference, and cross-references where necessary. Look for the main heading of the subject you need, then the appropriate subheadings:

BUSINESS LICENSE
See also BUSINESS TAX
Fee 5.04.030
Required when 5.04.0 10

The index will be updated as necessary when the code text is amended.

Insertion Guide. Each supplement to the new code will be accompanied by an Insertion Guide. This guide will tell the code user the date of the most recent supplement and the last ordinance contained in that supplement. It will then list the pages that must be pulled from the code and the new pages that must be inserted. Following these instructions carefully will assure that the code is kept accurate and current.

If you have any questions about this code or our services, please contact the district at 1-805-964-6761

Title 1

GENERAL PROVISIONS

Chapters:

1.01	**Code Adoption**
1.04	**Definitions**
1.08	**General Provisions**

Chapter 1.01

CODE ADOPTION

Sections:

1.01.010 Statement of purpose.
1.01.020 Code adoption.
1.01.030 Repeal of ordinances, resolutions and rules.
1.01.040 Regulations

1.01.010 Statement of purpose.

The purpose of this chapter is to adopt a new Goleta Water District Code. In December 1996 the board of directors took action to end a moratorium on new water service connections in the district service area that had been in place for twenty-four (24) years. That action initiated a review of existing district rules and regulations as they pertain to the provision of water service to new customers and/or new development. The district has historically set forth its rules, regulations and procedures in various ordinances, resolutions and rules. The district retained Book Publishing Company as a consultant to assist the district in compiling its ordinances, resolutions and rules into a comprehensive district code. At the direction of the board of directors the code has been developed to address administration, revenue and finance, and policies regarding the board of directors in addition to rules and regulations regarding new and existing water service. It is the intent of the board of directors that the code comprehensively state the district's policies, rules and regulations regarding the subjects addressed. (Ord. 99-2 § 1)

1.01.020 Code adoption.

The board of directors hereby adopts the Goleta Water District Code published by Book Publishing Company, dated 1999, which shall be effective immediately. (Ord. 99-2 § 2)

1.01.030 Repeal of ordinances, resolutions and rules.

A. The code includes a Resolution List and Disposition Table and an Ordinance List and Disposition Table. In enacting this chapter, the board of directors repeals each of the resolutions and ordinances referenced that have been incorporated into the code, consistent with the Resolution and Ordinance Disposition Tables, so as to avoid any redundancy. The code states the district's policies, rules and regulations on the matters addressed.

B. The district has established rules and regulations of the Goleta Water District and reclaimed water system rules and regulations. In adopting this chapter and the code, the board repeals the rules and regulations of the Goleta Water District and the reclaimed water system rules and regulations as they have been incorporated, as appropriate, into the code.

C. It is the intent of the board of directors that any other existing ordinances and resolutions that may be in effect on the date of the adoption of this chapter, that are redundant to or inconsistent with the code, are hereby repealed.

D. Approval of this chapter and adoption of the code is in an administrative action of the board of directors. In taking this action, there are no substantive changes being made to district policies, rules or regulations. Adoption of the district code is not intended to affect the existing rights of any person. (Ord. 99-2 §§ 3--6)

1.01.040 Regulations.

B. Regulations currently in effect shall continue in effect until amended or rescinded by the General Manager.

C. The Board of Directors may amend, or rescind such regulations at any time. (Ord. 2011-02)

Chapter 1.04

DEFINITIONS

Sections:

1.04.010 General definitions.
1.04.020 Water service classifications.

1.04.010 General definitions.

The following definitions shall apply to the terms set forth throughout this code:

A. “Accessory Dwelling Unit” means an attached or detached residential unit that:

1. Is ancillary to an existing or proposed primary dwelling unit on the same property,

2. Meets the definition set forth in Paragraph (1) Subsection (j) of California Government Code Section 65852.2 as same may be hereafter amended, and

3. Is approved by the applicable local land use agency.

For purposes of this Code, an Accessory Dwelling Unit does not include a Junior Accessory Dwelling Unit. (Ord. 2019-03)

B. "Board of directors" means the governing body of the district consisting of five directors either elected or appointed under the provisions of California Water Code Sections 30000 et seq.

C. "Customer" means a person receiving district water service through an active service connection per Section 5.04.010, with a district account, to serve property within the service area, in compliance with district regulations.

D. "County" means the county of Santa Barbara.

E. "District" means the Goleta Water District, a county water district formed pursuant to the provisions of California Water Code Sections 30000 et seq., and located within the county of Santa Barbara.

F. "General Manager" means the person appointed by the board of directors with the duties and authority set forth in California Water Code Sections 30580 et seq. (Added during 1999 codification).

G. “Junior Accessory Dwelling Unit” means a living unit that is no more than 500 square feet in size, contained entirely within an existing or proposed single-family residence, consistent with California Government Code Section 65852.22 as same may be amended, and is approved by the applicable local land use agency. (Ord. 2019-03)

H. “Person” means any person, firm, corporation, trust, partnership, association, corporation or political entity. (Ord. 2014-01).

I. “Non-Residential Water Service” means water service provided to a customer where none of the water provided through such service is for residential use.

J. “Residential Water Service” means water service provided to a customer where some or all of the water provided through such service is for residential use. (Ord. 2019-02)

1.04.020 Water service classifications.

A. Urban Agriculture.

1. Potable water service for agricultural irrigation, provided through a one-inch size meter, or larger, to a parcel or contiguous parcels of at least three acres in gross size used predominantly and principally for commercial agricultural purposes.

Parcels of land between one acre and three acres in size where district water service is used exclusively for commercial agricultural purposes and where no residence exists on the parcel, may also qualify for the Urban Agriculture irrigation classification.

2. This category does not include agricultural water provided through the Goleta West Conduit.

B. Goleta West Conduit. Agricultural water service which delivers non-potable Lake Cachuma water to customers directly from the Goleta West Conduit.

C. Additional provisions for Agricultural Customers. The following provisions apply to customers of both Urban Agriculture and Goleta West Conduit water service.

1. Each Urban Agriculture and Goleta West Conduit account may be required from time to time to demonstrate the agricultural use of water by submitting to the District IRS Schedule F or Schedule C, or other such document, demonstrating farm use or income.

2. These classes specifically do not include master meters for the irrigation of common landscape areas, parks and turf areas associated with nonagricultural uses. At service locations that include any use other than exclusive agricultural irrigation (for example: a residence, office, or maintenance facility), the account billing shall include a component for use at the Urban water rate.

3. Where a single meter provides water for both residential and agricultural uses and is also the only water meter supplying water for residential uses on the property, it is presumed that each residential unit on the property served by such meter will generally use one thousand one hundred (1,100) cubic feet of water per month. Consequently, the first one thousand one hundred (1,100) cubic feet of water per residential unit served per month by that meter will be presumed to serve residential purposes. For properties in these categories, the Urban water rate shall apply to the first one thousand one hundred (1,100) cubic feet (11 hcf) of water multiplied by the number of residential units on the property, each month.

D. Recreation Irrigation. Potable water service for irrigation, other than Urban Agriculture, that could be replaced with reclaimed water irrigation, except for the fact that the District's reclaimed water distribution system is not located so as to make reclaimed water deliveries available to the property.

E. Recycled or Reclaimed. Water service using the District's reclaimed water facilities.

F. Single Family Residential. Water service to a residential property for an individually metered freestanding living unit designed for one family.

G. Urban. Potable water service to all customers other than those classified as Urban Agriculture, Recreation Irrigation or Single Family Residential. (Ord. 2015-04)

Chapter 1.08

GENERAL PROVISIONS

Sections:

1.08.010 Mission statement.
1.08.020 Authority of general manager.
1.08.030 Applicability to all customers.
1.08.040 Construction of terms.
1.08.050 Construction of provisions.
1.08.060 Annual review.

1.08.010 Mission statement.

The District's mission is to provide a reliable supply of quality water at the most reasonable cost to the present and future customers within the Goleta Water District.

1.08.020 Authority of general manager.

The general manager shall be responsible for the administration of this code as set forth including application procedures and the issuance of can and will serve letters. (Added during 1999 codification)

1.08.030 Applicability to all customers.

The provisions of this code generally apply to all categories, types and classifications of users including urban and agriculture, potable and reclaimed, whether as regular or temporary customers, or by other agreements. (Added during 1999 codification)

1.08.040 Construction of terms.

All words and phrases shall be construed according to the common and approved usage of the language, but technical words and phrases and such others as may have acquired a peculiar and appropriate meaning in the law shall be construed and understood according to such appropriate meaning. (Added during 1999 codification)

1.08.050 Construction of provisions.

The provisions of this code, and all proceedings thereunder, are to be construed with a view to effect their objects and to promote justice. (Added during 1999 codification)

1.08.060 Annual review.

As a matter of policy, the board of directors intends to review and amend as necessary, at least one title of the code and appendix each year. (Added during 1999 codification)

Title 2

ADMINISTRATION

Chapters:

2.04	**Conflict of Interest Code**
2.08	**District Records**
2.12	**Purchasing**
2.20	**Claims**

Chapter 2.04

CONFLICT OF INTEREST CODE

Sections:

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2.04.020	**Statement of economic interests.**
2.04.030	**Designated positions.**
2.04.040	**Conflicts of Interest; governmental decisions.**
2.04.050	**Determination of Conflict of Interest; governmental decisions.**
2.04.110	**Conflicts of Interest; contracts.**
2.04.120	**Repealed.**
2.04.210	**Employees and consultants.**
2.04.215	**Copies of statutes and regulations.**
2.04.220	**Penalties.**

2.04.010 Purpose and citation.

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted 2 Cal. Code of Regs. 18730, which contains the terms of a standard conflict of interest code. Section 18730, together with any amendments hereinafter adopted by the FPPC, is hereby incorporated by reference.

2.04.020 Statement of economic interests.

District directors and designated employees may file their statements online using eDisclosure, which will submit the Form 700 to the office of the County Clerk, Recorder and Assessor. Statements will be made available for public inspection and reproduction by that County office (Gov Code Section 81008). The District's filing official can provide eDisclosure access. District directors and designated employees who file using a paper Form 700 shall file with the District's filing official. Upon receipt of the Statement filed by the District director or designated employee, a copy shall be retained with the District and the original shall be forwarded to the County Clerk, Recorder and Assessor. Designated employees are persons holding positions listed in Section 2.04.030 who make or participate in the making of decisions which may foreseeably have a material effect on economic interests. (Ord. 2026-7)

2.04.030 Designated positions.

A. Persons occupying the following designated positions must file Statements of Economic Interests on forms of the FPPC, and make those disclosures consistent with 2 Cal Code of Regs. 18730, et seq.

District Directors
General Manager
Assistant to the General Manager
Executive Assistant/ Clerk of the Board
Attorney
Administrative Manager/CFO
Controller
Engineering & Infrastructure Manager
Operations Supervisor
Treatment Supervisor
Engineering Supervisor
Water Supply & Conservation Manager

Each of the above positions must make a Statement of Economic Interests for each of the Categories of Disclosure set forth in Appendix D to this Code. The Board may require different levels of disclosure for consultants and other persons employed by the District. (Ord. 2022-04)

B. Additional positions may be designated by the Board of Directors by resolution or ordinance when it has been determined that persons in these additional positions make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

2.04.040 Conflicts of Interest; governmental decisions.

No District director or person holding a designated position shall make, participate in making or in any way use or attempt to use

his/her official position to influence a governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest. A public official has a conflict of interest if the decision will have a reasonably foreseeable material financial effect on one or more of his/her economic interests unless the public official can establish either (1) that the effect is indistinguishable from the effect on the public generally, or (2) a public official's participation is legally required. (Ord. 2013-04)

2.04.050 Determination of Conflict of Interest; governmental decisions.

For Sections 2.040.040 and 2.04.210, a determination of whether a conflict of interest exists shall be made through an analysis of the facts and circumstances in accordance with the provisions of 2 Cal. Code of Regs. 18700-18709, together with any amendments hereinafter adopted. (Ord. 2013-04)

2.04.110 Conflicts of Interest; contracts.

District directors, officers and employees shall comply with California Government Code Sections 1090 et seq. (Ord. 2013-04)

2.04.120 Repealed. (Ord. 2013-04)

2.04.210 Employees and consultants.

No employee or consultant of the District shall make, participate in making or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest. A public official has a conflict of interest if the decision will have a reasonably foreseeable material financial effect on one or more of his/her economic interests unless the public official can establish either (1) that the effect is indistinguishable from the effect on the public generally, or (2) a public official's participation is legally required. (Ord. 2013-04)

2.04.215 Copies of statutes and regulations.

Copies of regulations and provisions of applicable statutes which are incorporated by reference shall be filed with the Secretary of the District and be maintained as an appendix to such Code available on request. If published on the District website, an appropriate link to the applicable statute or regulation shall be provided in the text of the applicable provision but there shall be no requirement to provide a link for every such reference.

2.04.220 Penalties.

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate the provisions of this Code may be fined, suspended, reprimanded or removed from office or employment.

Chapter 2.08

DISTRICT RECORDS

Sections:

2.08.010 Purpose and citation.
2.08.020 Accounting records.
2.08.030 Payroll and personnel records.
2.08.040 Records concerning long-term debt.
2.08.050 Minutes.
2.08.060 Construction records.
2.08.070 Contracts.
2.08.080 Property records.

2.08.010 Purpose and citation.

This district has considered the need for keeping various accounting and other records, has reviewed the California Government Code Sections 60200 through 60203, and has concluded that certain district records may be destroyed, recycled, or otherwise discarded upon written approval of the general manager and chief engineer in accordance with the following guidelines. (Res. 81-3 (part))

2.08.020 Accounting records.

A. Any accounting record except journals and ledgers which are more than five years old and which were prepared or received in any manner other than pursuant to state statute may be destroyed provided that:

1. There is no continuing need for said record, i.e., long-term transactions, special projects, pending litigations, etc. and;

2. There exists in a permanent file, an audit report or reports covering the inclusive period of said record; and that

3. Said audit report or reports were prepared pursuant to procedures outlined in Government Code Section 26909 and other state or federal audit requirements; and that

4. Said audit or audits contains the expression of an unqualified opinion.

B. Any accounting record created for a specific event or action may be destroyed five years after said event has in all respects terminated.

C. Any source document detailed in a register, journal, ledger or statement may be destroyed five years from the end of the fiscal period to which it applies.

D. The following may be destroyed at any time:

1. Duplicates (original--subject to aforementioned requirements);

2. Rough drafts, notes or working papers (except audit);

3. Cards, listings, nonpermanent indices, other papers used for controlling work or transitory files. (Res. 81-3 (part))

2.08.030 Payroll and personnel records.

A. All payroll and personnel records should be retained indefinitely. Originals may be destroyed after seven years retention, provided said records have been microfilmed and qualify for destruction under Government Code Section 60203 with its various conditions. Payroll and personnel records include the following:

1. Accident reports, injury claims and settlements;

2. Medical histories;

3. Injury frequency charts;

4. Applications, changes and terminations of employees;

5. Insurance records of employees;

6. Time cards;

7. Job descriptions;

8. Performance or rating cards;

9. Earning records and summaries;

10. Retirements.

B. The following associated with personnel records should be retained five years after termination:

1. Fidelity bonds;

2. Garnishments. (Res. 81-3 (part))

2.08.040 Records concerning long-term debt.

A. Records of proceedings for the authorization of long-term debt, bonds, warrants, loans, etc., after issuance or execution may be destroyed if microfilmed as provided for in Government Code Section 60203.

B. Terms and conditions of bonds, warrants, and other long-term agreements should be retained until final payment, and thereafter may be destroyed in less than ten (10) years if micro-filmed as provided for in Government Code Section 60203.

C. Paid bonds, warrant certificates and interest coupons may be destroyed after six months if detailed payment records are kept for ten (10) years. (Res. 81-3 (part))

2.08.050 Minutes.

Minutes of the meetings of the board of directors are usually retained indefinitely in their original form. However, they may upon authorization be destroyed if said minutes are microfilmed as provided for in Government Code Section 60203. (Res. 81-3 (part))

2.08.060 Construction records.

Construction records, such as bids, correspondence, change orders, etc., should not be kept in excess of seven years unless they pertain to a project which includes a guarantee or grant and, in that event, they should be kept for the life of the guarantee or grant plus seven years. Record drawings for any public facility or works should be retained as long as said facility is in existence. (Amended during 1999 codification: Res. 81-3 (part))

2.08.070 Contracts.

Contracts should be retained for its life plus seven years. (Res. 81-3 (part))

2.08.080 Property records.

Property records, such as documents of title, should be kept until the property is transferred or otherwise no longer owned by the district. (Res. 81-3 (part))

Chapter 2.12

PURCHASING

Sections:

2.12.010 Contracting Procedures.
2.12.020 Definitions.
2.12.026 Rules and regulations.
2.12.027 Compliance with laws and regulations.
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2.12.037 Disqualification of Bidders and Vendors.
2.12.040 Purchases not exceeding $25,000.
2.12.045 Purchases in excess of $25,000 and not exceeding $100,000.
2.12.047 Professional Service Purchases in excess of $25,000 and not exceeding $75,000.
2.12.050 Purchases exceeding $100,000.
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2.12.100 Authority of the General Manager.
2.12.110 Acceptance of Real Property and Facilities.
2.12.120 Change Orders.
2.12.130 Other limits of authority.
2.12.140 Notices of Completion.

2.12.010 Contracting Procedures.

The purchase of goods and services by the District will be implemented in accordance with this Chapter.

2.12.020 Definitions.

As used in this Chapter, the following terms shall have the meaning set forth unless the context requires a different meaning.

A. "Bid" shall mean a bid, quotation or other offer from a vendor to sell Goods or Services to the District at a specified price.

B. "Bidder" shall mean any person who submits a Bid.

C. "Contract" shall mean any oral or written agreement, understanding or arrangement with a vendor or other supplier to provide goods, services, materials, labor and equipment to the District.

D. "Public Works Contract" shall mean a contract related to the purchase, repair or addition of capital assets of the District but shall exclude repairs and maintenance provided in the ordinary course for such capital assets.

E. "Emergency" shall mean

1. An unplanned or unanticipated event;

2. That causes a shutdown of all or a portion of the water treatment or water delivery system or

3. That is an imminent threat to the health and safety of the public; and

4. Requires immediate action to restore service or eliminate the threat to the health and safety of the public.

F. "Invitation to Bid" or "ITB" shall mean a request for bids that is sent by the District to one or more vendors that sets forth the item or service sought, standards, terms and conditions of the request, and any other relevant information for submission and evaluation by the District.

G. "Maintenance and Repair" shall mean the routine, recurring, or usual work for the restoration or preservation of the condition of an existing facility, structure, or equipment, as opposed to the purchase of a new or replacement facility, structure, or equipment. If a question arises as to the proper characterization of a purchase as maintenance and repair or a public work, the Purchasing Agent shall determine in writing whether the primary purpose of the purchase is to restore or preserve the condition of an

existing facility, structure, or equipment or to obtain a new or replacement facility, structure, or equipment

H. "Personal Property" shall mean all property other than real estate, including but not limited to equipment, supplies, and materials.

I. "Professional Services" shall mean services that require specialty training, license, certification, education, or experience, including but not limited to financial, economic, accounting, engineering, legal, or administrative matters.

J. "Purchase" shall mean the acquisition of equipment, supplies, or services in exchange for money or its equivalent. For purposes of this Chapter, the term purchase shall also include the acquisition of equipment or supplies by lease. Multiple purchases of the same item for the same project shall be considered an individual purchase for the purposes of this Chapter.

K. "Purchasing Agent" shall mean the staff member so designated by the General Manager who shall operate under the direction of the General Manager or designee.

L. "Request for Proposal" or "RFP" shall mean a request for proposals that is sent by the District to one or more vendors that sets forth item or service sought, standards, terms and conditions of the request, and any other relevant information for submission and evaluation by the District when more than price may be considered.

M. "Request for Qualifications" shall mean a request for qualifications seeking the experience, expertise and related qualifications of potential vendors.

N. "Request for Quote" or "RFQ" shall mean a request for quotes that is sent by the District to one or more vendors that sets forth the item or service sought, standards, terms and conditions of the request, and any other relevant information for submission and evaluation by the District for goods and or services.

O. "Vendor" shall mean any corporation, partnership, individual, sole proprietorship, joint venture or other legal entity which enters into a contract to sell goods, services, materials, labor or equipment to the District.

P. "One (1) source" or "single source" shall mean a product or service that can be purchased from or provided by only one vendor reasonably available to the District for the particular purchase or service required. Single source does not apply to a product or service manufactured by or provided from a single provider for whom more than one vendor is authorized to sell or provide such product or service. (Ord. 2022-03 (part))

2.12.026 Rules and regulations.

The General Manager may adopt such rules and regulations as may be appropriate and not inconsistent with this Chapter to carry out the provisions hereof.

2.12.027 Compliance with laws and regulations.

All bid specifications, Invitations to Bid, Requests for Proposals and related advertisements shall comply with all applicable federal and state laws and regulations.

2.12.030 General Rule.

All purchases for construction, maintenance and repairs, personal property and non-professional services shall be conducted pursuant to the competitive bidding procedures set forth in Section 2.12.050 unless a transaction shall be authorized under a different provision of this Chapter or is exempt from such procedure. Nothing herein shall prevent the Board or the General Manager from requiring any authorized purchase procedure to be used for an acquisition so long as the procedure is not below the cost threshold authorized for such purchase.

2.12.035 Exempt Purchases.

Purchases that satisfy any one or more of the following criteria are not subject to the competitive bidding procedures set forth in Sections 2.12.045, 2.12.047, and 2.12.050.

A. Purchases of up to $25,000 for supplies, equipment, or non-professional services or up to $75,000 for professional services which can be obtained from only one (1) source may be made by the General Manager or designee without advertising. Purchases in excess of these amounts which can be obtained from only one (1) source may be made without advertising after a determination is made by the Board that the goods or services are only available from one source.

B. Purchases necessitated by an emergency as defined in Code Section 2.12.020 E

C. Purchases that the Board has authorized to be made without competitive bidding because of unique circumstances such as, when in the opinion of the Board, compliance with the procedures set forth in this Chapter is not in the best interest of the District.

D. Purchases of raw water or treated water being purchased to supplement District supplies.

E. Purchases from regulated utility providers.

F. Purchases from governmental entities provided the purchase is made from the governmental entity. If the item was purchased by the governmental entity, it must have been purchased in accordance with such governmental entity's applicable procurement process.

G. Professional Service other than legal and accounting services including design/build contracts where services for both design and construction services are included in the contracted services.

H. Legal and accounting services, which services shall be retained at the discretion of the Board.

I Items obtained by lease for a term not exceeding twelve (12) months.

J Purchases where competitive pricing has already been obtained by cooperative pricing organizations. (Ord. 2022-03 (part); Ord. 2025-3 (part))

2.12.037 Disqualification of Bidders and Vendors.

A. A bidder or vendor may be disqualified from providing services or selling any product at any time during the procurement process for any of the following reasons:

1. Failure to adequately perform a contract previously awarded to the bidder during the 7 years preceding the opening of the bid as determined by the General Manager;

2. Termination of a previous contract awarded to the bidder by the District or the imposition of any performance penalty based on the performance of the bidder;

3. Failure to satisfy any of the qualification standards required by the ITB or RFQ;

4. Failure to submit a conforming bid by submitting a bid that fails to comply with the requirements of the ITB or RFQ;

5. A bid that is so unreasonably low that it may be assumed that the bidder could not assure adequate performance of the contract; or

6. Any other grounds set forth in the ITB or RFQ.

B. If a bidder is disqualified, the bidder shall be given notice of disqualification in writing. If a low bidder is disqualified the contract shall be awarded to the next lowest responsible bidder.

2.12.040 Purchases not exceeding $25,000.

Individual purchases from a vendor having a value not exceeding $25,000 may be made without competitive bidding, ITB, RFP, RFQ or written contract. (Ord. 2022-03 (part); Ord. 2025-3(part))

2.12.045 Purchases in excess of $25,000 and not exceeding $100,000.

Individual purchases from a vendor having a value in excess of $25,000 and not exceeding a value of $100,000 shall be made in the following manner:

A. Minimum Number of Quotations. Purchases shall whenever possible be based on at least three (3) quotations, and shall be awarded to the vendor submitting the lowest responsible quotation.

B. Request for Quotations. The General Manager or designee shall solicit quotations by written or electronic requests to prospective vendors or by telephone.

C. Written quotations shall be submitted to the General Manager or designee who shall keep a record of all open market orders and quotes for a period of one (1) year after the submission of quotes or the placing of orders.

D. For all purchases made pursuant to this Section, verbal quotations require written confirmation.

E. Written Contracts. All purchases made pursuant to this section shall be made by purchase order, standard contract form, or other form approved by the General Counsel.

F. In the discretion of the Board or the General Manager or designee, quotations may be rejected in whole or in part. (Ord. 2022-03 (part); Ord. 2025-3(part))

2.12.047 Professional Service Purchases in excess of $25,000 and not exceeding $75,000.

Professional service purchases from a vendor having a value in excess of $25,000 and not exceeding a value of $75,000 shall be made in the following manner:

A. Minimum Number of Solicitations. Professional service purchases shall whenever possible be based solicited proposals from at least three (3) firms, and shall be awarded to the vendor submitting the most qualified responsible proposal.

B. Request for Proposals. The General Manager or designee shall solicit proposals by written or electric requests to prospective vendors or by telephone.

C. Proposals shall be submitted to the General Manager or designee.

D. Written Contracts. All purchases made pursuant to this section shall be made pursuant to 2.12.070 Professional Service Contracts.

E. In the discretion of the Board or the General Manager or designee, proposals may be rejected in whole or in part. (Ord. 2022-03 (part); Ord. 2025-3(part))

2.12.050 Purchases exceeding $100,000.

Except as otherwise provided herein, individual purchases of supplies, nonprofessional services, and equipment of value greater than one hundred thousand dollars ($100,000.00) shall be by written contract with the lowest responsible bidder pursuant to the following procedures:

A. Requisition. All departments of the District shall submit requests for equipment, supplies and nonprofessional services to the General Manager or designee by standard District requisition forms.

B. Notice Inviting Bids. The General Manager or designee shall issue a notice inviting bids that includes a general description of the articles to be purchased or the services sought, states where the bid forms and specifications may be secured, and announces the time and place for opening bids.

1. Published Notice. Notices inviting bids shall be published at least ten (10) working days before the date of opening of bids. Notices shall at minimum be sent to vendors who are on the District's master list for the item or service to be provided and posted on the District's website.

2. All factors to be considered shall be set forth in the request for bids. The District may also establish minimum criteria which must be met by a bidder in

order to be eligible to be awarded the contract. At a minimum the request should include:

a. Terms and conditions of the project,

b. The service or goods to be provided,

c. The proposed contract form and all required exhibits,

d. Other relevant information,

e. The requirement that the bidder submit affidavit made under oath that it has not colluded with any other bidder with respect to the bid submitted with respect to prices, to restrict competition, and that prices have been arrived at independently and no attempt will be made to induce another bidder not to submit a bid. The affidavit shall state that it is made to induce the District to award the bid to that contractor knowing that the District relies on the truth of the statements contained therein.

C. Bidders' Security. When deemed necessary by the Board or the General Manager or designee, bidders' security may be required. Bidders shall be entitled to a return of bid security upon execution of the contract or upon the re-advertisement for bids, provided that the successful bidder shall forfeit their bid security upon refusal or failure to execute the contract within ten (10) days after notice of contract has been delivered by electronic mail. The Board may, on refusal or failure of the successful bidder to execute the contract, award it to the next lowest responsible bidder. If the Board awards the contract to the next lowest responsible bidder, the bidder first awarded the contract shall forfeit only the portion of their security which is equal to the difference between their bid and the bid of the next lowest responsible bidder. If the next lowest responsible bidder is awarded the contract, they shall forfeit their bid security if they fail or refuse to execute the contract.

D. Bid Opening Procedure. Sealed bids shall be submitted either in sealed physical form or electronically through an approved online bidding platform designated by the General Manager or designee. All electronic submissions shall be clearly identified as "bid" within the online system. The General Manager or designee shall ensure that all bids- whether submitted in person or electronically- remain securely sealed and confidential until the designated opening time. At the date and time stated in the notice inviting bids, bids shall be opened and announced in a manner accessible to the public. This may occur either 1) in person, at a publicly accessible location identified in the notice inviting bids; or 2) virtually, automatically releasing bid amounts to all participants and the public through the approved online bidding platform at the scheduled opening time. The online release shall include the bidder's name and bid amount.

E. Rejection of Bids. In its discretion, the Board or the General Manager or designee may waive any irregularities or reject any and all bids presented and re-advertise for bids pursuant to the procedure described herein.

F. Award of Contracts. Contracts shall be awarded by the Board to the lowest responsible bidder.

G. The Bids. If two (2) or more bids received are for the same total amount or unit price, quality, service and delivery being equal, and if the public interest will not permit the delay of re-advertising for bids, the General Manager or designee may in its discretion accept the one (1) it chooses or accept the lowest bona fide offer made by and after negotiation with the bidders who were tied at the time of the bid opening.

H. No Bids Received. If no bids are received within ten (10) days of the publication of the notice inviting bids or such other time specified in the notice inviting bids for the receipt of bids, the General Manager or designee may either publish a new notice inviting bids or solicit bids without further publication.

I. Inspection. The General Manager or designee may inspect supplies and equipment delivered to determine their conformance with the specifications set forth in the order or contract. The General Manager or designee shall have authority to require chemical and physical tests of samples submitted with bids and samples of deliveries that are necessary to determine their quality and conformance with specifications.

J. Changes. After a bid shall have been awarded, changes, additions, modifications and alterations in the work to be performed shall not be subject to further bid at the discretion of the General Manager or designee. (Ord. 2025-3(part) Ord. 2025-4(part))

2.12.055 Performance Security.

Performance and Payment security shall be required with respect to every public works contract over $1,000,000 and performance security may be required with respect to any other contracts at the discretion of the District. If the General Manager or designee requires a performance security, the form and amount of the security shall be described in the terms, conditions or general provisions of the bid documents. Security furnished pursuant to this provision shall be in the form of a letter of credit or surety bond in the form supplied in the bid documents by a bank or surety company authorized to do business in California, cash deposited in a bank having an office in California, or pursuant to a written agreement or upon the issuance of a surety bond by a surety company authorized to do business in California. (Ord. 2022-03 (part))

2.12.060 Public Works Contracts.

Public Works Contracts having an aggregate value for all required material and services in excess of $100,000 shall be awarded subject to the provisions of 2.12.050 pursuant to a contract awarded to a general contractor or for the provision of general construction, electrical, plumbing and heat/air conditioning work. (Ord. 2022-03 (part); Ord. 2025-3(part))

2.12.065 Approved Product List.

The General Manager or designee may maintain an Approved Products List of pipes and appurtenances used in the District's water system. The Approved Products List may be referenced in the ITBs and RFQs.

2.12.070 Professional Service Contracts.

Notwithstanding any other provision of this Chapter, Contracts for Professional Services may be awarded in such manner as the Board, General Manager or designee shall determine. (Ord. 2016-01)

2.12.090 Execution of Contracts.

A. General Rule. Except as herein provided, the Board shall authorize all contracts executed for and on behalf of the District and the President shall sign and the Secretary shall countersign all such contracts.

B. Notwithstanding subdivision A of this section and provided the Board does not otherwise direct, the Board authorizes the General Manager or designee to enter into contracts on behalf of the District when such contracts are within the amount provided for such purchase or service in the District's adopted budget for the fiscal year in which the contract is executed or for the project to which the purchase is applicable regardless of the fiscal year in which such purchase is made and one of the following criteria is met:

1. The purchase of utility services provided by regulated, franchised and licensed providers;

2. The purchase of chemicals for treatment of water regardless of the procedure used for the purchase of such chemicals;

3. Purchases from governmental entities as provided in Section 2.12.035 (G).

4. The purchase of non-professional services, goods and materials meeting the following criteria;

a. the total contract price is less than $100,000;

b. The total cost of the service, goods or material is not expected or budgeted in the aggregate for a particular purchase or project to exceed $100,000 regardless of whether such purchase occurs in a single fiscal year;

5. Professional/Consulting Contracts having a value not exceeding $75,000;

6. Contracts required as a result of an Emergency;

7. Board approval must be provided not less than 60 days in advance for contracts for which the Board authorizes a signatory other than the Board President regardless of the contract price.

C. With respect to contracts described in subdivision B of this section, the Board specifically waives the requirement of Water Code Section 30578, which authorizes the Board President to sign all contracts on behalf of the District and Water Code Section 30579, which authorizes the District secretary to countersign all contracts on behalf of the District with respect to those contracts.

D. Contract Compliance and Approval Requirements. Notwithstanding any other provision of this Chapter, the following rules shall apply:

1. Contracts that exceed the contract prices set forth in subsection B of this section shall be subject to Board approval.

2. Contracts exceeding $25,000 for any category of purchase that does not require prior Board approval shall be reported to the Board quarterly or as the Board may direct. The Board shall review the expenditures on annual basis to ensure compliance with the provisions of this ordinance and make such changes and modifications as the Board shall deem appropriate.

3. In a case where the President is authorized to sign a contract, the Vice President may sign such contract. In a case where the General Manager is not available to sign a contract authorized to be signed by the General Manager, the Assistant General Manager may sign such contract.

4. Contracts required as a result of an emergency shall be submitted to the Board for consideration at the meeting following the emergency at which consideration of such contracts can be scheduled in accordance with Government Code 54954 et seq. and excluding a special meeting called for a purpose other than arising as a result of such emergency.

5. Nothing contained in this section shall affect the applicability of any provisions of this Chapter. (Ord. 2022-03 (part))

2.12.100 Authority of the General Manager.

In addition to the authority and duties provided to the General Manager by California Water Code Section 30580, et. seq. and all other policies of the Board, the General Manager shall monitor, supervise and enforce all contracts between the District and any vendor or other provider consistent with the terms and provisions of such contract and the policies of the District. The General Manager shall report on a periodic basis to the Board on the status and performance of all outstanding contracts. The General Manager shall certify as to the completion of services, provision of goods or work to authorize payment under the terms of the contract.

2.12.110 Acceptance of Real Property and Facilities.

The General Manager is hereby authorized to accept on behalf of the District, offers of interests in real property and dedications of facilities including offers of easements, grants, and deeds upon a determination by the General Manager that such acceptance is in the best interests of the District. (Ord. 2017-03)

2.12.120 Change Orders.

The General Manager shall have authority to review and approve requests for contract change orders submitted by vendors under any contract now existing or hereafter undertaken by the District, provided that a single change order for a given contract not exceed seventy-five thousand ($75,000.00) dollars or ten percent (10%) of the total contract price, whichever is less. (Ord. 2022-03 (part); Ord. 2025-3(part))

2.12.130 Other limits of authority.

The General Manager is not authorized without prior approval of the Board to sell, lease, convey, encumber or transfer by deed, lease, easement or otherwise, any real estate or personal property. This section shall not apply to any planned program of disposal of equipment because of obsolescence or a generally approved plan of disposition of District property previously approved by the Board. (Ord. 2014-02)

2.12.140 Notices of Completion.

The District Chief Engineer is authorized to execute and record notices of completion under Civil Code Section 9204 as such section may be amended or replaced. (Ord. 2017-02)

Chapter 2.20

CLAIMS

Section:

2.20.010 Claims Procedures.

2.20.010 Claims.

A. Authority. This is enacted pursuant to Section 935 of the California Government Code.

B. Claim Required. All claims against the District for money or damages not otherwise governed by the Government Claims Act, California Government Code Sections 900 et seq., or another state law shall be presented within the time, and in the manner, prescribed by Part 3 of Division 3.6 of Title 1 of the California Government Code (commencing with Section 900 thereof) for the claims to which that Part applies by its own terms, as those provisions now exist or shall hereafter be amended.

C. Form of Claim. All claims shall be made in writing and verified by the claimant or by his or her guardian, conservator, executor or administrator. No claim may be filed on behalf of a class of persons unless verified by every member of that class as required by this section. In addition, all claims shall contain the information required by California Government Code Section 910.

D. Claim Prerequisite to Suit. In accordance with California Government Code Sections 935(b) and 945.6, all claims shall be presented as provided in this section and acted upon by the Goleta Water District prior to the filing of any action on such claims and no such action may be maintained by a person who has not complied with the requirements of subdivision (B) of this section.

E. Suit. Any action brought against the District upon any claim or demand shall conform to the requirements of Sections 940-949 of the California Government Code. Any action brought against any employee of Goleta Water District shall conform with the requirements of Section 950-951 of the California Government Code.

Title 3

PERSONNEL

Chapters:

3.04	**Employee Relations**
3.08	**Worker's Compensation Program**

Chapter 3.04

EMPLOYEE RELATIONS

Note: The policies and procedures applicable to district employees are stated in the district manual entitled Personnel Policies Manual and in the memorandum of understanding (MOU) with the employee union, SEIU Local 620. Please refer to the manual and the MOU. Board Resolution Nos. 712 and 890 are appended to the personnel policies manual

Chapter 3.08

WORKER'S COMPENSATION PROGRAM

Sections:

3.08.010 Election to join.
3.08.020 Funds allocation.
3.08.030 Payment authorization.
3.08.040 Certification.

3.08.010 Election to join.

The district elects to join the worker's compensation program sponsored by the authority. (Res. 00-7)

3.08.020 Funds allocation.

The district selects twenty-five thousand dollars ($25,000) as its self-insured retention (SIR) for the first year of participation under the authority's cost allocation formula for workers' compensation coverage. (Res. 00-7)

3.08.030 Payment authorization.

The financial officer of Goleta Water District is authorized to pay to the AC WA/Joint Powers Insurance Authority its first deposit premium. (Res. 00-7)

3.08.040 Certification.

The secretary of the board of directors of Goleta Water District is directed to certify a copy of the resolution codified in this chapter and to forward the same resolution, the signed Joint Powers Agreement, and the JPIA. deposit premium payment promptly by mail; to the Association of California Water Agencies/Joint Powers Insurance Authority, 5620 Birdcage Street, Suite 200, Citrus Heights, California, 95610, at which time coverage will commence the 1st day of July, 2000. (Res. 00-7)

Title 4

REVENUE AND FINANCE

Chapters:

4.04	**Fiscal Provisions Generally**
4.08	**Investment Policy**
4.12	**Exhaustion of Administrative Remedies for Challenges to Fees, Charges, and Assessments on Real Property**

Chapter 4.04

FISCAL PROVISIONS GENERALLY

Sections:

4.04.010 Withdrawal of funds-Authority

A. The signature of any one of the following titled officials of the District will be required to authorize the withdrawal of funds of the District from the Payroll Account, Miscellaneous Account and the general fund, not to exceed five thousand dollars ($5,000.00):

General Manager

Assistant General Manager

Administration Manager

Operations Manager

Any Current Member of the Board of Directors

B. The signature of two of the above specified officials of the District will be required to authorize the withdrawal of funds from the District bank accounts in excess of five thousand dollars ($5,000.00). The signature of a current member of the Board will be required on any amount one hundred thousand dollars ($100,000.00) or greater. Exceptions to the mandatory requirement of obtaining the signature of a Board member will be allowed when the disbursement, by check or wire transfer, is for the purpose of a normal and routine remittance of an existing District obligation. Those obligations will include: debt payments, investments and all interagency obligations not limited to the City of Santa Barbara, CCWA, CCRB and COMB.

C. Employees holding the positions of Accounting and Information System Supervisor and Accountant are authorized to make transfer funds from the general fund account to the payroll accounts subject to confirmation by sending bank with one of the above specified District officials. (Res. 10-05)

Chapter 4.08

INVESTMENT POLICY

Sections:

4.08.010	**Introduction**
4.08.020	**Scope**
4.08.030	**Prudence**
4.08.040	**Objectives**
4.08.050	**Delegation of Authority**
4.08.060	**Ethics and Conflict of Interest**
4.08.070	**Authorized Investment Instruments**
4.08.080	**Maximum Maturity**
4.08.090	**Prohibited Investments**
4.08.100	**Authorized Broker/Dealers**
4.08.110	**Safekeeping and Custody**
4.08.120	**Reporting Requirements**
4.08.130	**Annual Review of Investment Policy**

4.08.010 Introduction

The purpose of this chapter is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities.

The investment policies and practices of the District are based on California Government Codes that regulate the investment of public funds and prudent portfolio management.

4.08.020 Scope

It is intended that this policy cover all funds not needed for current operating expenses, except proceeds of debt obligations issued by the District and retirement funds. The investment of bond proceeds will be governed by the provisions of relevant bond documents.

4.08.030 Prudence

The standard of prudence to be used by investment officials shall be the prudent investor standard. The prudent investor standard states that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District, that a prudent person acting in a like capacity and familiar with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

4.08.040 Objectives

The primary objectives, in priority order, of the investment activities of the District shall be:

A. Safety — Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio.

B. Liquidity — The portfolio of the District will remain sufficiently liquid to enable the District to meet its cash flow requirements.

C. Diversification — The portfolio of the District shall be reasonably diversified with respect to issuer and maturity.

D. Return on Investment — The portfolio of the District shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow considerations.

4.08.050 Delegation of Authority

A. The authority of the Board of Directors to invest, reinvest or sell funds of a local agency may be delegated for a one-year period by the Board of Directors to the General

Manager or the Treasurer, or both, who shall thereafter assume full responsibility for those transactions for one year, subject to the limitations established by the Board of Directors pursuant to motion, resolution or ordinance.

B. The General Manager, with the approval of the Board of Directors, may delegate investment decision making and execution authority to an independent SEC-registered investment advisor. The advisor shall comply with this policy and such other written instructions as are provided by the General Manager.

C. The Board of Directors will, not less frequently than annually, review, and renew or revoke, the delegation of authority to the General Manager or the Treasurer. If the delegation of authority is not renewed, the delegation of authority previously granted shall expire.

4.08.060 Ethics and Conflict of Interest

Officers and employees shall not participate in any decision on investments where such officer or employee would have a conflict of interest as provided in sections 2.04.040 and 2.04.050 of the Goleta Water District Code or would be prohibited from participating in a decision because of the provisions of sections 2.04.110 et seq. of said Code. The provisions of such Code shall apply to consultants and advisors retained by the District to carry out the provisions of this Chapter.

4.08.070 Authorized Investment Instruments

Unless modified by the Board of Directors, the following shall be the authorized investments of the District:

A. U.S. Treasuries. United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest.

B. U.S. Agency Obligations. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United Sates government-sponsored enterprises.

C. Time Deposits. Non-negotiable deposits in a state or national bank, savings association or federal association, federal or state credit union in the State of California. In accordance with California Government Code Section 53635.2, to be eligible to receive District deposits, a financial institution shall have received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California's communities. CDs are required to be collateralized as specified under Government Code Section 53630 et seq. The District, at its discretion, may waive the collateralization requirements for any portion that is covered by federal deposit insurance. The District shall have a signed agreement with any depository accepting District funds per Government Code Section 53649. No deposits shall be made at any time in CDs issued by a state or federal credit union if a member of the Governing Council or the Finance Director serves on the board of directors or any committee appointed by the board of directors of the credit union. In accordance with Government Code Section 53638, any deposit shall not exceed that total shareholder's equity of any depository bank, nor shall the deposit exceed the total net worth of any institution.

D. State of California's Local Agency Investment Fund.

E. Santa Barbara County Pool.

F. Money Market Funds. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment

Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized statistical-rating organizations or (2) have an investment advisor registered, or exempt from registration with the Securities and Exchange Commission, with not less than five years experience managing money market mutual funds and with assets under management in excess of five hundred million dollars ($500,000,000). The purchase price of shares shall not exceed 20 percent of the portfolio of the District.

G. Local Government Investment Pools. Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (o) of Government Code Section 53601, inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

1. The adviser is registered or exempt from registration with the Securities and Exchange Commission.

2. The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (o) Government Code Section 53601, inclusive.

3. The adviser has assets under management in excess of five hundred million dollars ($500,000,000).

4.08.080 Maximum Maturity

A. Maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled to permit the District to meet all projected obligations.

B. The maximum maturity for all investments is 5 years, unless a shorter maturity is required by law or this Policy or other modifications to this Policy adopted by the Board. U.S. Treasuries and Federal Agencies with maturities longer than 5 years may be purchased for specific purposes with the prior approval by the Board of Directors at least 90 days in advance of the purchase.

4.08.090 Prohibited Investments

Any investment not expressly permitted by this Investment Policy is considered to be prohibited for investment with the District's funds.

The District is not permitted to engage in margin transactions or any other form of borrowing money for investment purposes or leveraging any portion of the portfolio. The District may not participate in the financial futures markets by investing in derivatives, reverse floaters, inverse floaters or any security that could result in zero interest accrual if held to maturity.

4.08.100 Authorized Broker/Dealers

A. A list will be maintained of approved security brokers and dealers selected by creditworthiness (e.g., a minimum capital requirement of $10,000,000 and at least five years of operation). These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

B. All brokers and dealers who desire to become qualified for investment transactions must supply the following as appropriate:

1. Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines;

2. Proof of National Association of Securities Dealers (NASD) certification

(not applicable to Certificate of Deposit counterparties);

3. Proof of state registration;

4. Completed broker and dealer questionnaire (not applicable to Certificate of Deposit counterparties);

5. Certification of having read and understood and agreeing to comply with the District's Investment Policy;

6. Evidence of adequate insurance coverage.

C. An annual review of the financial condition and registration of all approved brokers and dealers will be conducted and a report of the review will be provided to the Board of Directors.

D. The District is required to obtain at least 3 competing bids and offers from different brokers and dealers for every purchase or sale of a security and to include a report of the bids and offers in the monthly transaction report provided to the Board of Directors.

4.08.110 Safekeeping and Custody

A. Delivery vs. Payment. All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

B. Safekeeping. Securities will be held by an independent third-party bank, selected by and under contract with the District, as evidenced by safekeeping receipts in the District's name. The safekeeping institution shall annually, or at the request of the Board of Directors, provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70, or SAS 70).

4.08.120 Reporting Requirements

A. The General Manager will submit monthly to the Board of Directors an investment report summarizing each month's investment transactions and the following information about the month end holdings:

1. Description of investment instrument;

2. Interest rate or yield to maturity;

3. Purchase date;

4. Maturity date;

5. Purchase price;

6. Par value;

7. Amortized cost as of the date of the report;

8. Current market value as of the date of the report and the source of this valuation;

9. Credit rating from an NRSRO;

10. Overall portfolio yield based on cost;

11. Documentation of bids/offers for every security purchased and sold.

B. The report will include the following statement, which indicates that the portfolio is in compliance with the District's Investment Policy, or the manner in which the portfolio is not in compliance:

'All District investments covered by this Policy are included in this report and conform to the District's Investment Policy, except [list exception(s)]. Investments of the proceeds of debt issued by the District are also included in the report; however, their investment is controlled by specific provisions of the debt issuance documents and not by the District's Investment Policy.' (Ord. 2011-02)

C. The report will include the following statement regarding the operating reserves of the District:

'It is the policy of the District that the deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with (i) an unrestricted contingency reserve necessary to meet significant unexpected capital project requirements, (ii) a cash

equivalent for a fixed period of operations and maintenance expenditures, and (iii) such other reserves as the Board of Directors deems appropriate. The amount of the reserves and the fixed period shall be established by the Board of Directors at least annually by resolution upon the recommendation of the General Manager. The District is ( ) is not ( ) in compliance with this policy.' (Ord. 2011-03)

4.08.130 Annual Review of Investment Policy

The General Manager will annually review the Investment Policy and present to the Board of Directors any necessary changes. (Ord. 2011-02)

Chapter 4.12

EXHAUSTION OF ADMINISTRATIVE REMEDIES FOR CHALLENGES TO FEES, CHARGES, AND ASSESSMENTS ON REAL PROPERTY

Sections:

4.12.010 Scope
4.12.020 Exhaustion of Administrative Remedies
4.12.030 District Notification

4.12.010 Scope

A. The duty to exhaust administrative remedies imposed here extends to any fee or charge subject to articles XIII C or XIII D of the California Constitution,

B. Any assessment on real property levied by the District, and

C. The methodology used to develop and levy such a fee, charge, or assessment.

4.12.020 Exhaustion of Administrative Remedies

A. Notice of any meeting and hearing required shall be provided as required by law.

B. The duty to exhaust administrative remedies imposed by this resolution applies, without limitation, to any new, increased, or extended fee, charge, or assessment levied by the District subject to articles XIII C or XIII D of the California Constitution; any assessment on real property levied by the District; and the methodology used to develop and levy such a fee, charge, or assessment.

C. No person may bring a judicial action or proceeding alleging noncompliance with the California Constitution or other applicable law for any new, increased, or extended fee, charge, or assessment levied by the District, unless that person submitted to the Secretary of the Board a timely, written objection to that fee, charge, or assessment specifying the grounds for alleging noncompliance, in compliance with Government Code section 53759.1. The issues raised in any such action or proceeding shall be limited to those raised in such an objection unless a court finds the issue could not have been raised in such an objection by those exercising reasonable diligence. The District shall make available to the public any proposed fee, charge, or assessment to which this section is to apply no less than 45 days before the deadline for a ratepayer or property owner to submit a timely objection.

4.12.030 District Notification

A. The District shall post on its internet website a written basis for the fee, charge, or assessment, such as a cost of service analysis or an engineer's report, and include a link to the internet website in the written notice of the Hearing, including, but not limited to, a notice pursuant to subdivision (c) of Section 4 or paragraph (1) of subdivision (a) of Section 6 of Article XIII D of the California Constitution.

B. The District shall mail the written basis described in paragraph A of this section to a ratepayer or property owner on request.

C. The District shall provide at least 45 days for a ratepayer or property owner to review the proposed fee or assessment and to timely submit to the Board Secretary a written objection to that fee, charge, or assessment that specifies the grounds for alleging noncompliance. Any objection shall be submitted before the end of the public comment portion of a Hearing on the rate, charge or assessment.

D. The District shall include in a written notice of the Hearing, a statement in boldfaced type of 12 points or larger that:

1. All written objections must be submitted to the Board Secretary by the end of public comment period at the Hearing and that a failure to timely object in writing bars any right to challenge that fee, charge, or assessment in court and

that any such action will be limited to issues identified in such objections.

2. All substantive and procedural requirements for submitting an objection to the proposed fee, charge, or assessment such as those specified for a property-related fee under California Constitution, article XIII D, section 6(a) or for an assessment on real property under California Constitution, article XIII D, section 4(e).

E. Before or during the Hearing, the Board of Directors of Goleta Water District shall consider and the District shall respond in writing to, any timely written objections. The Board may adjourn the Hearing to another date if necessary to respond to comments received after the agenda is posted for the meeting at which the Hearing occurs. The District's responses shall explain the substantive basis for retaining or altering the proposed fee, charge, or assessment in response to written objections, including any reasons to reject requested amendments.

F. The Board of Directors, in exercising its legislative discretion, shall determine whether:

1. The written objections and the District's response warrant clarifications to the proposed fee, charge, or assessment.

2. To reduce the proposed fee, charge or assessment.

3. To further review the proposed fee, charge, or assessment before determining whether clarification or reduction is needed.

4. To proceed with the Hearing, to continue it, or to abandon the proposal.

Title 5

NEW WATER SUPPLY AND SERVICE

Chapters:

5.04	**General Provisions**
5.08	**Procedures for New Water Service**
5.12	**Repealed by Ordinance 2007-02**
5.16	**New Water Supply Charge**
5.20	**Reclaimed Water Service**
5.24	**Water System Improvements, Main Extensions and Benefited Property Charges**

Chapter 5.04

GENERAL PROVISIONS

Sections:

5.04.010 Definitions.

5.04.010 Definitions.

The following definitions shall apply to the terms set forth in this title:

A. "Active Service Connection" means a connection to the District's water distribution system for service to a property, with an annual water use greater than zero and/or the Customer has continuously paid a monthly service charge to the District. Reclaimable Meters are also categorized as an Active Service Connection for purposes of this title.

B. "Applicant" means the individual, entity, or agency owning the land on which a request for New Water Service is proposed.

C. "Conditional Can and Will Serve Letter" (CCWSL) means a written document issued by the District setting forth the maximum commitment by the District to provide water to a specific project on an Applicant's real property, subject to a final determination by the District after the issuance of a final building permit by the applicable land use agency. A CCWSL is not intended to be an allocation of water or a final determination by the District with respect to the actual amount of water required by the Applicant's specific project on an Applicant's real property.

D. "Final Can and Will Serve Letter (FCWSL)" means a written document issued by the District stating the amount of water allocated to a specific project on an Applicant's real property, that the Applicant has satisfied all of the conditions of the PCL, and the Applicant has paid in full all District fees and charges related to the particular project covered by the FCWSL.

E. "Large Project" means any request for New Water Service for a single project that exceeds a demand threshold of 75 acre-feet-per-year of new potable water.

F. "New Development" means any change to unimproved or improved real property, including but not limited to, replacement, expansion, construction, reconstruction, or alteration of buildings or structures, which requires the issuance of a land use permit and/or building permit.

G. "New Water Service" means new or expanded water use that exceeds preexisting water use credits, calculated according to Chapter 5.16 of this Code.

H. "New Water Supply Charge" means the nonrefundable charge imposed by Chapter 5.16 of this Code.

I. "Preliminary Conditions Letter" (PCL) means a written document issued by the District setting forth the conditions that an Applicant must satisfy to obtain new or expanded water service for a specific project on an Applicant's real property.

J. "Property Subject to Service by an Active Service Connection." An Active Service Connection may only be used to serve a parcel of land that was served by that Active Service Connection prior to June 4, 1991, or the property specifically approved for water service after that date. If, subsequent to June 4, 1991 or the date that water service to the property was first approved, whichever date is later, the configuration of the parcel of land has been changed by way of lot line adjustment, division of land or otherwise, the property entitled to water service from the existing Active Service Connection shall be those parcels of land which are completely within the boundary of the parcel of land served by the Active Service Connection, prior to the change in configuration. Any property outside that parcel boundary or any part of that boundary shall be subject to the New Water Service procedures, including payment of the New Water Supply Charge, if applicable, as provided in Chapter 5.08.

K. "Reclaimable Meter" means water service available to a property that has previously been served potable water through a District meter and that meter has been removed from the property by the District.

L. “Water Allocation” means the amount of New Water Service provided to a specific project on an Applicant’s real property, as set forth in the FCWSL. (Ord. 2019-03)

Chapter 5.08

PROCEDURES FOR NEW WATER SERVICE

Sections:

5.08.010 Statement of purpose.
5.08.020 Application procedures.
5.08.030 Approval of New Water Service.
5.08.040 Compliance with District rules and regulations.
5.08.050 Disclaimer regarding existing vested rights to water service.

5.08.010 Statement of purpose.

The purpose of this chapter is to set forth the procedures for application and approval of New Water Service. These procedures apply to New Water Service for New Development, as well as New Water Service for other uses, including but not limited to expanded water service on property with an existing Active Service Connection.

5.08.020 Application procedures.

A. Any request for water service subject to the terms of this chapter shall be submitted to the District in a written application on the form provided by the District.

B. The District application shall be submitted after initiation of any application process required by the city of Goleta, city of Santa Barbara, or the county for New Development.

C. An application for New Water Service for New Development shall include all necessary information from the applicable planning agency application file for the New Development, including but not limited to the identification of the property to be served, and the use of the water service requested.

D. The District application for all other New Water Service, not associated with New Development, shall include the identification of the property to be served, the use of the water service requested, and information necessary to calculate the estimated amount of water required annually for the New Water Service.

E. Within ten (10) working days after the submission of the District application, District staff shall inform the Applicant whether the application is complete. If the application is deemed not complete, District staff shall state in writing the information necessary to make the application complete.

F. Except for Large Projects, after the application has been deemed complete, District staff shall, within twenty (20) working days unless such time is extended for good cause or by agreement between the District and the Applicant, determine the conditions of approval of the New Water Service, and shall issue a Preliminary Conditions Letter to the Applicant setting forth such conditions.

G. For a "Large Project," after the application has been deemed complete, District staff shall, within 120 working days unless such time is extended for good cause or by agreement between the District and the Applicant, determine the conditions of approval for New Water Service, and shall issue a Preliminary Conditions Letter to the Applicant setting forth such conditions.

5.08.030 Approval of New Water Service.

A. Upon completion of the application process set forth in this chapter, and compliance with all District conditions for approval stated in the Preliminary Conditions Letter issued pursuant to Section 5.08.020(F) or (G) District staff shall provide a report to the General Manager, who shall review the report and approve or reject such report. If the General Manager shall reject the report's recommendation, the General Manager shall state his reasons therefore and the determination shall be served on the Applicant. If the General Manager shall approve the report,

the General Manager shall issue a "Conditional Can and Will Serve Letter", if required.

B. Except as hereinafter provided, after the issuance of a final building permit by the applicable land use agency, the Applicant shall provide a certified copy of the building permit to the District. After receipt of the certified copy of the building permit, the District shall review the CCWSL provisions and water allocation and make such adjustments as may be appropriate taking into account changes to the proposed project made during the approval process including but not limited to the adjustment of the maximum water allocation for the Applicant's real property or project.

C. Prior to District issuance of the FCWSL, the Applicant shall perform and satisfy all conditions set forth in the PCL and CCWSL including but not limited to payment of the New Water Supply Charge and other fees and charges incurred but not fully paid by the Applicant for service provided by the District in connection with the approval of the application for New Water Service.

D. Water allocated pursuant to a FCWSL cannot be transferred to another parcel of real property or specific project.

E. If the project approval process or building permit shall terminate, become unenforceable, be revoked or otherwise become ineffective or shall be amended or modified in any material respect (including the extension of approval proceedings or implementation of approval determinations), the Applicant shall advise the District of such action in writing and provide copies of applicable documentation, determination, or other action. The District may take such action as may be appropriate under the circumstances including but not limited to termination of proceedings pending before the District.

F. If a land use determination shall expire, any approval granted by the District shall expire no later than the date of such expiration of the land use determination unless prior to the expiration, an application to extend the water allocation determination is submitted and approved by the District. (Ord. 2026-5 (part))

5.08.040 Compliance with District rules and regulations.

In addition to the terms of this chapter, the Applicant shall comply with all District rules and regulations, including but not limited to payment of all applicable fees including the fee required by Chapter 5.16.

5.08.050 Disclaimer regarding existing vested rights to water service.

This chapter is not intended to affect the rights of any parties nor the obligations of the District pursuant to the judgment in the action known as Wright vs. Goleta Water District, Santa Barbara Superior Court Case No. SM57969. This chapter is not intended to affect any rights held under any existing Water Service Agreements, nor any other vested right to water service held by any persons. (Ord. 2013-01)

Chapter 5.16

NEW WATER SUPPLY CHARGE

Sections:

5.16.010 Statement of purpose; Separate fund.
5.16.020 Differentiation of charges.
5.16.030 Applicability of New Water Supply Charge.
5.16.035 Application to Accessory Dwelling Units and Junior Accessory Dwelling Units.
5.16.040 Computation of charges.
5.16.041 Determination of New Water Service Demand.
5.16.042 Recognition of Existing Water Rights.
5.16.050 Payment date.

5.16.010 Statement of purpose; Separate fund.

The purpose of the New Water Supply Charge is to recover a portion of the District's costs of supply or capacity contracts for water rights or entitlements and of public facilities in existence at the time the charge is imposed.

B. The proceeds of the New Water Supply Charge shall be: (i) deposited into a separate capital facilities fund with other charges received, (ii) accounted for in a manner to avoid any commingling with other moneys of the District, except for investments, and (iii) expended solely for the purposes for which this Code imposes the New Water Supply Charge. Any interest income earned from the investment of moneys in the capital facilities fund shall be deposited in that fund.

5.16.020 Differentiation of charges.

The charge or fee imposed hereunder shall be known and referred to as the New Water Supply Charge and is to be distinguished from the oversizing requirements and charges contained in Chapter 5.24 of this Code.

5.16.030 Applicability of New Water Supply Charge.

New Water Service shall be subject to the New Water Supply Charge. The Preliminary Conditions Letter issued by the District to the Applicant pursuant to Section 5.08.020(F) or (G) shall include the estimated amount of the New Water Supply Charge for the new service.

5.16.035 Application to Accessory Dwelling Units and Junior Accessory Dwelling Units.

No New Water Supply Charge shall be assessed for the development or conversion of an Accessory Dwelling Unit that is fully consistent with the definition set forth in Subsection A of Section 1.04.010, except when the Accessory Dwelling Unit is to be constructed with a new single-family dwelling in which case, a New Water Supply Charge shall be assessed.

No New Water Supply Charge shall be assessed for the development or conversion of a Junior Accessory Dwelling Unit that is fully consistent with the definition set forth in Subsection G of Section 1.04.010 except that when both the Junior Accessory Dwelling Unit is to be constructed with a new single-family dwelling and the New Water Supply Charge calculation is not based upon the Junior Accessory Dwelling Unit being a separate dwelling unit from the primary dwelling unit, then a New Water Supply Charge shall be assessed. (Ord. 2019-3)

5.16.040 Computation of charges.

A. The rate of the New Water Supply Charge per acre-foot of estimated annual New Water Service demand shall be as set forth in Paragraph 12 of Appendix A of this Code. An annual adjustment may be made by adjusting the New Water Supply Charge in accordance with the most recently published data for the Consumer Price Index CPI-U (all urban consumers) for the Los Angeles-Long

Beach-Anaheim region. The Board of Directors shall adopt a Resolution reflecting the adjustment. (Ord. 2023-2)

B. The estimated annual New Water Service demand for a project shall be calculated by a District-approved licensed engineer or other licensed professional, according to District Standards & Specifications. The General Manager shall review the calculations and approve, modify or reject such calculations. If the calculations are not approved as submitted, the Applicant submitting the estimate may revise the estimate until either (i) the General Manager approves a revised estimate or (ii) the General Manager establishes an estimate.

5.16.041 Determination of New Water.

A. In cases where a project is located on a parcel of land which has had a prior allocation of water for which a New Water Supply Charge has been paid, the New Water Service demand shall be the number of acre feet per year (AFY) calculated for such project less that prior allocation of water, which is considered a New Water Service credit.

B. In cases where a project is located on a parcel of land which has not had a prior allocation of water for which a New Water Supply Charge has been paid, the New Water Service demand shall be the AFY calculated for such project less the historical use of water by such parcel. This historical water use is considered a New Water Service credit, and is calculated using the records of the District as follows:

1. General Rule. The Applicant shall select any seven consecutive calendar years prior to January 1, 1997 as the measurement period for determining historical water use (in AFY). The years with greatest and least water consumption shall be disregarded and the remaining years shall be totaled and divided by five.

2. Special Rule. If in making the calculation required by the General Rule described in Code Section 5.16.041 (B) c(1), it appears that the data for a year is missing or the result of fraud or unreasonable or improper use of water, the District shall calculate historical use using its best estimates of use occurring during that year based on evidence of the manner in which the land was used during that period.

3. Multiple Parcel Rule. For purposes of the calculations required by this section, data and permit information for all parcels comprising a project may be consolidated.

4. Limitations on Conversion of Agricultural Water Use for Other Uses. The District is subject to the limitations imposed by Measure J (1988) as set forth in Appendix E. (Ord. 2016-03, 2026-5 (part))

5.16.042 Recognition of Existing Water Rights.

Nothing herein is intended to affect the rights of any parties or the obligation of the District pursuant to the judgment in the action known as Wright v. Goleta Water District, Santa Barbara Superior Court Case No. SM57969. This chapter is not intended to affect any rights held under any existing Water Service Agreements, nor any other vested right to water service held by any persons.

5.16.050 Payment date.

The New Water Supply Charge shall only be paid after final approval of the project by the applicable land use agency and before issuance of a FCWSL. (Ord. 2013-01)

Chapter 5.20

RECLAIMED WATER SERVICE

Sections:

5.20.010 Statement of purpose.
5.20.020 Classification of users.
5.20.030 Application procedures.
5.20.040 Issuance of can and will serve letter.
5.20.050 Can and will serve letters not transferable.
5.20.060 User agreement.
5.20.070 Compliance with district rules and regulations.
5.20.080 Regional Water Quality Control Board.
5.20.090 Disclaimer regarding existing vested rights to water service.

5.20.010 Statement of purpose.

The purpose of this chapter is to establish the class of customers and procedures to provide reclaimed water service. (Added during 1999 codification)

5.20.020 Classification of users.

A. Existing Potable Water Customers That Substitute for Reclaimed Water Use.

1. Customer Description. An existing District potable water customer that substitutes an existing use of potable water for reclaimed water.

2. New Water Supply Charges. No fee is imposed.

3. On-Site Facilities. Customer pays the cost of all necessary on-site facilities.

4. Off-Site Facilities. For the customer whose property abuts the district's reclaimed water distribution facilities, there is no charge for connection facilities. The district pays the cost of the meter and the main connection.

5. Water Rate. The water rate for reclaimed water shall be the actual cost of service water rate established by the Board of Directors from time to time, not to exceed the Urban potable water rate.

B. New Users of District Reclaimed Water Service.

1. Customer Description. A new customer proposing a new project that may use District reclaimed water or an existing customer that proposes a new use of district reclaimed water service.

2. New Water Supply Charges. Customers in this class are expected to require both potable and reclaimed water. New Water Supply Charges shall be separately calculated for potable and reclaimed water service pursuant to Chapter 5.16 of this Code. (Ord. 2011-01)

3. On-Site Facilities. Customer pays the cost of all required on-site facilities.

4. Off-Site Facilities. Customer pays for any required new off-site facilities.

5. Water Rate. Cost of service not to exceed the urban potable water rate. (Ord. 2026-4 (part))

5.20.030 Application procedures.

A. Any request for water service subject to the terms of this chapter shall be submitted to the district in a written application on the form provided by the district.

B. That application shall be submitted after initiation of any application process required by the city of Goleta or county of Santa Barbara for new development.

C. The district application shall include all necessary information from the city of Goleta or county application file for the new development, including but not limited to the identification of the property to be served, the

use of the water service requested, and all information necessary to calculate a water duty factor for the use requested.

D. Within ten (10) working days after the submission of the district application, district staff shall inform the applicant whether the application is complete. If the application is deemed not complete, district staff shall state in writing the information necessary to make the application complete.

E. After the application has been deemed complete, district staff shall, within twenty (20) working days, determine the conditions for issuance of a can and will serve letter, and shall issue a letter to the applicant stating those conditions. (Amended during 1999 codification: Ord. 98-1 § 3(part))

5.20.040 Issuance of a can and will serve letter.

Upon completion of the application process set forth in this chapter, and compliance with all district conditions for issuance of a can and will serve letter, including the payment of fees, the district shall issue a can and will serve letter to the applicant. (Amended during 1999 codification: Ord. 98-1 § 5 (part))

5.20.050 Can and will serve letters not transferable.

Can and will serve letters issued by the district for a specific property may not be transferred to another property. Can and will serve letters issued for a specific project and water use, may not be used for a different project or water use, without prior approval of the district. (Ord. 98-1 § 6 (part))

5.20.060 User agreement.

Reclaimed water service shall be the subject of a standard form user agreement. (Res. 97-21 § 7)

5.20.070 Compliance with district rules and regulations.

In addition to the terms of this chapter, the applicant shall comply with all district rules and regulations, including but not limited to payment of all applicable fees including the fee required by Title 7 of this code and the reclaimed water user manual. (Amended during 1999 codification; Ord. 98-1 § 4 (part))

5.20.080 Regional Water Quality Control Board.

Reclaimed water service provided by the district is subject to State Water Resources Control Board recycled water General Permit, WQ Order No. 2016-0068-DDW. (Ord. 2026-4 (part))

5.20.090 Disclaimer regarding existing vested rights to water service.

This chapter is not intended to affect the rights of any parties nor the obligations of the district pursuant to the judgment in the action known as Wright vs. Goleta Water District, Santa Barbara superior court case No. SM57969. This chapter is not intended to affect any rights held under any existing water service agreements, nor any other vested right to water service held by any persons. (Ord. 98-1 § 7 (part))

Chapter 5.24

WATER SYSTEM IMPROVEMENTS, MAIN EXTENSIONS AND BENEFITED PROPERTY CHARGES

Sections:

5.24.010 Purpose.
5.24.020 Benefited property defined.
5.24.030 Determination of need and benefit.
5.24.040 Application.
5.24.050 Application--Cost.
5.24.060 District participation.
5.24.070 Dedication of facilities.
5.24.080 Construction of facilities.
5.24.090 Benefited property charge.
5.24.100 Computation and payment of charge.
5.24.110 Determination of refund.
5.24.120 Refund to applicants.
5.24.130 Time and amount limitation.
5.24.140 Applicability.

5.24.010 Purpose.

The purpose of this chapter is to:

A. Provide for the orderly and reasonable development of the district's distribution system.

B. Ensure that the district's system can supply sufficient pressures and flows for fire protection and customer use.

C. Ensure that the district's system can be economically and efficiently maintained.

D. Provide a method for distributing and collecting the cost of main extensions from those properties that are benefited therefrom. (Added during 1999 codification)

5.24.020 Benefited property defined.

"Benefited property" is defined as any property which may be served from any main water line installed or contracted for and paid for by an applicant or by the district under these rules and regulations. (Amended during 1999 codification: Rule No. 37 (part))

5.24.030 Determination of need and benefit.

The district reserves the right to determine:

A. The need for any main extension or other water system improvements.

B. The property or properties benefited by any main extension.

C. The prorated cost benefit between multiple benefited properties.

D. The number and size of reservoirs, pumping plants and/or hydro-pneumatic pumping units shall be constructed as a part of the distribution extension at the applicant's sole cost. (Amended during 1999 codification: Rule No. 8 (part))

5.24.040 Application.

The district's water distribution system may be extended and/or improved inside the district boundaries to serve water to those making written application therefor upon the terms and conditions in this chapter. (Amended during 1999 codification: Rule No. 8 (part))

5.24.050 Application--Cost.

A. The applicant for an extension must agree, except as hereinafter provided to construct said water system improvements and/or extension at applicant's sole cost. The applicant must also agree to pay minimum charges and regular rates for water service as prescribed by these rules and regulations and must agree to be bound and abide by the rules and regulations of the district as they now or may hereafter exist.

B. Prior to the start of construction of improvements or an extension, the applicant must first grant to the district, without cost to the district, all necessary easements and

rights-of-way for said extension or improvements.

C. The applicant must deposit with the district the entire estimated amount of all district costs resulting from said extension together with a guarantee or bond in a form satisfactory to the district for the satisfactory installation of said extension or improvements.

D. Except as provided otherwise, the applicant shall pay all costs associated with the installation of new improvements, including but not limited to engineering, construction, inspection, permits, administrative, accounting and other agency fees.

E. Applicant shall remain responsible for the operation and maintenance of said line and the completion thereof until the applicant has made a formal offer of dedication and the district has accepted the same.

F. Immediately after the completion of the installation of the water improvements and/or main extension, the applicant will furnish the district a written statement of the actual cost to the applicant of making the extension, said statement to separately identify the actual costs of water mains, reservoirs, pumping plants, hydro-pneumatic units, fire hydrants, and stub water service connections.

G. The district shall have final authority for determination of acceptability of costs for district purposes. (Amended during 1999 codification; Rule No. 8 (part))

5.24.060 District participation.

A. In the event that the district requires that the extension be of a pipe size larger than necessary to serve the property of the applicant, the cost on account of installing a pipe larger than necessary shall be borne by the district, and shall be determined by the district. The amount of this cost will be paid to the applicant within thirty (30) days after acceptance by the district of the statement of costs hereinafter provided for.

B. The district may at any time add additional extensions to any main extension without securing the consent of previous applicant.

C. When in the opinion of the district, any portion of the main extension is sufficiently completed so as to be of service, district may, upon giving written notice to the applicant, use said portion so completed for any district purpose. Said use by district prior to a formal offer of dedication by applicant shall not constitute an acceptance by the district of said extension or of any portion thereof. (Amended during 1999 codification: Rule No. 8 (part))

5.24.070 Dedication of facilities.

A. The applicant shall provide the district, without cost to the district, all necessary reservoir sites, easements and rights-of-way for said reservoirs, pumping plants and/or hydro-pneumatic units, including rights-of-way for necessary roads, power and communication.

B. In the event that necessary sites, right-of-way or easements are on property other than that owned by the applicant, and the applicant is unable to acquire said sites, rights-of-way or easements by negotiation, the district may use its power of eminent domain to acquire said sites, rights-of-way or easements after the applicant has first deposited with the district the total estimated cost of said acquisition. Any difference between the amount deposited and the actual total cost of acquisition shall be refunded to the applicant or the applicant shall make an additional payment to the district, as the case may be.

C. No permanent water service will be permitted until the main extension is dedicated and accepted by the district. (Amended during 1999 codification: Rule No. 8 (part))

5.24.080 Construction of facilities.

A. No water mains shall be laid in streets or roads not formally dedicated to public use.

B. All water system improvements including extensions of water mains, reservoirs, pumping plants, hydro-pneumatic units, fire hydrant, and stub water service connections, shall be engineered and constructed in accordance with the plans and specifications of the district.

C. The district will determine the size of the installation required. (Amended during 1999 codification: Rule No. 8 (part))

5.24.090 Benefited property charge.

A. The costs so prorated as to parcels of real property not owned by the applicant or any of them if there are more than one, as of the date of the acceptance of the extension shall be known as the "benefited property charge."

B. Prior to the service of water to any parcel of real property for which parcel there has been allocated a benefited property charge, the application for water service to said parcel shall pay to the district said charge which payment shall be in addition to any other required by these rules and regulations on account of water service connections. (Amended during 1999 codification: Rule No. 8 (part))

5.24.100 Computation and payment of charge.

A. Computation of Charge. The district will determine the benefited property charge based on the actual cost of the line necessary to serve the property in the area in which it is located. In the event the main installed is larger than the main required to service the immediate benefited area, only that proportionate amount of the total cost that is attributable to a size main required to service said area will be used to determine the benefited property charge.

B. Payment of Charge. The charge as computed by the district will be due at the time application is made for service from a line which the district determines benefits the property for which service is sought.

C. Benefited property charges shall not be applied more than once to any parcel or part thereof.

D. If a parcel of land is already receiving service from an existing line, the benefited property charges on account of any new line which benefits the property shall not be due until application is made for service from said new line. (Amended during 1999 codification: Rule No. 37 (part))

5.24.110 Determination of refund.

A. Upon completion and acceptance of the extension, the actual costs of said extension exclusive of hydrants and stubs which are attributable to the applicant, as determined by the district, shall be prorated to all parcels as will be, or may in the future be, benefited by water service connections from said extension.

B. The amount of benefit to each parcel shall be determined by the district in writing and a copy thereof furnished to each applicant. Such determination of benefits shall be conclusive as to all concerned.

C. In determining the amount of benefit to each parcel on an area basis, the district shall, among other things take into consideration the water service available to, or used by, each parcel prior to the start or completion of said extension. (Amended during 1999 codification: Rule No. 8 (part))

5.24.120 Refund to applicants.

For a period of ten (10) years commencing with the date of acceptance by the district of the extension, the district will refund to the applicant, all money which the district may collect on account of the "benefited property charges" accruing during said ten (10) year period as said charges are hereinafter defined.

It is understood however, that except as may be otherwise provided herein, the district shall be under no obligation to take legal action to enforce collection of said "benefited property charges." (Rule No. 8 (part))

5.24.130 Time and amount limitation.

In no event shall the total amount refunded to applicant exceed the total cost of the extension attributable to the applicant and no refund shall be made after said ten (10) year period even though the district, for its own benefit, may still continue to collect all charges allocated to each party benefited. (Rule No. 8 (part))

5.24.140 Applicability.

All of the foregoing provisions of this section which are applicable to main extensions shall be equally applicable to reservoirs, pumping plants and/or hydro-pneumatic units except that in no event will the district be obligated to pay any costs on account of installing a reservoir, pumping plant and/or hydro-pneumatic unit larger than necessary to serve the property of the applicant. (Rule No. 8 (part))

Title 6

WATER SERVICE CONNECTIONS, REGULATIONS AND BILLING

Chapters:

6.04	**Installation of Service Connections and Water Meter Devices**
6.08	**Fire Hydrants, Fire Lines and Sprinkler Systems**
6.12	**Temporary Service**
6.16	**Cross-Connection Control and Backflow Prevention**
6.20	**Water Use Regulations and Restrictions**
6.21	**Water Shortage Restrictions**
6.22	**Suspension of Goleta West Conduit Agricultural Water Service**
6.24	**Billing Standards and Procedures**
6.28	**Discontinuance of Service**

Chapter 6.04

INSTALLATION OF SERVICE CONNECTIONS AND WATER METER DEVICES

Sections:

6.04.010 Installation of water service connection.
6.04.020 Service connections made by district's employees.
6.04.030 Size, type and location of meter.
6.04.040 Installation of meter.
6.04.050 Meters owned and placed by the district.
6.04.060 Installation charges.
6.04.070 Customer responsibilities.
6.04.080 Non-obstruction of service connections and water meter devices.
6.04.090 Unlawful Use of Water & Meter Removal.

6.04.010 Installation of water service connection.

A. Upon approval by the district of an application for a water service connection and the receipt of any deposits or fees required to be deposited or paid by these rules and regulations, the district will furnish and install service pipe and meter of suitable capacity from its water mains to the curb line of property abutting upon a public street, highway, lane, alley, or road along which the district has, or will install, water mains.

B. All piping and appurtenances on the customer side of the meter shall be installed by the customer and at the customer's sole cost and expense.

C. All piping and appurtenances so installed by the customer shall be and shall remain the sole property of the customer and said customer shall be responsible for the maintenance and repair of said piping and appurtenances.

D. The district will not be obligated to install more than one service connection to any one customer. (Amended during 1999 codification: Rule No. 7)

6.04.020 Service connections made by district's employees.

Only the district is allowed to connect a customer's service to or disconnect the same from the district's water mains.

6.04.030 Size, type and location of meter.

The district reserves the right to regulate the size, type and location of each meter and service. (Added during 1999 codification)

6.04.040 Installation of meter.

All meters shall be installed by the district. Such meters, wherever practicable, shall be placed in suitable meter boxes located in the parkway adjacent to the curb line. When it is not practicable to place meters in the parkway, the meters shall be installed in some convenient place approved by the district upon the customer's premises, and so placed as to be at all times accessible for inspection, reading and testing. (Amended during 1999 codification: Rule No. 15 (part))

6.04.050 Meters owned and placed by the district.

A. All meters and appliances installed by the district upon the customer's premises for the purpose of delivering water to the customer shall be the property of the district, and may be repaired, or removed by the district at any time.

B. Except herein otherwise provided, no rent or other charge shall be made by the customer against the district nor by district against the customer for placing or maintaining said meters and appliances upon the customer’s premises.

C. The district shall have the right to remove any and all of its facilities installed on customer's premises at the termination of service. (Amended during 1999 codification: Rule No. 15 (part))

6.04.060 Installation charges.

A fee shall be charged for every installation of a meter and service, as stated in the District's Standards and Specifications.

6.04.070 Customer responsibilities.

A. Each customer shall, at the customer's own risk and expense, furnish, install and keep in good and safe condition all apparatus and appliances which may be required for receiving, controlling, applying and utilizing such water on the customer's side of the meter.

The district shall not be responsible for any loss or damage caused by the absence or improper installation of such apparatus and appliances, negligence, want of proper care, or wrongful act of the customer, or of any of the customer's agents, employees or licensees, in installing, maintaining, using or operating any such apparatus or appliances or failing to do so.

B. Each customer shall install the customer's own operating valve on the discharge side of the meter.

C. The customer shall exercise reasonable care to prevent the meters and appliances of the district upon said premises from being injured or destroyed, and shall refrain from interfering with the same, and in case any defect therein shall be discovered, shall notify the district thereof.

D. The customer shall not make or maintain any bypass or other connection between the meter and the district's main and shall not tamper with the meter in any way. (Amended during 1999 codification: Rule No. 24 and Rule No. 15 (part))

6.04.080 Non-obstruction of service connections and water meter devices.

No person or persons shall place upon, or about, a curb cock, water meter or valve gate connected with the water system of the district, any object, material, debris, or structure of any kind that prevents free access to the same at all times.

6.04.090 Unlawful Use of Water & Meter Removal.

It shall be unlawful:

A. For a person that is not the account holder to use water through a meter, unless such person is authorized by agreement with the account holder to use such water through a meter, except as otherwise prohibited by the Code;

B. For a person to use water from a connection that does not have a meter, except as expressly authorized by the District; or

C. For a person to remove a meter, except as authorized by the District. (Ord. 2014-01)

Chapter 6.08

FIRE HYDRANTS, FIRE LINES AND SPRINKLER SYSTEMS

Sections:

6.08.010 Application.
6.08.020 Private fire line.
6.08.030 Public fire hydrants.
6.08.040 Charges – Private fire service line.
6.08.050 Prohibition of use.
6.08.060 Non-obstruction of fire hydrants.

6.08.010 Application.

Application for fire service shall be made in writing to the district in a form and manner as may be required by the district.

6.08.020 Private fire line.

A. The applicant shall be responsible for the installation, repair, and maintenance of said private line and backflow prevention assembly and shall pay for any connection pertaining to said application.

B. Except as hereinafter provided, said private fire line shall not be used for any purposes other than fire purposes and the use of said line for any other purpose shall be subject to additional charges, and constitute grounds for the discontinuance of said service by the district.

C. All said private fire lines shall be equipped with District approved double check detector assemblies (backflow prevention assemblies) with 5/8" detector meters.

D. All other of the terms and conditions of these rules and regulations applying to metered service connections shall likewise apply to an application for service from a private fire line.

E. In addition to the above requirements, the applicant shall grant to the district an easement for the purpose of installing, maintaining, repairing, and removing the district's service connection and for the purpose of reading the meter.

6.08.030 Public fire hydrants.

A. Fire hydrants may be connected to the district distribution system upon the same terms and conditions as provided in these rules and regulations for the installation of water main extensions (Chapter 5.24).

B. Such fire hydrants, when installed, shall become a part of the district's distribution system and will be owned, operated and repaired by the district.

C. The district may enter into contracts for the supplying of water and the installation of fire hydrants for fire protection use to any other district, public agency or municipality.

D. Said contract for the installation of said fire hydrants shall, among other things, provide that the other district, municipality or agency desiring such fire hydrant installation be responsible for the continuous inspection of said hydrant and shall pay all of the cost of maintenance, mechanical repairs, enlargement, alteration and relocation of said hydrants.

E. Any new installations and subsequent alteration, enlargement or relocation shall be done only by the district and at the expense of the person or agency requesting such enlargement or relocation.

6.08.040 Charges--Private fire service line.

A. The charge for private fire service line shall be charged as set forth in Appendix A, Schedule of Charges.

B. When water is used through a private fire line system as registered on the meter, the customer shall be billed based on Appendix A, Schedule of Charges. In the event that such water use is for the purpose of actual fire response or testing the fire system, no water

charge shall be imposed. This section excludes customers with combined domestic and fire line connection.

6.08.050 Prohibition of Use.

A. It shall be unlawful for any person to use water from a fire protection system, a private fire line, or a fire hydrant for other than fire protection purposes without regular application having been made to the District and the District having approved said application. Said application for use other than fire use, if granted by the District, shall be upon such terms and conditions as to the use of water and the charge therefore as the District may deem proper. (Ord. 2014-01)

B. Water theft committed via the unauthorized connection to a fire protection system, a private fire line, or a fire hydrant in violation of the District Code is punishable as follows:

1. A fine not exceeding two thousand five hundred dollars ($2,500) for a first violation.

2. A fine not exceeding five thousand dollars ($5,000) for a second violation.

3. A fine not exceeding ten thousand dollars ($10,000) for the third violation and each additional violation.

This section shall not preclude remedies available under any other law, including provisions in the Penal Code or the Civil Code. (Ord. 2026-2)

6.08.060 Non-obstruction of fire hydrants.

No person or persons shall place upon, or about, a fire hydrant, curb cock, water meter or valve gate connected with the water system of said district, any object, material, debris, or structure of any kind that shall prevent free access to the same at all times.

Chapter 6.12

TEMPORARY SERVICE

Sections:

6.12.010 Definition.
6.12.020 Application.
6.12.030 Location of meter.
6.12.040 Charges.
6.12.050 Regular meter required.
6.12.060 Temporary Service Under Water Shortage Emergency.

6.12.010 Definition.

A. Temporary service, as herein considered, includes, but is not limited to, service to circuses, bazaars, fairs, temporary restaurants, and construction works, or other uses, as determined by the district, of a temporary nature.

B. The District will furnish temporary service under the conditions of this chapter if, in its opinion, the furnishing of such service will not work an undue hardship upon it or its existing customers. In addition, during a declared water shortage emergency under California Water Code Sections 350 et seq., the provision of temporary water by the District shall be subject to the restrictions set forth in Section 6.12.060.(Ord. 2015-01)

6.12.020 Application.

A. Application for temporary service shall be made in writing to the district in a form and manner as may be required by the district.

B. The applicant for such temporary service shall pay the district in advance the total cost of installing and removing any facilities necessary in connection with furnishing of such service by the district. Applicant shall also pay a charge to have a temporary meter relocated after an initial installation as set forth in Appendix A, Schedule of Charges.

C. Each applicant for temporary service, including construction water for grading and all other temporary uses, shall deposit amounts with the district as set forth in Appendix A, Schedule of Charges. The general manager may, but need not, waive this deposit requirement for applicants whose use is proposed or sponsored primarily by a public agency or qualifying non-profit.

6.12.030 Location of meter.

A. The meter should be connected to a cleanout valve at the end of an existing line abutting or adjacent to the new development, or to a fire hydrant close to the new development. All water for construction grading shall be used from this service.

B. Upon installation of the subject development's new system, it should be immediately pressurized and the meter, if so requested, moved to a cleanout valve at the end of the newly constructed system, or a fire hydrant within the new system, either of which then being permanent installations. All water for finish grading, trench settling or flooding, etc. shall be through this meter installation. (Rule No. 20 (part))

6.12.040 Charges.

A. All water delivered through a temporary meter shall be billed as set forth in Appendix A, Schedule of Charges.

B. In the event that temporary service for construction water continues for more than sixty (60) days, the district reserves the right to make periodic billings for water used as shown by the meters and to discontinue service if such a statement is not paid within five days of the statement’s date. In the event service is so discontinued, it shall not again be connected until all amounts due are paid including applicable reconnection charges as set forth in Appendix A, Schedule of Charges.

C. Upon completion of the temporary service, district will account to the applicant for all money received and will refund any

excess over, or bill shortage under, the actual amount due on account of said service.

D. Any part of the assembly damaged or missing will be charged to applicant and cost thereof deducted from any amount refundable (or billed to the applicant if the refundable amount is insufficient to cover the charge.

6.12.050 Regular meter required.

Upon completion of the tract house and before a certificate of occupancy (clearance) is issued, the domestic meter must be installed and paid for. At this time, the builder may ask that it be locked off, or billing for water use transferred to home purchaser. (Rule No. 20 (part))

6.12.060 Temporary Service Under Water Shortage Emergency.

A. Subject to the provisions of subsection B of this section 6.12.060, during a Water Shortage Emergency declared by the District pursuant to California Water Code Sections 350 et seq., the District may provide temporary water service for the following types of projects:

1. Projects on properties with a pre-existing water use entitlement from, or active service connection with, the District. For such projects, the amount of temporary water that can be provided is limited to the pre-existing water use entitlement for the property;

2. Public works and construction projects requiring not more than 0.25 acre feet of temporary water.

3. Projects necessary to protect public health and safety, as evidenced by a written determination by a federal, state or local governmental agency that absent the provision of temporary service to the project site, public health and safety would be jeopardized;

4. Projects that require temporary service for habitat mitigation or restoration purposes where such projects are mandated by a federal, state or local governmental agency;

5. Projects for the purposes of conducting a temporary public event such as a circus or fair held at an outdoor venue without other approved water resources, or a temporary restaurant operating in connection with such temporary event; and

6. Projects on properties for which the District has an existing contractual or court imposed obligation to furnish temporary water.

B. During a Water Shortage Emergency, the following additional conditions shall apply to the provision of temporary water service by the District:

1. Unless a longer period is approved by the General Manager based on specific project need, all approvals for temporary water service granted pursuant to subsection A of this section 6.12.060 shall expire not more than 90 days after the date of approval.

2. The General Manager shall specify the maximum amount of water that may be used in any approval for temporary water service.

3. All approvals for temporary water service are terminable by the District at will, within its sole and absolute discretion, on five days' written notice.

4. The continued provision of temporary water is subject to applicable restrictions enacted to implement any stage of the Water Shortage Emergency and in the event that such restriction becomes effective, the approval for temporary water service shall terminate 5 days after notice to the applicant regardless of any other termination date for such temporary water service application.

C. Applications for temporary water service using only recycled water are not subject to the Restrictions set forth in Section 6.12.060(A) (B) other than 6.12.060 B 2, 4 and 5 and may be approved by the General Manager in his discretion upon such terms deemed appropriate by the General Manager.

D. Subject to the provisions of Section 6.12.060 B, projects with approvals for temporary water service in effect and that are receiving water prior to the effective date of this section may continue to receive temporary water until the completion of the project or expiration of the approval.

E. Temporary water service requiring potable water shall not be deemed an allocation of potable water as defined in the SAFE Water Supplies Ordinance.

F. For the purpose of this section, health and safety shall mean an actual, imminent threat to the physical well being of the human population. In the event that the health and safety threat shall end, the temporary water use approval granted in connection with such threat shall likewise expire. (Ord. 2015-01)

Chapter 6.16

CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION

Sections:

6.16.010 Purpose and citation.
6.16.020 Determination of hazard.
6.16.030 Responsibility of customer.
6.16.040 Device required--Type.
6.16.050 Installation.
6.16.060 Location.
6.16.070 Testing required.
6.16.080 Maintenance.
6.16.090 Backflow prevention device charge.
6.16.100 Water service termination.

6.16.010 Purpose and citation.

A. The purpose of these provisions is to:

1. Protect the district's potable water supply against actual or potential cross-connection by isolating within the premises contamination or pollution that may occur because of some undiscovered or unauthorized cross-connection on the premises; and

2. Prevent cross-connections from occurring in the future, in accordance with Title 17, Chapter 5, of the California Code of Regulations.

B. These provisions shall be in addition to, and not in lieu of, the controls and requirements of other regulatory agencies, such as local governmental agencies and local and state health departments.

C. These regulations are intended to protect the district's potable water supply and are not intended to provide regulatory measures for protection of users from the hazards of cross-connections within their own premises.

D. All customer water installations served with water by the district shall comply with the provisions of Title 17, Sections 7583 through 7605 inclusive, of the California Code of Regulations, entitled Regulations Relating to Cross-Connections. (RWSSR No. 6 (part) and Rule 35 (part))

6.16.020 Determination of hazard.

The district shall conduct necessary surveys of customer premises to evaluate the degree of potential health hazard. (Amended during 1999 codification: Rule No. 35 (part))

6.16.030 Responsibility of customer.

An appropriate backflow prevention assembly shall be installed by and at the expense of the water customer at each service connection where required to prevent backflow from the water customer's premises to the domestic water system. It shall be the customer's responsibility to comply with this rule and requirements of the current edition of California Code of Regulations, Title 17. (Amended during 1999 codification: Rule No. 35 (part))

6.16.040 Device required--Type.

A. The type of protection that shall be provided to prevent backflow into the district's water supply system shall be commensurate with the degree of hazard, actual or potential, that exists on the customer's premises. Unprotected cross-connections with the district's water supply are prohibited. The type of backflow prevention assembly that may be required, (listed in decreasing level of protection) includes:

1. Air gap separation (A.G.);

2. Reduced pressure principal backflow prevention assembly;

3. Double check valve assembly (D.C.);

4. Pressure vacuum breaker (P.V.B.).

B. The customer may choose a higher level of protection than required by the dis-

trict. The minimum type of backflow protection required to protect the approved water supply at the customer's connection to premises with varying degrees of hazard, are listed in Table 1 of Section 7604, Title 17. Situations that are not covered in Table 1 shall be evaluated on a case-by-case basis and the appropriate backflow protection shall be determined by the district.

C. Only backflow prevention assemblies, which have been approved by the district, shall be acceptable for installation by a customer. A listing of approved backflow prevention assemblies will be provided upon request of anyone affected. (Amended during 1999 codification: (Rule No. 35 (part))

6.16.050 Installation.

A. Backflow prevention assemblies shall be installed in a manner prescribed in Section 7603, Title 17.

B. Approval must be obtained from the district prior to removing, relocating or replacing a backflow prevention assembly. (Rule No. 35 (part))

6.16.060 Location.

Location of the assemblies shall be as close as practical to the customer's connection. The district shall have final authority in determining the required location of a backflow prevention assembly. (Amended during 1999 codification: Rule No. 35 (part))

6.16.070 Testing required.

A. The district shall notify the customer when an assembly needs to be tested. The notice shall contain the date when the test must be completed.

B. Only certified testers shall conduct testing of backflow assemblies and testing will be the responsibility of the customer. Backflow prevention assemblies must be tested at least annually and immediately after installation, relocation or repair. More frequent testing may be required if deemed necessary by the district. No assemblies shall be placed back in service unless it is functioning as required. These assemblies shall be serviced, overhauled, or replaced whenever they are found to be defective and all costs of testing, repair, and maintenance shall be borne by the customer.

C. Records of all such tests, repairs, and overhauls shall be maintained by the customer and made available to the local health department. Copies of tests, repair, and overhauls for backflow prevention devices at the district's meter and any others designated by the district shall be supplied to the district. (Amended during 1999 codification: RWSSR No. 6 (part) and Rule No. 35 (part))

6.16.080 Maintenance.

Backflow prevention devices shall be repaired, overhauled, or replaced at the expense of the customer whenever they are found to be defective. (Amended during 1999 codification: RWSSR No. 6 (part))

6.16.090 Backflow prevention device charge.

Each customer served by a backflow prevention device installed on the potable water system shall pay a monthly charge for each such device as set forth in Appendix A, Schedule of Charges.

6.16.100 Water service termination.

When the district encounters customers that represent a clear and immediate cross-connection control hazard to the potable water supply that cannot be immediately abated, the procedure for terminating water service shall be instituted as per Section 6.28.050. (Amended during the 1999 codification: Rule No. 35 (part))

Chapter 6.20

WATER USE REGULATIONS AND RESTRICTIONS

Sections:

6.20.010	**Water use generally.**
6.20.020	**Separate metering.**
6.20.030	**Resale prohibited.**
6.20.040	**Pressure.**
6.20.050	**Operation of district facilities.**
6.20.060	**Damage to district's property.**
6.20.070	**Waste of water.**
6.20.080	**Interruption of delivery.**
6.20.090	**Liability.**
6.20.100	**Right of entry.**
6.20.110	**Violation of rules and regulations.**

6.20.010 Water use generally.

A. No customer may use water upon any lot or parcel other than that identified in that customer's application for service.

B. All water used must be through meters owned and read by the district.

C. The district encourages all methods and procedures for water conservation. (Added during 1999 codification)

6.20.020 Separate metering.

A. General Rule. Water service shall be separately provided to each separate lot or parcel, and to each separate building on the same lot or parcel, and to each separate portion of a single building designed to be occupied by separate owners or tenants (such as single-family homes; units in mobilehome parks; residential, industrial and commercial condominiums, cooperatives and other such properties; residential apartments; and areas within a commercial or industrial development where separate buildings or separated areas within such buildings are designed to be separately occupied), by a separate meter and pipe system installed for each said lot, parcel, building or portion of a building and not from any other meter or pipe system. (Ord. 2017-01)

B. Inspection of Apparatus and Appliances. Each customer shall be responsible for keeping the customer's service apparatus and appliances in a safe and sound condition and in compliance with all applicable laws, statutes and ordinances. The district shall have no duty to inspect such apparatus and appliances and the district's provision of water service to a customer does not constitute a representation by the district that the customer's apparatus or appliances are in a safe and sound condition or comply with all of the applicable laws, statutes and ordinances.

C. Agricultural Exception. Any user of water primarily for agricultural purposes from a meter on one lot or parcel of land, may convey water from said meter across lot or parcel lines to serve other lots or parcels primarily for agricultural purposes, provided said lots and parcels are all contiguous to one another and are under the same ownership or entitlement for use, and only so long as all such lots and parcels use such water primarily for agricultural purposes.

D. Subsequent Lot Splits and Land Divisions. In the event any lot or parcel receiving water service through a meter is split or divided into smaller parcels, the existing meter shall be deemed appurtenant to the newly defined lot or parcel upon which it is situated or most immediately adjacent.

E. Existing Nonconforming Uses. In the event that prior to the adoption of the rule codified in this subsection, water service was being provided or used in a manner which is contrary to this section, said service and use may continue; provided, that the district shall not grant, permit, approve or allow any new, further or additional connections, facilities, structures or other uses to be made to said meter or of the water therefrom unless such

unless such additions conform to this subsection. (Amended during 1999 codification: Rule No. 12 (part) and Rule No. 22 (part))

F. Accessory Dwelling Units and Junior Accessory Units. A separate meter shall not be required for an Accessory Dwelling Unit that is consistent with the description set forth in subparagraph (A) of paragraph (1) of subdivision (e) of California Government Code Section 65852.2 as same may be amended, unless the Accessory Dwelling Unit is to be constructed with a new single-family dwelling, in which case, it shall be separately metered. Separate meters shall be required for Accessory Dwelling Units that do not meet the definition set forth in subparagraph (A) of paragraph (1) of subdivision (e) of California Government Code Section 65852.2 as same may be amended. A separate meter shall not be required for a Junior Accessory Dwelling Unit. The district may require that an existing meter that will serve an Accessory Dwelling Unit be upsized if a larger meter size is determined necessary to serve the unit. (Ord. 2019-03)

G. Ancillary and Accessory Structure Exceptions. For ancillary or accessory structures that are neither an Accessory Dwelling Unit nor a Junior Accessory Dwelling Unit, a separate meter is not required where all of the following criteria are met:

1. The parcel is a "legal lot" as defined by the applicable land use agency;

2. Private water lines serving the existing primary use or structure and proposed ancillary or accessory structure(s) do not cross property lines;

3. The District will bill aggregate water services for both the primary use or structure and ancillary or accessory structure(s) on one utility bill without apportioning water use between structures; and

4. the District has determined that the existing meter is currently sized, or will be replaced by a meter that is of sufficient size, to adequately serve the primary use or structure and the ancillary or accessory structure(s), as well as fire protection purposes, where combined. (Ord. 2019-03)

6.20.030 Resale prohibited.

A customer shall not resell any of the water received by customer from the district to any other person, or for use on any other premises or for any other purposes than specified in customer's application for service. (Amended during 1999 codification: Rule No. 22 (part))

6.20.040 Pressure.

A. The district does not guarantee specific pressure.

B. The district has the right to adjust or change pressure. The customer is responsible to make accommodations for pressure changes at customer expense.

C. The district endeavors to provide potable water service at a pressure of not less than twenty pounds per square inch at the meter. If the customer requires more pressure, the customer shall establish that pressure by safe and lawful means at customer's own expense and responsibility.

D. The district does not undertake to deliver water under uniform conditions of pressure throughout its service area.

E. Reclaimed water pressure is governed by individual user agreements. (Added during 1999 codification)

6.20.050 Operation of district facilities.

No person, except duly authorized employees of the district, will be permitted to turn the water on or off, or open or close any gate valve or other device for regulating the flow or measurement of water on the district's pipelines or facilities, without district authorization. (Added during 1999 codification)

6.20.060 Damage to district's property.

Any damage occurring to a meter, pipes or property owned by the district caused by carelessness or neglect of any customer or contractor shall be paid for by the person responsible. (Amended during 1999 codification: Rule No. 26)

6.20.070 Waste of water.

A. No customer shall willfully or negligently permit leaks or wasteful use of district water. Violation of this section shall entitle the district to suspend or terminate service to the customer and to refuse to resume service until the customer pays applicable reconnection charges as set forth in Appendix A, Schedule of Charges and satisfies such other terms and conditions as the district may impose.

B. Where district has reasonable cause to believe that leaks or wasteful use of district water is occurring, it may require the customer to provide district with oral or written evidence as to the time, place and manner of use of all district water on the premises. Failure to provide such requested evidence and failure to attend any hearing on the matter shall be grounds for suspension or termination of water service.

C. In cases of emergency where large quantities of district water are escaping from the customer's property or appear to be wasting the general manager shall have the authority to disconnect service without notice. In all other cases where a suspension of service is being considered, at least five days written notice shall be given to the customer (at the address shown on district records) of the time and place of a hearing to be held by the board of directors at which the customer may be heard concerning the issue. (Amended during 1999 codification: Rule No. 28 (part))

6.20.080 Interruption of delivery.

A. The district does not guarantee continuous, uninterrupted water supply.

B. In case of necessity, water occasionally may be shut off from the district's system. The district will endeavor to make such stoppage of the shortest possible duration. Except in case of emergency, the district will endeavor to notify the customer of stoppages in advance. (Added during 1999 codification)

6.20.090 Liability.

The district has no liability to any customer for damages resulting from interruption of service, failure to deliver any particular quality or quantity of water, or fluctuations in the pressure at which water is delivered. (Added during 1999 codification)

6.20.100 Right of entry.

The district or its duly authorized agents, shall at all times have the right to ingress to and egress from the customer's premises at all reasonable hours for any purpose reasonably connected with the furnishing of water and the exercise of any and all rights given the district by law, or rules and regulations. (Amended during 1999 codification: Rule No. 23)

6.20.110 Violation of rules and regulations.

In the event that any person uses district water in violation of any of the rules and regulations in this code or in violation of any of the ordinances of the district, now existing or hereafter enacted, or otherwise uses district water without the consent of the district, the district shall have the right to:

A. Charge such person for the amount of district water actually consumed at the highest rate as provided for in these rules and regulations; provided, that if the amount of water so consumed cannot be ascertained, the general manager of the district may make an estimate of the amount of water so consumed and apply the rate to that amount of water;

B. Charge such person for an amount estimated by the general manager to reim-

burse the district for its reasonable costs incurred in investigating, terminating, and otherwise processing any such violation, including a reasonable amount to reimburse the district for its staff time and use of vehicles and equipment;

C. Disconnect or refuse to reconnect any water service connection in the name of or under the control of the person committing such violation unless and until all such charges have been paid; and/or

D. Refer the matter to the district attorney of Santa Barbara County with a request for prosecution for violation of any applicable statutes or ordinances. (Rule No. 28 (part))

E. Bring a civil action for damages against any person who commits, authorizes, solicits, aids, abets, or attempts any of the following acts:

1. Diverts, or causes to be diverted, District services by any means whatsoever.

2. Makes, or causes to be made, any connection or reconnection with property owned or used by the District to provide water service without the authorization or consent of the District.

3. Prevents any District meter, or other device used in determining the charge for District services, from accurately performing its measuring function by tampering or by any other means.

4. Tampers with any property owned or used by the District to provide water services.

5. Uses or receives the direct benefit of all, or a portion, of District service with knowledge of, or reason to believe that, the diversion, tampering, or unauthorized connection existed at the time of the use, or that the use or receipt, was without the authorization or consent of the District.

F. Impose a fine as set forth in Appendix A, Schedule of Charges.

1. A fine not exceeding one hundred thirty dollars ($130) for a first meter tampering violation.

2. A fine not exceeding seven hundred dollars ($700) for a second meter tampering violation within one year of the first violation.

3. A fine not exceeding one thousand three hundred dollars ($1,300) for the third meter tampering violation and each additional violation within one year of the first violation. (Ord. 2026-2 (part))

Chapter 6.21

WATER SHORTAGE RESTRICTIONS

Sections:

6.21.010 Definitions.
6.21.012 Declaration of Water Shortage Stages.
6.21.015 Application of Provisions to Water Shortage.
6.21.020 Stage Two Water Use Restrictions.
6.21.025 Stage Three Water Use Restrictions.
6.21.030 Stage Four Water Use Restrictions.
6.21.035 Stage Five Water Use Restrictions.
6.21.040 Mandatory State Restrictions.
6.21.050 Enforcement Process.
6.21.060 Appeals.

6.21.010 Definitions.

The following definitions shall apply to the terms set forth below in this Chapter unless the context requires a different meaning:

A. "Agricultural" means the category of properties for which the water service is provided under the Agricultural Irrigation water service classification, and plant nurseries.

B. "Commercial and institutional" means the category of properties being used to make, provide or distribute a product or service, such as hotels, restaurants, office buildings, commercial businesses, or other places of commerce and schools, churches and hospitals. Commercial and institutional does not include residential, and agricultural properties.

C. "Customer's plumbing system" means all of the pipes, water valves and appliances that carry potable water on a customer's property excluding the District water meter and District pipes and equipment.

D. "Day" means calendar day for the purpose of this Chapter.

E. "Decorative Water features" means ponds, lakes, waterfalls, and fountains that are artificially supplied with water.

F. "District Water" means all water provided to customers by the District except reclaimed water as set forth in Chapter 7.04 and water that is being reused after initial use (commonly referred to as gray water) and including water delivered through the District Goleta West Conduit.

G. "Drought Preparedness and Water Shortage Contingency Plan" means the Drought Preparedness and Water Shortage Contingency Plan adopted by the District Board of Directors on July 8, 2014, including any amendments thereto or replacements thereof.

H. "Fixed irrigation system" means a non-movable, installed irrigation system.

I. "Manual irrigation" means irrigation through the use of a hose or other movable equipment including the use of sprinklers attached to a movable hose.

J. "Residential" means the category of properties being used for single family or multifamily residential use. Properties that include both residential and commercial are considered residential for the purpose of this Chapter.

K. "Stage One Water Shortage" means the time period during which the District has declared a Stage One Water Shortage to be in effect.

L. "Stage Two Water Shortage" means the time period during which the District has declared a Stage Two Water Shortage to be in effect.

M. "Stage Three Water Shortage" means the time period during which the District has declared a Stage Three Water Shortage to be in effect.

N. "Stage Four Water Shortage" means the time period during which the District has declared a Stage Four Water Shortage to be in effect.

O. "Stage Five Water Shortage" means the time period during which the District has declared a Stage Five Water Shortage to be in effect.

P. "Wasteful Consumption" means any method of water use in violation of Chapter 6.21.

Q. "Landscape Irrigation Budget" means an individual water budget developed for landscape irrigation to assist in determining a reasonable, water-efficient irrigation schedule for such property.

R. "Low Precipitation Rate Irrigation System" means a sprinkler or similar water application device with a water application rate specification of equal to or less than 1 inch per hour. (Ord. 2015-06)

6.21.012 Declaration of Water Shortage Stages.

Once a Water Shortage Emergency Condition as set forth in Water Code Section 350 has been declared by the Board of Directors in compliance with Water Code Section 350 et seq., and is in effect, either the Board of Directors, or the District General Manager may make a declaration indicating that the District is implementing a designated stage of the Water Shortage Contingency Plan. Any such declaration must be consistent with the guidance set forth in the Drought Preparedness and Water Shortage Contingency Plan. If the declaration is made by the General Manager, it shall not be effective until the Board of Directors shall have had an opportunity to review the determination of the General Manager, and provided further that if the Board shall fail to act at or after a meeting called for such purpose, the declaration of the General Manager shall go into effect on the date designated in the General Manager's declaration.

6.21.015 Application of Provisions to Water Shortage.

Except as set forth below, the provisions of this Chapter shall be in effect during a District declared water shortage emergency. Sections 6.21.020 through 6.21.035 shall be in effect during specific District declared specific water shortage stages as set forth therein.

6.21.020 Stage Two Water Use Restrictions.

A. During a Stage Two Water Shortage, it shall be unlawful for a person to:

1. Use District water at any time to irrigate outdoor landscapes, including but not limited to grass, lawns, groundcover, shrubbery, crops, vegetation, and trees, including agricultural irrigation, in such a manner as to result in water runoff into adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or parking structures.

2. Manually irrigate outdoor landscapes with District water with the use of a hose that is not equipped with a shutoff nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.

3. Use District water to wash sidewalks, walkways, driveways, parking lots, open ground, or other hard surfaced areas by direct application, except:

a. Where necessary to alleviate immediate safety or sanitary hazards or prepare paved sur- faces for sealing,

b. Where used no more than once every two months for maintenance when applied through a pressure washer or water broom.

4. Allow District water to escape from breaks, leaks or other system failures within a customer's plumbing sys-

tem for more than 48 hours after the customer receives notice of, discovers, or would have had knowledge with the exercise of reasonable care of the break, leak or other system failure.

5. Use District water to maintain outdoor fountains, reflection ponds, and decorative water features for aesthetic or scenic purposes except:

a. Where necessary to support aquatic life that was in existence as of the date of the District declaration of the applicable Stage Two Water Shortage, or

b. Where located on residential property.

6. Use District water to wash down buildings, dwellings, or other structures, except for window washing, rinsing of solar panels and preparation of surfaces for painting or when the property is listed for sale with a realtor or has been advertised for sale in a public medium.

7. Use District water to wash vehicles and boats except:

a. At commercial car washing facilities, or

b. Through use of a hose equipped with a shutoff nozzle or device attached to it that causes it to create dispensing water immediately when not in use.

B. During a Stage Two Water Shortage, outdoor landscape irrigation with District water may only occur pursuant to the following schedule:

1. Manual irrigation of outdoor landscape may only take place before 10:00 a.m. or after 4:00 p.m. no more than two days a week.

2. Outdoor landscape irrigation through the use of a fixed irrigation system at residential properties may only take place on Wednesdays and Saturdays before 7:00 a.m. and after 7:00 p.m.

3. Outdoor landscape irrigation through the use of a fixed irrigation system at commercial and institutional properties may only take place on Tuesdays and Fridays before 7:00 a.m. and after 7:00 p.m.

4. Necessary irrigation of public recreation and athletic fields may occur on no more than 4 days a week between the hours of 7:00 p.m. and 7:00 a.m.

5. Irrigation of golf courses may occur between the hours of 7:00 p.m. and 7:00 a.m.

C. The restrictions in 6.21.020(B) do not apply to the following:

1. Agricultural customers use of District water to irrigate commercial agricultural crops.

2. Irrigation with water delivered by a water truck and injected below the surface of soil or mulch via an injection probe.

3. Irrigation of vegetable gardens and edible plantings with a hose equipped with a shut nozzle or drip irrigation system.

4. Establishment of new landscaping if approved in advance in writing by the District.

5. Irrigation for no more than a ten minute period of time for the express purpose of allowing landscape contractors to adjust or repair an irrigation system.

6. Customers that receive written authorization to water on an alternate schedule that shall not increase the maximum days or times allowed for outdoor landscape irrigation.

D. The scheduling restrictions in Section 6.21.020 apply to all outdoor water irrigation uses except those specifically exempted in Section C above.

E. Restaurants in the District shall maintain table signage indicating that water is provided only upon request and shall not serve water to customers or patrons except upon request.

6.21.025 Stage Three Water Use Restrictions.

A. During a Stage Three Water Shortage, it shall be unlawful for a person to:

1. Use District water at any time to irrigate outdoor landscapes, including but not limited to grass, lawns, groundcover, shrubbery, crops, vegetation, and trees, including agricultural irrigation, in such a manner as to result in water runoff into adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or parking structures.

2. Manually irrigate outdoor landscapes with District water with the use of a hose that is not equipped with a shutoff nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.

3. Use District water to wash sidewalks, walkways, driveways, parking lots, open ground, or other hard surfaced areas by direct application, except:

a. Where necessary to alleviate immediate safety hazards or sanitary hazards or prepare paved surfaces for sealing.

b. Where used no more than once every two months for maintenance when applied through a pressure washer or water broom.

4. Allow District water to escape from breaks, leaks or other system failures within a customer's plumbing system for more than 48 hours after the customer receives notice of, discovers, or would have had knowledge with the exercise of reasonable care of the break, leak or other system failure.

5. Use District water to maintain out-door fountains, reflection ponds, and decorative water features for aesthetic or scenic purposes except:

a. Where necessary to support aquatic life that was in existence as of the date of the District declaration of the Stage Two Water Shortage that proceeded the current water shortage stage, or

b. Where located on residential property.

6. Use District water to wash down buildings, dwellings, or other structures, except for window washing, rinsing of solar panels and preparation of surfaces for painting or when the property is listed for sale with a realtor or has been advertised for sale in a public medium.

7. Use District water to wash vehicles and boats except:

a. At commercial car washing facilities, or

b. Through use of a hose equipped with a shutoff nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.

B. During a Stage Three Water Shortage, outdoor landscape irrigation with District water may only occur pursuant to the following restrictions:

1. Manual irrigation of outdoor landscape may only take place before 8:00 a.m. or after 8:00 p.m. no more than two days a week.

2. Outdoor landscape irrigation through the use of a fixed irrigation system at residential properties may only take place on Wednesdays and Saturdays before 6:00 a.m. and after 8:00 p.m.

3. Outdoor landscape irrigation through the use of a fixed irrigation system at commercial and institutional properties may only take place on Tuesdays and Fridays before 6:00 a.m. and after 8:00 p.m.

4. Necessary irrigation of public recreation and athletic fields and golf courses may occur on no more than two days a week between the hours of 8:00 p.m. and 6:00 a.m.

5. Exterior irrigation of commercial agricultural crops that is not delivered by drip or microspray irrigation systems may only occur before 10:00 a.m. and after 4:00 p.m.

6. Irrigation of outdoor landscapes during and within 48-hours following measurable precipitation is prohibited.

7. Irrigation of ornamental turf on public street medians is prohibited.

8. Irrigation of landscapes outside of newly constructed homes and buildings in a manner inconsistent with regulations or other requirements established by the California Buildings Standards Commission is prohibited.

C. The restrictions in 6.21.025(B) do not apply to the following:

1. Irrigation with water delivered by a water truck and injected below the surface of soil or mulch via an injection probe.

2. Irrigation of non-commercial vegetable gardens and edible plantings with a hose equipped with a shut off nozzle or drip irrigation system.

3. Establishment of new landscaping if approved in advance in writing by the District, provided however, that new landscaping is required where existing landscaping was severely damaged or destroyed by a reason other than lack of adequate irrigation.

4. Irrigation performed with a watering can, or by use of drip irrigation system or similar low-volume, non-spray irrigation equipment, or for very short periods of time exceeding ten minutes for the express purpose of allowing landscape contractors to adjust or repair an irrigation system.

5. Customers that receive written authorization to water on an alternate schedule that shall not increase the maximum days or times allowed for outdoor landscape irrigation.

D. The scheduling restrictions in 6.21.025 apply to all outdoor water irrigation uses except those specifically exempted in Section C above.

E. Restaurants in the District shall maintain table signage indicating that water is provided only upon request and shall not serve water to customers or patrons except upon request.

F. Hotels and motels must provide guests with the option of choosing not to have towels and linens laundered daily, and must prominently display notice of this option in each guestroom using clear and easily understood language.

6.21.030 Stage Four Water Use Restrictions.

A. During a Stage Four Water Shortage, it shall be unlawful for a person to:

1. Use District water to irrigate outdoor landscapes, including but not limited to grass, lawns, ground-cover, shrubbery, crops, vegetation, and trees, including agricultural irrigation, in such

a manner as to result in water runoff into adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or parking structures.

2. Manually irrigate outdoor landscapes with District water with the use of a hose that is not equipped with a shut off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.

3. Use District water to wash sidewalks, walkways, driveways, parking lots, open ground, or other hard surfaced areas by direct application, except where necessary to alleviate immediate safety or sanitary hazards. (Ord. 2015-06)

4. Use District water for any outdoor washing purpose, including commercial car washing that does not utilize water recycling technology, window washing and paint preparation, except where necessary to alleviate immediate safety or sanitary hazards. (Ord. 2015-07)

5. Use District water to maintain outdoor fountains, reflection ponds, and decorative water features for aesthetic or scenic purposes except:

a. Where the water is part of a recirculating system, and

b. Where necessary to sustain the life of an organism that is dependent upon an aquatic environment, that was in existence as of the date of the District declaration of the Stage Two Water Shortage, that proceeded the current water shortage stage. (Ord. 2015-06)

6. Use District water to wash down buildings, dwellings, or other structures, except for window washing, rinsing of solar panels and preparation of surfaces for painting or when the property is listed for sale with a realtor or has been advertised for sale in a public medium.

7. Use District water to wash vehicles and boats, including on-site vehicle washing such as company fleets and dealer lots, except at commercial car washing facilities.

8. Use District water to fill or add water to a swimming pool, outdoor spa, hot tub, or wading pool.

B. During a Stage Four Water Shortage, outdoor landscape irrigation may only occur pursuant to the following restrictions:

1. Manual irrigation of outdoor land-scape may only take place before 8:00 a.m. or after 8:00 p.m. no more than one day a week.

2. Outdoor landscape irrigation through the use of a sprinkler system is prohibited.

3. Irrigation of lawns with District water is prohibited for all customer classes except when applied to irrigation of lawns consisting of low water use turfgrasses listed in District Rules and Regulations. Except as provided herein, irrigation of low water-use turfgrasses shall comply with all other watering restrictions under this Chapter. (Ord. 2017-04)

4. Irrigation of landscapes must comply with a customer's landscape irrigation water budget where required by the District for non-residential customers. The District shall provide written notice for such water budgets at least thirty days in advance.

5. Necessary irrigation of public recreation and athletic fields may occur on no more than two days a week between the hours of 8:00 p.m. and 6:00 a.m. and only via drip, microspray, Low Precipitation Rate Irrigation System, or rotary irrigation system that, as determined in writing to the satisfaction of the District, the use of such equipment will achieve necessary potable water savings

during a Stage Four Water Shortage.(Ord. 2015-06)

6. Irrigation of golf courses with District water is limited to putting greens and tees and may occur no more than three days a week between the hours of 8:00 p.m. and 6:00 a.m. and only via drip, microspray, Low Precipitation Rate Irrigation System, or rotary irrigation system that, as determined in writing to the satisfaction of the District, the use of such equipment will achieve necessary potable water savings during a Stage Four Water Shortage. (Ord. 2015-06)

7. Irrigation of roadway median strips with District water is prohibited except where necessary to preserve trees, as determined by the District.

8. Exterior irrigation of commercial agricultural crops with District water that is not delivered by drip, microspray, or Low Precipitation Rate Irrigation system is prohibited. (Ord. 2015-06)

9. Irrigation of outdoor landscapes during and within 48-hours following measurable precipitation is prohibited.

C. The restrictions in 6.21.030(B) do not apply to the following:

1. Irrigation with water delivered by a water truck licensed by the California Department of Drinking Water, where such water is legally purchased in compliance with all applicable laws and regulations, and injected below the surface of soil or mulch via an injection probe. (Ord. 2015-07)

2. Irrigation of non-commercial vegetable gardens and edible plantings with a hose equipped with a shut off nozzle or drip irrigation system.

3. Establishment of new landscaping if approved in advance in writing by the District, provided however, that new landscaping shall be required where existing landscaping was severely damaged or destroyed by a reason other than lack of adequate irrigation.

4. Irrigation performed with a watering can, or by use of drip irrigation system or similar low-volume, non-spray irrigation equipment, or for very short periods of time not exceeding ten minutes for the express purpose of allowing landscape contractors to adjust or repair an irrigation system.

5. Customers that receive written authorization to water on an alternate schedule that shall not increase the maximum days or times allowed for outdoor landscape irrigation.

D. The scheduling restrictions in Section 6.12.030 apply to all outdoor water irrigation uses of District water except those specifically exempted in Section C above. (Ord. 2015-07)

E. Restaurants in the District shall maintain table signage indicating that water is provided only upon request and shall not serve water to customers or patrons except upon request.

F. Hotels and motels must provide guests with the option of choosing not to have towels and linens laundered daily, and must prominently display notice of this option in each guestroom using clear and easily understood language.

6.21.035 Stage Five Water Use Restrictions.

A. During a Stage Five Water Shortage, it shall be unlawful for a person to:

1. Water or irrigate any outdoor landscaping using District water, including commercial agricultural crops and edible plants, recreation and athletic fields, and golf courses, unless such watering is with collected rain water, gray water or permitted recycled water, or is

authorized in advance in writing by the District. The District may authorize water usage pursuant to this provision upon written application only if the District determines such irrigation serves to protect public health and safety. (Ord. 2015-07)

2. Use District water at any time in such a manner as to result in water runoff into adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or parking structures.

3. Use a hose that is not equipped with a shut off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.

4. Use District water for any outdoor washing purpose, including commercial car washing, window washing and paint preparation, except where necessary to alleviate immediate safety or sanitary hazards.

5. Allow District water to escape from breaks, leaks or other system failures within a customer's plumbing system for more than 48 hours after the customer receives notice of, discovers, or would have had knowledge with the exercise of reasonable care of the break, leak or other system failure.

6. Use District water to maintain outdoor fountains, reflection ponds, and decorative water features for aesthetic or scenic purposes except:

a. Where the water is part of a recirculating system, and

b. Where necessary to sustain the life of an organism that is dependent upon an aquatic environment, that was in existence as of the date of the District declaration of the Stage Two Water Shortage, that preceded the current water shortage stage. (Ord. 2015-06)

7. Use District water to wash vehicles and boats, including on-site vehicle washing such as company fleets and dealer lots.

8. Use District water to fill or top off any swimming pools, outdoor spas, hot tubs, or wading pools.

9. Use District water for public outdoor showers.

10. Use District water for recreational purposes.

B. Restaurants in the District shall maintain table signage indicating that water is provided only upon request and shall not serve water to customers or patrons except upon request.

C. Hotels and motels must provide guests with the option of choosing not to have towels and linens laundered daily, and must prominently display notice of this option in each guestroom using clear and easily understood language. (Ord. 2015-03)

6.21.040 Mandatory State Restrictions.

In the event that the State adopts mandatory water conservation measures requiring implementation by the District during a water shortage emergency, and such State-mandated measures require additional water conservation actions beyond the District's currently enforceable conservation measures, such State-mandated measures shall automatically be deemed to be fully incorporated and part of this Chapter and enforceable by the District under this Chapter.

6.21.050 Enforcement Process.

A. The purpose of the administrative penalties assessed pursuant to this Chapter is to assure compliance with water use restrictions by the cited person through the imposition of increasingly significant penalties so as to create a disincentive to commit future violations.

B. The prohibitions and enforcement provisions in this Chapter apply to both persons who directly use District water in violation of this Chapter and property owners on whose property the violations occur.

C. During a declared water shortage emergency, in addition to any other penalty permitted by law, the following administrative actions shall be taken in the order listed:

1. First Violation: In the case of a first violation of this Chapter the District shall issue a warning describing the violation and the possible penalties if such violation shall continue. Notice of such violation shall be given by any method authorized by this Chapter or by affixing a notice to the premises where such violation occurred.

2. Second Violation: In the case of a second violation of this Chapter, the District shall issue a Notice of Violation setting forth the specific violation(s), the date and approximate time of occurrence, and a statement that subsequent violations may result in financial or criminal penalties and attachment of a flow restrictor.

3. Third Violation: In the case of a third violation of a Stage Two Water Use Restriction, a third violation of a Stage Three Water Use Restriction, or a third violation of a Stage Four Water Use Restriction, a fine of $100.00 shall be imposed. In the case of a third violation of a Stage Five Water Use Restriction, a fine of $500.00 shall be imposed.

4. Fourth Violation: In the case of a fourth violation of a Stage Two Water Use Restriction or fourth violation of a Stage Three Water Use Restriction, a fine of $250.00 shall be imposed. In the case of a fourth violation of a Stage Four Water Use Restriction, a fine of $300.00 shall be imposed. In the case of a fourth violation of a Stage Five Water Use Restriction, a fine of $750.00 shall be imposed.

5. Subsequent Violations: In the case of all subsequent violations of Stage Two, Three or Four Water Use Restrictions, a fine of $500.00 shall be imposed. In the case of a subsequent violation of a Stage Five Water Use Restriction, a fine of $1,000.00 shall be imposed. The General Manager may, in addition to any fine imposed, require the attachment of a meter flow restrictor to the customer's water system.

D. Failure, refusal or nonpayment of fines and penalties: The District may install a flow restrictor or discontinue water service to any customer who fails to pay fines. Discontinued service will be restored upon full payment of all outstanding balances and reconnection charges.

E. Flow Restrictors: Flow restrictors will not be used where fire suppression sprinklers are on the same line as water provided for domestic purposes.

F. Willful Violations: Any willful violation occurring subsequent to the issuance of a fourth violation constitutes a misdemeanor and may, at the General Manager's discretion, be referred to the Santa Barbara County District Attorney. In addition, the District may seek a permanent or temporary injunction pursuant to Water Code Section 31016.

G. Charging of Multiple Violations: Where a violation shall have occurred for the same act multiple times on the same day, such violation shall be deemed to be a single violation of this Chapter. Multiple violations on the same day of different provisions of this Chapter shall be considered separate violations.

H. Notice. The District shall give notice of each violation, fine or penalty by affixing a notice on the property, by U.S. Mail ad-

dressed to the customer of record of the property or to the property owner as such property owner's name appears in the official records of the County of Santa Barbara; or by service of notice upon the owner or occupant of the property where such violations occurred by service in the same manner as the service of a summons in a civil complaint pursuant to the Code of Civil Procedure. The District shall retain proof of service of notices of violation with each file.

I. Payment due date. A person who has been given notice of fines imposed for violation of this Chapter, shall pay such fines and penalties within 20 days from the date notice is given. The charge to the customer for installation and removal of a flow restrictor shall be assessed as a miscellaneous Service Request Charge set forth in Appendix A. Reconnection charges are set forth in Section 9 of Appendix A. The charge for installing and/or removing any flow restricting device must be paid before the device is removed. Nonpayment will be subject to the same remedies as nonpayment of basic water rates.

J. The penalties collected for violation of this Chapter will fund the purchase, if available, of additional water supplies to offset wasteful consumption, enforcement and/or conservation outreach toward those who fail to conserve water. Because these costs are necessary to provide water service under Stage Two Drought conditions, the Board finds that the penalties established in this Chapter:

1. Are not expected to exceed the funds required to provide water service,

2. Will not be used for any purpose other than those listed above,

3. Will not exceed the proportional cost of water service attributable to any parcel, and

4. Are imposed only where water service is actually used by, or immediately available to a parcel.

6.21.060 Appeals.

A. Appeals Officer: The District does hereby establish an Appeals Officer who shall be appointed by the Board of Directors. The Appeals Officer shall be neither an employee nor a member of the Board of Directors of the District. (Ord. 2015-05)

B. Who may appeal. Any person subject to enforcement pursuant to Section 6.21.050 of this Chapter may appeal the imposition of a fine, penalty or a final adverse decision made by the District. The imposition of charges for water service and usage, other than fines or penalties that are deemed water charges resulting from non-payment, shall not be deemed a determination by the District and shall not be appealable under this Chapter. The person filing an appeal shall be designated the appellant.

C. Method of appeal. An appeal is commenced by filing a written Notice of Appeal on a form provided by the District within 30 days following the date upon which the appellant was sent or delivered notice of the fine, penalty or adverse decision. All unpaid fines and penalties under this Chapter must be paid prior to or at the time of filing the appeal. If the Appeals Officer reduces or eliminates the fee or penalty appealed, the District shall refund the amount of the reduction or the eliminated fine or penalty to the appellant within five business days.

D. Procedure. Each party shall have the right to present testimony, present witnesses, and produce documentary evidence as necessary. The hearing need not be conducted according to technical rules related to evidence and witnesses. Any relevant evidence shall be admitted if it is the sort of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the existence of any common law or statutory rule that might make improper admission of such evidence over an objection in civil actions. Hearsay evidence may be used

for the purpose of supplementing or explaining any direct evidence but shall not be sufficient in itself to support a finding by the Appeals Officer, unless it would be admissible over an objection in civil actions. The rules of privilege shall be effective to the same extent that they are now or hereafter may be recognized in civil actions, and irrelevant and unduly repetitious evidence shall be excluded.

E. Representation by counsel. The parties may be represented by counsel. The appellant shall notify the District 48 hours in advance of the hearing date if appellant will be represented by counsel.

F. Authority of Appeals Officer. The Appeals Officer shall have the power to conduct hearings on the appeal and make a determination that affirms, reverses or modifies the fine, penalty or determination appealed on any one or more of the following grounds: (1) the restrictions of this Chapter as applied would create an undue hardship; (2) due to peculiar facts and circumstances, none of the provisions of this Chapter are applicable to the situation under consideration; or (3) there was an error in the application of this Chapter or other applicable rule or law.

G. Final Determination. The decision of the Appeals Officer shall be issued within thirty (30) days of the conclusion of the hearing and shall be delivered by first-class mail, postage prepaid, to the parties. The decision shall include notice that it is final and any legal challenge to the final decision shall be made pursuant to the provisions of the Code of Civil Procedure §§1094.5 and 1094.6 and shall be commenced within ninety (90) days following its issuance.

H. Notwithstanding anything to the contrary, any right of appeal under any other provision of this Code is preserved. The provisions of this Chapter are not subject to appeal under any other provision of this Code. (Ord. 2015-02)

Chapter 6.22

SUSPENSION OF GOLETA WEST CONDUIT AGRICULTURAL WATER SERVICE

Sections:

6.22.010 Definitions.
6.22.020 Suspension of Goleta West Conduit Agricultural Water Service.
6.22.030 Applicability.
6.22.040 Procedure.

6.22.010 Definitions.

A. "Goleta West Conduit Water Customer" shall mean any person that receives water service from water connections to the Goleta West Conduit.

B. "Goleta West Conduit Agricultural Water Service" shall mean water service provided to Goleta West Conduit Water Service Customers that, for each housing unit that is located on the property served by such water service, is in excess of the per-household water amount determined by the District to be necessary for a household for basic health and safety. The District's determination of the amount of water necessary for a household for basic health and safety shall conform to applicable state and federal standards. If there is no housing unit located on the property served by Goleta West Conduit Agricultural Water Service, all water consumed on that property shall be deemed to be used for agricultural purposes.

C. "Lake Cachuma Project Water" shall mean the District's share of "Project Water" as defined in the Master Contract, and as such share is defined in Section 3 of the District and Santa Barbara County Water Agency, Cachuma Project Member Unit Contract, dated March 12, 1996, as well as any and all water carried over and stored by the District in Lake Cachuma pursuant to section 3(e) of the Master Contract. Water purchased by the District that is paid for in proportionate part by Goleta West Conduit Water Service Customers, including any reimbursement for transmission infrastructure, may also become Lake Cachuma Project Water for purposes of this Chapter 6.22. Lake Cachuma Project Water that was stored in a facility other than Lake Cachuma and is returned to the District shall be deemed to be Lake Cachuma Project Water. Only water specifically described above constitutes Lake Cachuma Project Water.

Lake Cachuma Project Water shall specifically not include:

1. Water located in Lake Cachuma that was received by the District as a result of an exchange of either State Water Project water or other water that was not Lake Cachuma Project Water, or

2. Water purchased by the District that is not paid for by Goleta West Conduit Water Service Customers.

D. "Master Contract," shall mean the Contract No. I75r-1802R, Between the United States Department of the Interior Bureau of Reclamation and Santa Barbara County Water Agency Providing for Water Service from the Cachuma Project, California, dated April 14, 1996.

6.22.020 Suspension of Goleta West Conduit Agricultural Water Service.

A. The Goleta West Conduit is served entirely and solely with Lake Cachuma Project Water, deliveries from which may from time to time be unavailable during declared water shortage emergencies.

B. Goleta West Conduit Agricultural Water Service may be reduced or suspended during times of declared water shortage emergencies.

6.22.030 Applicability.

A. This Chapter shall apply to suspensions of Goleta West Conduit Agricultural Water Service to Goleta West Conduit Water Service Customers caused by a declared water shortage emergency. This Chapter shall not apply to the suspension Goleta West Conduit Agricultural Water Service to Goleta West Conduit Water Service Customers for any reason other than a declared water shortage emergency.

B. Nothing in this Chapter prohibits the District from purchasing additional water, including water to be used to provide Goleta West Conduit Agricultural Water Service to Goleta West Conduit Water Service Customers.

C. Goleta West Conduit Agricultural Water Service suspensions under this Chapter may be accomplished through the use of flow restrictors, metering technology or any other method chosen by the District to limit the amount of water that may be used by Goleta West Conduit Water Service Customers. The District shall use its best efforts to ensure that water remains available for domestic health and safety needs of District customers including Goleta West Conduit Water Service Customers.

6.22.040 Procedure.

A. Goleta West Conduit Agricultural Water Service may be suspended upon the adoption by the Board of a resolution that sets forth the following:

1. A finding that there is an insufficient supply of Lake Cachuma Project Water to support public health and safety needs of all District customers and agricultural water use on the Goleta West Conduit, given the operational constraints of the District;

2. A finding that Goleta West Conduit Agricultural Water Service is not essential to health and safety of the public;

3. The effective date of the suspension of Goleta West Conduit Agricultural Water Service to Goleta West Conduit Water Service Customers; and

4. The conditions under which the Board of Directors may direct resumption of Goleta West Conduit Agricultural Water Service to Goleta West Conduit Water Service Customers.

B. On and after the effective date of a resolution suspending Goleta West Conduit Agricultural Water Service in accordance with Section 6.22.040(A), Goleta West Conduit Agricultural Water Service shall be suspended. Notice of the suspension of Goleta West Conduit Agricultural Water Service shall be given to Goleta West Conduit Water Service Customers at the service addresses of such customers on no less than 2 days notice prior to the suspension of Goleta West Conduit Agricultural Water Service. Notice may be given by any means determined by the District to be likely to provide actual notice to such customer of such suspension. However, failure to give such notice shall not void or invalidate any action taken by the District under this Chapter 6.22.

C. Goleta West Conduit Agricultural Water Service may be resumed upon adoption by the Board of a resolution directing such resumption. (Ord. 2015-09)

Chapter 6.24

BILLING STANDARDS AND PROCEDURES

Sections:

6.24.000 Miscellaneous Fees and Charges.
6.24.010 Establishing an account.
6.24.020 Water rates and monthly service charges.
6.24.030 Service initiation charge.
6.24.040 Customer Credit.
6.24.050 Deposits.
6.24.060 Presentation and payment of bills.
6.24.070 Reading of separate meters.
6.24.080 Shut-off for nonpayment.
6.24.090 Non-sufficient funds charge.
6.24.100 Broken lock charge.
6.24.110 Disputed bills.
6.24.120 Meter tests.
6.24.130 Adjustment of bills for meter error.
6.24.140 Leak adjustment.
6.24.150 Notices.
6.24.160 Individual liability for joint service.

6.24.000 Miscellaneous Fees and Charges.

Unless the board shall otherwise direct, the general manager shall update the miscellaneous fees and charges set forth in Appendix A, Schedule of Charges, and in Attachment 1 to Ordinance No. 2012-05 annually and those adjusted fees and charges shall be effective when notice of those adjusted rates is given in the manner required by law for notice of ordinances of the district. Each fee or charge shall be adjusted by increasing the labor component of that fee or charge by the percentage change in the Los Angeles-Anaheim-Riverside Consumer Price Index for all urban consumers (1982-84=100). Every reference in an ordinance, resolution or other legislative act of the District to Appendix A shall mean the rates set forth in Appendix A and in Attachment 1 to Ordinance No. 2012-05 as most recently adjusted pursuant to this section.

6.24.010 Establishing an account.

Application for a water service account shall be in a form and manner as may be required by the district. (Added during the 1999 codification)

6.24.020 Water rates and monthly service charges.

A. Water is charged for on a billing unit basis as set forth in Appendix A, Schedule of Charges.

B. A fixed monthly service charge is assessed as set forth in Appendix A, Schedule of Charges.

6.24.030 Service initiation charge.

Except where initial water service is being provided to a property that is required to pay new water supply charges as specified in Chapter 5.16, a service initiation charge shall be required of each potable or reclaimed water account as set forth in Appendix A, Schedule of Charges. (Amended during 1999 codification; Rule No. 3 (part))

6.24.040 Customer Credit.

A. Establishment of Credit. Prior to establishing a new water service account, each customer must establish customer credit with the district by any one of the following methods:

1. If the customer is the owner and resident of the premises for which customer has applied for service, and does not come within the provisions of subsection B of this section, customer credit will be deemed established.

2. By a cash deposit with the district in the amount required by Section 6.24.050 of this code. Failure to make

that deposit before service date will be cause to discontinue water service until deposit is paid.

3. By furnishing a guarantee or a bond in a form satisfactory to the district for the payment of bills for water service by the district.

Failure to establish credit upon demand of the district as provided for herein shall be cause for discontinuance of service.

B. Re-establishment of Credit.

1. If a customer fails to pay customer's water bill within forty (40) days after presentation, as provided in Section 6.24.060, then even though customer service has not been disconnected as provided in Section 6.20.010C of this code, that customer may be required to make a cash deposit in the amount required by Section 6.24.050A of this code.

2. If a customer fails to pay his or her water bill within twenty (20) days after presentation of a second notice that customer's bill is due and owing, then whether or not customer service has been disconnected as provided in Section 6.28.030A, that customer may be required to establish his credit with the district by making a cash deposit in the amount required by Section 6.24.050A of this code.

3. If a customer fails to pay customer's water bill as required by Subdivisions 1 and 2 above, the customer may be required to provide a guarantee or a bond in a form and amount satisfactory to the district for the payment of past due and future bills for water service by the district.

4. A customer to whom the district has mailed two shut-off notices within twenty-four (24) consecutive months shall be required to make a cash deposit in the amount required by Section 6.24.050A of this code.

5. When the district has discontinued service to a customer for nonpayment or for violation of district rules and regulations, the customer will be required to make a cash deposit in the amount required by Section 6.24.050A of this code.

Failure to re-establish credit upon demand of the district as provided for herein shall be cause for discontinuance of service.

6.24.050 Deposits.

A. Amount of Deposit. The amount of the deposit required by Section 6.24.040 shall be as set forth in Appendix A, Schedule of Charges.

B. Requirement of Deposit. When a deposit required by the ordinances or rules of the district is not made upon request, the district may discontinue service until the deposit is made and the customer pays applicable reconnection charges as set forth in that Appendix A, Schedule of Charges.

C. Refund of Deposit.

1. Where a customer requests that service be permanently discontinued, all money on deposit with the district pursuant to this section will be applied to pay any bills then due and owing the district and any balance will be refunded to customer.

2. When the district has presented a customer not more than two shut-off notices within twenty-four (24) consecutive months, the deposit shall at the end of said twenty-four (24) month period be refunded to the customer.

6.24.060 Presentation and payment of bills.

A. Bills for services by the district will be presented by the district for payment at regular intervals and all of said bills, except

as in these rules and regulations otherwise provided, will be due and payable upon presentation of said bill to the customer.

B. Payment may be made in person at the district office or by mail to the district office.

C. Bills shall be considered presented when either delivered personally to the customer or when deposited in the United States mails, postage prepaid, and addressed to the customer at the address given by the customer at the time when application for water service was established. (Amended during 1999 codification: Rule No. 5 (part))

6.24.070 Reading of separate meters.

For the purpose of making charges, all meters supplying a customer's premises will be considered separately, and the readings thereof will not be combined, except that where the district shall, for operating necessity, install in place of one meter, two or more meters, then the readings of such two or more meters will be combined for the purpose of making charges. (Amended during 1999 codification: Rule No. 18)

6.24.080 Shut-off for nonpayment.

A. If a Non-Residential Water Service customer fails to pay a water bill within forty (40) days after presentation, the district shall send that customer a "warning shut off" notice and apply a delinquent payment charge as set forth in Appendix A, Schedule of Charges. Unless the Non-Residential Water Service customer pays the entire amount due, including any applicable delinquent payment charge, within twenty (20) days after presentation of a "warning shut off" notice, the district may discontinue water service.

B. Two days before metered Non-Residential Water Service is due for lock off because of non-payment, the district shall present a notice to "lock-off" service at the service location and the district shall apply service charges for that notice as set forth in Appendix A, Schedule of Charges.

C. If a Residential Water Service customer fails to pay a water bill within forty (40) days after presentation, the district shall send the customer a "warning shut-off" notice and apply a delinquent payment charge as set forth in Appendix A, Schedule of Charges.

D. The district may discontinue Residential Water Service when the account has been delinquent for at least 60 days and the district has complied with all of the requirements for discontinuation of Residential Water Service as set forth in California Health and Safety Code Sections 116900 et. seq. as may be amended.

E. The district shall provide eligible customers with the opportunity to participate in reduced, deferred or alternative payments consistent with the district's Discontinuance Policy.

F. Nothing in this Chapter 6.24 or in Chapter 6.28 shall limit the ability of the District to discontinue or interrupt water service for reasons other than nonpayment of water bills. (Ord. 2019-02)

6.24.090 Non-sufficient funds charge.

Upon each demand for payment for water service that cannot be honored because sufficient funds are not available in the account on which the instrument was drawn, the district will apply a non-sufficient funds (NSF) charge as set forth in Appendix A, Schedule of Charges.

6.24.100 Broken lock charge.

In the event a district lock or other appliance is placed on a water meter for nonpayment or discontinuance of service, and that lock or appliance is damaged, the district will apply to the account of the customer served by that water meter a broken lock charge as set forth in Appendix A, Schedule of Charges, which fee must be paid before the district will restore water service.

6.24.110 Disputed bills.

In the event that a customer disputes or denies the correctness of any bill presented to the customer, the following procedure shall be followed:

A. The district upon receipt of notice of dispute, wherein customer shall state briefly reasons for believing said bill to be in error, will give written notice to said customer that the bill will be considered by the district within five days of receipt. If it is determined a liability exists, it will be discussed with the customer and the customer will be given the opportunity to pay off the disputed bill over a reasonable period of time. The customer will be notified of the procedure for appealing the decision regarding the liability, which procedure shall be that upon written request and deposit of the entire disputed bill, within the time required by Section 6.28.030, the board of directors will review the determination. The requirement for the deposit of the disputed bill shall not apply to appeals by Residential Water Service customers. (Ord. 2019-02)

B. In the event the customer disputes the time allowed for any payment rather than the liability itself, and submits a written notice to that effect, the district will within five days of receipt of such notice discuss with the customer the opportunity to pay off the bill over a reasonable period of time, and make a determination, which will be reviewed by the board of directors upon written request to do so.

C. The district will, upon receipt of said deposit and notice, in the case of disputed bills, or upon receipt of notice only in the case of payment extension requests, give written notice to said customer that customer's bill will be considered by the board of directors of the district at its next meeting, which next meeting shall not be sooner than five days after the giving of said notice by the district to said customer.

D. At said meeting of said board, the customer may appear in person or by a representative and present whatever evidence customer may have concerning the disputed bill and the board shall give its decision not later than ten (10) days after the conclusion of said meeting.

E. Failure of a customer to make the deposit as herein above required shall constitute sufficient grounds for the district to discontinue service to said customer as in the case of ordinary nonpayment of a bill.

F. Failure of a customer to notify the district of an error in customer’s bill within the time allowed by Section 6.28.030 for the payment of bills shall constitute a waiver of any error by that customer and the bill shall be deemed correct as presented.

G. Notwithstanding anything else in the Goleta Water District Code to the contrary, if an adult at a residence appeals a bill for Residential Water Service to the district or any other administrative or legal body to which such an appeal may be lawfully taken, the district shall not discontinue residential service while the appeal is pending. (Ord. 2019-02)

6.24.120 Meter tests.

A. Any customer may request the district to test customer's water meter. The customer shall pay a deposit as set forth in Appendix A, Schedule of Charges to cover the reasonable cost of the test before the test occurs.

B. The amount so deposited will be returned to the customer if the meter is found, upon test, to register more than two percent fast under conditions of normal operation; otherwise it will be retained by the district.

C. A customer or a representative of the customer may witness the test of the meter. The customer will be notified in advance of the time and place the test will be made.

D. A report giving the name of the customer requesting a test, the date of the request, the location of the premises where the meter has been installed, the type, make, and size and number of meter, the date of removal, the date tested, and the result of the test, will be supplied to the customer within a reasonable time after completion of the test.

E. All meters will be tested at the time of their installation and re-tested at periodic intervals. No meter will be placed in service or allowed to remain in service which has an error in registration in excess of two percent under conditions of normal operation. (Amended during 1999 codification: Rule No. 16)

6.24.130 Adjustment of bills for meter error.

A. If, as a result of a meter test, whether initiated by the district or requested by a customer pursuant to Section 6.24.120, a meter is found to be more than two percent fast in registration, the district shall refund the customer the overcharge based on a corrected meter reading for the period in which it can be shown the meter was in error. If the period during which the meter was in error cannot be established to the satisfaction of the district, the period for which the refund shall be made shall be the shorter of the period during which the meter was in use or six months immediately preceding the test.

B. If, as a result of said meter test, a meter used for residential or domestic service is found to register less than seventy-five (75) percent of the amount of water actually passing through said meter, the district shall present the customer with a bill for the amount of water calculated by the district to have actually passed through said meter, but not covered by any bills previously presented to the customer, for a period not to exceed two monthly billing periods immediately preceding the test.

C. If, as a result of said test, said meter is found not to be registering any flow, the district shall present the customer with a bill equal in amount to an average bill of a like customer for the period during which it can be shown that the meter did not register the water actually passing through the meter, except that in no event shall said period be longer than the two monthly billing periods immediately preceding said test.

D. If, as a result of a test on a meter used for commercial or irrigation purposes, said meter is found to register less than ninety-five (95) percent of the actual flow, the district shall present the customer with a bill for the amount of water computed by the district to have been actually used but not covered by any previous bills for the period in which the meter was in error. In the event that said period of error cannot be established to the satisfaction of the district, it shall be assumed that said period was the previous two monthly billing periods immediately preceding the test and the corrected bill shall be presented upon that basis. (Amended during 1999 codification: Rule No. 17)

6.24.140 Leak adjustment.

A. Definitions.

1. "Leak" shall mean an undetected (with the exercise of reasonable care) and unintended use of water by a customer resulting from a defect or break in water pipe, water valve or other water appliance or seal caused other than by the direct or indirect action of the customer or a party authorized by the customer.

2. "Excess water usage" means water usage during a billing period which exceeds the average monthly water usage by at least 25% for a particular meter serving a customer for the same month period for the two (2) years immediately preceding the discovery of the leak. If sufficient information does not exist for water usage as provided in the previous sentence, then the general manager shall use a reasonable alternative method to determine excess water usage and shall

set forth the reasons for such method in writing.

3. "Adjustment" shall mean a modification of a water charge based on excess water usage caused solely by a leak once during a five year period beginning with the date of the bill for which a prior adjustment was granted, if any.

B. Request for Adjustment. A customer may make a request for an adjustment of excess water usage. The request for adjustment must be made in writing and submitted to the District within thirty-one (31) days after the date of a bill which includes excess water usage because of a leak. The leak adjustment period is limited to one billing cycle. Failure of a customer to make a written request within the time allowed shall constitute a waiver of an adjustment for the billing period but shall not prevent a request for an adjustment with respect to a subsequent bill arising from the same leak.

C. District determination. The District shall review the water usage by the customer for the applicable period to determine if there was excess water usage. The District may investigate the cause of the excess water usage and may require that the customer, at customer's sole cost and expense, provide access to the leaking pipes, valves or other water appliances or seals. If the District determines that there was excess water usage, the customer will be billed at the applicable water rate for the meter used for the average water usage determined as herein provided plus one half of the excess water usage for the billing period for which the request for adjustment was made and a credit shall be made for any excess amount paid.

D. Denial or reduction of adjustment. The general manager may deny an adjustment if the general manager determines that the excess water usage was not caused solely by a leak or that a request for an adjustment was requested for the same meter (or a replacement thereof) within a five year period. The general manager shall provide the customer written notice of that determination setting forth the reasons for the determination.

E. Other limitation. Notwithstanding anything to the contrary herein provided, no adjustment shall be approved or allowed unless the customer shall have fully paid all outstanding charges due on customer's account. Unpaid bills other than the bill subject to inquiry shall be paid by the customer together with a request for an adjustment. The time to pay a current bill shall not be extended. If it is determined that a third party caused the leak as a result of negligence or intentional act, the customer shall seek recovery from such third party. (Ord. 2009-01, 2026-6 (part))

6.24.150 Notices.

Any notices given under these rules and regulations shall be given as follows:

A. From District to Customer. By written notice delivered personally to the customer or placed in the United States mail, postage prepaid, and addressed to the address given to the district on the customer's application for service or at such other address as the customer may identify in writing to the district to send notices. In addition, for written notices of payment delinquency and impending discontinuation of Residential Water Service, if the customer's address is not the address of the property to which Residential Water Service is provided, notice shall also be sent to the address of the property to which residential service is provided, addressed to 'Occupant'. All notices for the discontinuance of Residential Water Service shall comply with all applicable sections of California Health and Safety Code Sections 116900 et seq. as may be amended. (Ord. 2019-02)

B. From the Customer to the District. By written notice delivered to the district office either by hand or by placing the same in the United States mails, postage prepaid, and

addressed to the district office. (Amended during 1999 codification: Rule No. 19)

6.24.160 Individual liability for joint service.

In any case where two or more parties join in one application for water service, such parties shall be jointly and severally liable thereunder, and only one bill shall be presented for water supplied pursuant to said application. (Rule No. 29)

Chapter 6.28

DISCONTINUANCE OF SERVICE

Sections:

6.28.010 Request for discontinuance.
6.28.020 Vacating premises.
6.28.030 Nonpayment of bills.
6.28.040 Unsafe apparatus or appliances.
6.28.050 Cross-connection hazards.
6.28.060 Use of service apparatus or appliances detrimental to other customers.
6.28.070 Removal of meter.
6.28.080 Violation of rules and regulations.
6.28.090 Written notice.
6.28.100 Reconnection charges.
6.28.110 Consumption of water after disconnection.

6.28.010 Request for discontinuance.

A customer may at any time request discontinuance of service by written request to the district. That request must be delivered to the district office at least two days prior to the date on which discontinuance is desired and must state the date on which the customer desires that service be discontinued. Telephone requests will be accepted as a convenience to customers, but district records of telephone requests will prevail if an oral request is not followed by a written request. The customer shall pay a service disconnection charge as set forth in Appendix A, Schedule of Charges.

6.28.020 Vacating premises.

A customer who vacates premises served with water who fails to request discontinuance as provided in Section 6.28.010 of this chapter shall be held responsible for all water consumed on those premises until the time that the district has actual notice that the customer has vacated the premises. Additionally, the customer shall pay a service disconnection charge as set forth in Appendix A, Schedule of Charges.

6.28.030 Nonpayment of bills.

A. The district may discontinue Non-Residential Water Service for non-payment without further notice to any Non-Residential Water Service customer who fails or refuses to pay any bill presented within forty-eight (48) days after said bill has been presented to customer.

B. The district may discontinue service to a Non-Residential Water Service customer at any new location who fails or refuses to pay any bill for service rendered to customer at any former location within thirty (30) days after said bill for service at a former location has been presented to customer at the address given by said customer on the application for service at said new location.

C. The district may discontinue for non-payment Residential Water Service to a Residential Water Service customer who has been delinquent in paying a district water bill for at least sixty (60) days upon district compliance with the noticing and procedural requirements set forth in this Code and in California Health and Safety Code Sections 116900 et seq. as may be amended.

D. The sending of additional notices not set forth above shall not constitute a waiver of the district's right to discontinue service as set forth in this Code. (Ord. 2019-02)

6.28.040 Unsafe apparatus or appliances.

The district may refuse or discontinue service to a customer if the district determines that any part of the customer's service apparatus or appliances is unsafe or unfit for service. The district may also refuse or discontinue service if use of a customer's apparatus or appliances for the service of water violates applicable law.

6.28.050 Cross-connection hazards.

A. Conditions or water uses that create a basis for water service termination shall include but not limited to the following:

1. Refusal to install or to test a backflow prevention assembly, or to repair or replace a faulty backflow prevention assembly;

2. Direct or indirect connection between the public water system and a sewer line;

3. Unprotected direct or indirect connection between the public water system and a system or equipment containing contaminants;

4. Unprotected direct or indirect connection between the public water system and auxiliary water system.

B. For condition 1, the district will terminate service to a customer's premises after proper notification has been sent. If no action is taken within the allowed time period water service shall be terminated.

C. For condition 2, 3, or 4, the district shall take the following steps:

1. Make reasonable effort to advise the customer of intent to terminate water service;

2. Notify Santa Barbara County environmental health services in the case of a domestic water shutdown;

3. Notify the Santa Barbara County fire department in the case of a fire service shutdown;

4. Terminate water service and lock service valve. The water service shall remain inactive until correction of violations has been approved by the district; and

5. The customer has paid applicable reconnection charges as set forth in Appendix A, Schedule of Charges.

6.28.060 Use of service apparatus or appliances detrimental to other customers.

The district may refuse or discontinue the service of water to any customer who has apparatus or appliances, the operations or utilization of which would be detrimental to or would interfere with the serving of water to other customers. (Amended during 1999 codification: Rule No. 12 (part))

6.28.070 Removal of meter.

The district shall have the right to remove any and all of its facilities installed on customer premises at the termination of service. (Amended during 1999 codification: Rule No. 15 (part))

6.28.080 Violation of rules and regulations.

Violation of any of the rules and regulations of district shall constitute grounds for the district to discontinue service of water to said customer. (Amended during 1999 codification: Rule No. 12 (part))

6.28.090 Written notice.

A. Except as otherwise provided in subsection B of this section, the district will not discontinue service to any customer for violation of these rules and regulations without first giving said customer written notice of said violation and a reasonable time within which to remedy or cure said violation.

B. The district may, without notice, discontinue the service of water to any customer in any case where the continuance of service would result in a waste of water or would constitute or create an immediate danger or hazard to either the customer or the district or both. (Amended during 1999 codification: Rule No. 12 (part))

6.28.100 Reconnection charges.

When the district has discontinued service for nonpayment of bills or for violation of these rules and regulations, the district

shall not resume service until customer has complied with these rules and regulations and paid the applicable reconnection charges set forth in Appendix A, Schedule of Charges. The customer shall also pay prior to restoration of service the costs incurred by the district for labor and overhead, materials and equipment, and any other costs resulting from the discontinuance of service or violation of these rules and regulations.

6.28.110 Consumption of water after disconnection.

If an occupant of premises obtains water through a service connection which the district has disconnected, the district will not again serve those premises or that occupant until the occupant or customer pays for all water consumed during said period and until the applicable reconnection charges as set forth in Appendix A, Schedule of Charges have been paid to the district provided, however, that an innocent property owner shall not be responsible for the unauthorized water service of a tenant or prior property owner provided that sufficient evidence to demonstrate his or her innocence is provided and applicable charges to the establishment of new service are paid. (Ord. 2012-05)

Title 7

RECLAIMED WATER SYSTEM RULES AND REGULATIONS

Chapters:

7.04	**General**
7.08	**Use Regulations**
7.12	**Reclaimed Water Facilities Improvements**
7.16	**Reclaimed Water Facilities Operations**

Chapter 7.04

GENERAL

Sections:

7.04.010 Purpose and citation.
7.04.020 User agreement required.
7.04.030 Conditions of service.
7.04.040 Service connections made by district's employees.
7.04.050 Liability.

7.04.010 Purpose and citation.

A. This title shall be known as the reclaimed water system rules and regulations of Goleta Water District.

B. Reclaimed water may be used for all purposes listed in the California Code of Regulations Title 22, including landscape irrigation, agricultural irrigation, construction and industrial process purposes; provided, that all such use is in accordance with these rules and regulations. (RWSRR No.1 and RWSRR No. 3 (part))

7.04.020 User agreement required.

A. The operator of the reclaimed system will be required to execute a user agreement to receive such reclaimed water and use reclaimed water only for approved purposes; and

B. Violation of user agreement conditions will result in reprimand, fines and/or termination of service depending on the severity of the violation. (RWSRR No. 3 (part))

7.04.030 Conditions of service.

A. Service shall be in compliance with the California Regional Water Quality Control Board Central Coast Region (RWQCB), Order No. 97-06, or any order issued by the RWQCB which modifies or otherwise supersedes Order No. 97-06.

B. The design, construction and operation of the on-site reclaimed water system facilities shall be approved by the district in accordance with the district's standards and specifications, the requirements of the California State Department of Health and the California Regional Water Quality Control Board.

C. The plans and specifications for construction of on-site facilities shall be reviewed and approved by the district

D. Reclaimed water service may be temporarily terminated by the district in the manner provided in Chapter 6.28 of these rules and regulations. (Amended during 1999 codification: RWSRR No. 3 (part))

7.04.040 Service connections made by district's employees.

Only duly authorized employees of the district are allowed to connect the customer's service to or disconnect the same from the district's water mains. (Amended during 1999 codification: Rule No. 25 (part))

7.04.050 Liability.

A. The district shall not be liable for any damage by reclaimed water or otherwise resulting from defective plumbing, broken or faulty services, or reclaimed water mains.

B. All reclaimed water service users shall be required to accept such conditions of pressure and service as may be provided by the district.

C. The district shall not be liable for any damage resulting from inadequate capacity, defective plumbing, broken or faulty service lines, or any conditions beyond the control of the district. (RWSRR No. 6 (part))

Chapter 7.08

USE REGULATIONS

Sections:

7.08.010	**Potable use regulations apply.**
7.08.020	**Size, location and installation of service lines.**
7.08.030	**Metered service.**
7.08.040	**Service interruptions.**
7.08.050	**Backflow prevention devices.**
7.08.060	**Marking reclaimed water pipelines.**
7.08.070	**Water supervisor.**

7.08.010 Potable use regulations apply.

A. In general, the regulations of the district which govern potable water use, also apply to reclaimed water use. This would include, but not be limited to: meter installations, right of entry, waste of water, termination of service, billing and construction specifications.

B. In order to protect public health and safety, the use of reclaimed water is more restricted than the use of potable water. The regulations in this chapter are meant to be more restrictive than those for potable use, and control in those cases where other sections of this code may be in conflict. (Added during 1999 codification)

7.08.020 Size, location and installation of service lines.

A. The district reserves the right to determine the size of its reclaimed water service lines, the service connections and the meters, and shall also have the right to determine the kind and size of backflow protection devices for potable water service and any and all other appurtenances to the service.

B. The limits of service shall be up to and including the meter and connections to the meter.

C. The reclaimed water service lines shall be installed to a curb line or property line of the user's property, abutting upon a public street, highway, alley, easement, lane, or road in which is installed reclaimed water mains of the district. (RWSRR No. 6 (part))

7.08.030 Metered service.

No authorization for additional service will be issued except on the following conditions:

A. When property provided with a reclaimed water service connection and reclaimed water meter is subdivided, such connection and meter shall be considered as serving the lot or parcel of land that it directly or first enters. Additional reclaimed water mains and/or reclaimed water service lines will be required for all subdivided areas in accordance with these rules and regulations, including Section 6.20.020.

B. All reclaimed water used on any premises where a meter is installed must pass through the meter. Users shall be held responsible and charged for all reclaimed water passing through their meters.

C. Every reclaimed water service line installed by the district shall be equipped with a curb stop or wheel valve on the inlet side of the meter; such valve or curb stop being intended exclusively for the use of the district in controlling the reclaimed water supply through the reclaimed water service line. If the curb stop or wheel valve is damaged by the user's use to an extent requiring replacement, such replacement shall be at the user's expense. (RWSRR No. 6 (part)

7.08.040 Service interruptions.

All reclaimed water service will be on an interruptible basis, depending on the quantity and quality of the reclaimed water delivered to the district. (RWSRR No. 8 (part))

7.08.050 Backflow prevention devices.

As required in Section 6.16.080, backflow prevention devices shall be provided and maintained by the user at user's expense. Such devices shall be located on the premises of the property served and shall not be on the district's portion of the system. (Amended during 1999 codification: RWSRR No. 6 (part))

7.08.060 Marking reclaimed water pipelines.

Where the premises contain dual or multiple water systems and piping, the exposed portions of reclaimed water pipelines shall be painted, banded, or marked at sufficient intervals to distinguish clearly which water is safe and which is not safe in accordance with the district's reclaimed water user manual and local health department requirements. The same color shall always be used to indicate the same type of water throughout the system. All outlets from tertiary, or other potentially contaminated systems, shall be posted as being contaminated and unsafe for drinking purposes. All outlets intended for drinking purposes shall be plainly marked to indicate that fact. (Amended during 1999 codification: RWSRR No. 6 (part))

7.08.070 Water supervisor.

At each premises, a supervisor shall be designated. This supervisor shall be responsible for the installation and use of pipelines and equipment and for the prevention of cross-connections. The local health department and the district shall be kept informed of the identity of the person responsible for the water piping on all premises concerned with these regulations. (RWSRR No. 6 (part))

Chapter 7.12

RECLAIMED WATER FACILITIES IMPROVEMENTS

Sections:

7.12.010 General.
7.12.020 Off-site reclaimed water facilities.
7.12.030 On-site reclaimed water facilities.
7.12.040 Plans and specifications.

7.12.010 General.

A. All off-site reclaimed water facilities and all on-site reclaimed water facilities design and construction shall be designed, constructed and operated in accordance with the standards, specifications and requirements of the district, California State Department of Health, Regional Water Quality Control Board and the American Water Works Association. The construction plans and specifications shall be reviewed by the district for compliance with all standards and requirements.

B. The reclaimed water system, including both off-site and on-site facilities, shall be separate and independent of any potable water system.(Amended during 1999 codification: RWSRR No. 7 (part))

7.12.020 Off-site reclaimed water facilities.

A. Any reclaimed water distribution facilities determined by the district to be required to serve the property of a customer shall be provided by the customer at customer's expense.

B. The district will assume responsibility for providing reclaimed water service to the point of connection and metering upon transfer to the district of title to all public distribution facilities and any necessary easements therefor.

C. All easements shall be in a form acceptable to the district and not subject to outstanding obligations to relocate such facilities or to any deeds of trust, except in instances where such is determined by the district to be in the best interests of the district. (Amended during 1999 codification: RWSRR No. 7 (part))

7.12.030 On-site reclaimed water facilities.

A. Any on-site reclaimed water facilities shall be provided by the customer, at customer's expense. The user shall retain title to all such on-site facilities.

B. On-site reclaimed water facilities, in addition to being approved by the district, shall be designed, constructed and operated in accordance with American Water Works Association guidelines, and conform to state and local governing codes, rules, and regulations.

C. When the district requires a higher quality material, equipment, design or construction method than that required by the above governing codes, rules and regulations, the district's specifications shall take precedence. (Amended during 1999 codification: RWSRR No. 7 (part))

7.12.040 Plans and specifications.

A. Plans and specifications must be reviewed for compliance with all requirements, standards and specifications by the district prior to commencing construction. Controller charts for landscape sprinkler irrigation systems must be prepared by the customer and approved by the district.

B. Prior to commencement of service to any on-site system using reclaimed water, record drawings shall be provided and approved and the installed system shall be tested by the customer under active conditions to ensure that the operation is in accord-

ance with the intent of these rules and regulations. (Amended during 1999 codification: RWSRR No. 7 (part))

Chapter 7.16

RECLAIMED WATER FACILITIES OPERATIONS

Sections:

7.16.010 Off-site reclaimed water facilities.
7.16.020 On-site reclaimed water facilities.
7.16.030 Operations plan.
7.16.040 Customer responsibilities.
7.16.050 No runoff or ponding.
7.16.060 Point of use controls.
7.16.070 Operational controls.

7.16.010 Off-site reclaimed water facilities.

A. Operation and surveillance of all of the district's off-site reclaimed water system facilities, including, but not limited to reclaimed water pipelines, reservoirs, pumping stations, manholes, valves, connections, supply and other appurtenances and property up to and including the district's meter, shall be under the management and control of the district.

B. No other persons except authorized employees of the district shall have any right to enter upon, inspect, operate, adjust, change, alter, move, or relocate any portion of the foregoing or any of the district's property. (RWSRR No. 8 (part))

7.16.020 On-site reclaimed water facilities.

A. The customer is responsible for maintaining all on-site facilities (downstream of the user's service meter).

B. All on-site facilities must be under the ownership of parties other than the district. (RWSRR No. 6 (part))

7.16.030 Operations plan.

The operation and surveillance of on-site reclaimed water distribution facilities are the responsibility of the customer. The customer shall prepare an operation plan for approval by the district. The plan may be brief, but must require all the elements regulated by the RWQCB. (Amended during 1999 codification: RWSRR No. 8 (part))

7.16.040 Customer responsibilities.

The customer shall have the following responsibilities in relation to operation of on-site facilities:

A. Training. To make sure that all operations personnel are trained and familiarized with the use of reclaimed water.

B. Instructions. To furnish the operations personnel with maintenance instructions, controller charts, and record drawings to ensure proper operation in accordance with the on-site facilities design and these rules and regulations.

C. Drawings. To prepare and submit to the district one set of record drawings.

D. Changes. To notify the district of any and all updates or proposed changes, modifications, or additions to the on-site facilities, which changes shall be approved by the district and as set forth in these rules and regulations. In accordance with the above referenced requirements and conditions, changes must be submitted to the district for plan check and approval prior to construction. The construction shall be inspected by the district, and revised record drawing and controller charts shall be approved by the district. The district may, if it deems such to be in the best interest of the district, waive or modify any of the foregoing.

E. Compliance. To ensure that the design and operation of the reclaimed water facilities remain in compliance with these rules and regulations.

F. Control. To operate and control the system in order to prevent direct human consumption of reclaimed water, to minimize

contact with reclaimed water, and to control and limit runoff. The customer shall be responsible for any and all subsequent uses of the reclaimed water. (Amended during 1999 codification: RWSRR No. 8 (part))

7.16.050 No runoff or ponding.

A. On-site reclaimed water facilities shall be operated to prevent discharge onto areas not under control of the customer. Part circle sprinklers shall be used adjacent to sidewalks, roadways, and property lines to confine the discharge from sprinklers to the design area.

B. When the application rate meets or exceeds the infiltration rate of the soil, systems shall be utilized to prevent the ponding and runoff of reclaimed water.

C. Any and all failures in the on-site system or conditions that cause an unauthorized discharge of reclaimed water shall be immediately reported to the district. (Amended during 1999 codification: RWSRR No. 8 (part))

7.16.060 Point of use controls.

A. Point of use controls have been promulgated by the Santa Barbara County Environmental Health Services (EHS) and the California Department of Health Services (CDHS) to protect the health of the public at large and the employees of reclaimed water customers.

B. Local Regulation. Reclaimed water system point-of-use controls shall meet all of the requirements established by the applicable state and local regulatory agencies to protect the public health.

C. In conformance with the district's RWQCB Order No. 97-06, plans and specifications for all proposed reclaimed water operation, distribution, and point-of-use systems shall be submitted by the district to the applicable regulatory agencies for review and approval before the systems are constructed. (RWSRR No. 8 (part))

7.16.070 Operational controls.

The minimum necessary operational controls shall comply with the requirements of Title 22 of the California Code of Regulations, and orders issued by the RWQCB. (RWSRR No. 8 (part))

Title 8

BOARD OF DIRECTORS

Chapters:

8.04	**Basis of Authority**
8.08	**Code of Conduct**
8.12	**Repealed**
8.16	**Payments to District**
8.20	**Organization of the Board**
8.24	**Training, Education and Conferences**
8.28	**Elections**
8.30	**Appeals**

Note: Paragraph B of Ordinance 2011-2 adopted April 12, 2011 provided as follows:

"B. Notwithstanding anything the contrary contained in the Goleta Water District Code the provisions of Title 8, except Chapters 8.24, 8.28 and 8.30, Sections 8.20.070 to the extent that such provisions provide guidelines and rules for the operation of the Board of Directors the same may be modified, amended and added to by resolution. It is intended that such provisions include but are not limited to committee structure, agendas, minutes, notices, assignments to committees and to other agencies and organizations. Certain provisions specifically permit amendment by resolution such provision shall govern such section(s)."

Chapter 8.04

BASIS OF AUTHORITY

Sections:

8.04.010 Authority defined.
8.04.020 Action by board.
8.04.030 Incoming correspondence.
8.04.040 Outgoing correspondence and use of District logo.
8.04.050 District date file of correspondence.
8.04.060 Meeting agendas.
8.04.070 Meeting minutes.
8.04.080 Special meetings.

8.04.010 Authority defined.

The Board of Directors is the unit of authority within the district. Apart from their normal function as a part of this unit, directors have no individual authority. As individuals, directors may not commit the district to any policy, act or expenditure. When serving as Board Committee members, Board Officers, or representatives to other agencies, directors are expected to use their best judgment in acting consistently with Code Section 8.20.040 and 8.20.050, respectively. Board members' actions are to be consistent with the district's mission, goals, objectives, and established policies and programs. (Ord. 2012-04)

8.04.020 Action by board.

A. The California Water Code provides for county water districts that:

The Board shall act only by Ordinance, Resolution, or Motion.

As elected public officials, directors have a duty to conduct the public's business in public, and to document their actions by ordinance, resolution or motion. Except as specifically authorized by the board, no individual director shall conduct any private negotiations with other parties on behalf of this district. If the board issues such authorization to a director, that authorization shall include a written basis of negotiation which clearly defines the limits of authority and the extent of discretion authorized by the board.

B. This business practice is not intended to limit a director's right to communicate as an individual with any constituent. (Res. 96-22 (part))

8.04.030 Incoming correspondence.

A. Except for mail clearly marked "Personal" on the outside, all mail addressed to individual members of the board will be opened in the district office, logged in with all other business correspondence, and copies will be distributed to each member of the board.

B. Mail clearly marked "Personal" will be sent only to the director to whom it is addressed. If the director finds that the mail is actually district business the mail shall be returned to the district office for normal processing. (Res. 92-16 (part))

8.04.040 Outgoing correspondence and use of District logo.

A. Outgoing correspondence on official business shall be prepared on templates approved by the board of directors that include the district logo and contain the author's signature appearing over the author's title. Titles include board president or board vice president in lieu of the president, or director.

B. Official business shall mean activities and/or functions participated in or performed by a director in order to carry out the director's responsibilities as designated by the board of directors in the director's capacity as a representative of the district, as provided in this Code.

C. When outgoing correspondence on official business by a director has not been authorized by the board of directors or does not reflect board policy, the author shall include a disclaimer reflecting this clarification in the body of the correspondence.

D. Expenses associated with official business shall be paid for by the district.

E. Correspondence on official business may be on paper or electronic stationery using the official templates authorized by the board of directors and delivered in person, by mail or email. Email transmissions shall only use the "goletawater.com" extension to comply with district records retention and destruction policies.

F. On materials made available to directors, the district logo may be used on district stationery, business cards, and nametags/badges. Costs associated with the production and distribution of such items are a district expense. (Ord. 2012-06)

8.04.050 District date file of correspondence.

All correspondence on official district letterhead shall be mailed through the district office so that appropriate copies can be maintained in the district date file of correspondence. (Res. 92-16 (part))

8.04.060 Meeting agendas.

A. REGULAR MEETINGS: The agenda for each regular meeting shall provide for:

1. Public input on non-agenda items;

2. A list of such action items as the General Manager, President or any committee shall recommend;

3. Reports of staff and counsel;

4. A consent agenda which shall provide for summary consideration in a single motion of all or any the following matters:

a. Receive and file committee minutes not previously submitted;

b. Financial reports and other rou- tine items placed on the agenda to inform the Board;

c. Such other items as may be appropriate in the discretion of the General Manager and President.

If a member of the Board shall object to summary consideration of such item, on motion it may be removed by a majority vote of the Board.

5. Reports related to organizations listed in 8.20.050 and 8.20.060 or other organizations which do not have agendas prepared by the District or minutes for which reports to the Board of Directors by representatives to such outside organizations may be appropriate;

6. Upon recognition by the President, each member may briefly report on activities of such member for information only;

7. An opportunity for member of the Board to place items on the agenda for future meetings; and

8. Such other items as the Board, the General Manager or the President shall deem appropriate.

B. SPECIAL MEETINGS. The agenda for each special meeting shall provide for:

1. Public input on any item that has been described in the notice for the meeting before, during or after consideration of that item;

2. Each item for which the meeting was called, and

3. Such other items as the Board, the General Manager or the President shall deem appropriate.

C. Matters placed on a Board agenda without prior committee review may be referred to the appropriate committee for consideration.

D. Subject to Section 8.20.040-C-4, The General Manager shall prepare the agenda subject to the President's approval or modification.

E. Notwithstanding anything to the contrary contained in this section, the order, content or composition of an agenda shall not affect the action taken by the Board. The Board or the President may take any item out of its agenda order or defer any such item to a future time certain, unless the Board shall not approve such deferral.

F. If a time is fixed for the adjournment of a meeting in the agenda, such time will be the time of adjournment unless the board shall not have completed consideration of all items on the agenda and in such case the meeting shall be adjourned to another date and time certain not more than 5 days following such time. The Board may extend the time of adjournment notwithstanding any agenda statement to the contrary. (Ord. 2011-02)

8.04.070 Meeting minutes.

A. Meeting minutes shall consist of a brief synopsis of each item of business.

B. The meeting minutes shall be limited to the following:

1. Agenda number and item title.

2. A statement of any conflict or disqualifying reason for a director recusing or otherwise not voting and whether or not such director left the meeting room at the time of consideration of the particular item being considered.

3. Designation of any written material received and considered by the Board for the specific item.

4. List of the names and associations, if disclosed, of each person who addresses the Board on a specific agenda item.

5. Statement of the main motion adopting the agenda item and a record of the vote of each member.

6. A copy of the resolution or ordinance, as adopted, set forth in full in the minutes or as a link in on-line minutes to the agenda item as adopted. For written copies of the minutes, the specific agenda items as adopted shall be attached as an exhibit if not otherwise set forth in full in the minutes. In cases in which a final Board action that is taken on a Board agenda item is memorialized only through minutes of the meeting in which the action took place, and not an ordinance or resolution, any attachment that was acted upon by the Board shall be attached or electronically linked to the minutes of the meeting. (Ord. 2015-08)

C. Main motions shall consist of only minute orders, resolutions and ordinances.

D. Any director, without the approval or consent of the board, may prepare and append to the minutes of any meeting a personal statement concerning any specific agenda item. Such statements shall be signed and dated by the director author, and shall be distributed to each member of the board. (Ord. 2011-02)

E. Other requirements for ordinances and resolutions. Notwithstanding anything to the contrary contained in this section, all ordinances and resolutions shall:

1. Cite the committee, or if there be no committee, the board member or other official primarily responsible for proposing the ordinance or resolution for action; and

2. If the ordinance or resolution is related to a purchase or contract, set forth the annual charge and the aggregate cost of the item in question, if known, or otherwise the estimated cost; and

3. If a contract once approved is being amended or modified, the ordinance or resolution shall make reference to the prior ordinance(s) or resolution(s) approving same; and

4. If the resolution relates to an emergency, factual findings consistent with the standards required by this code shall be set forth and the Board shall make a specific finding of same.

F. There shall be published on the District website and made available on request an index of actions taken by the Board of Directors setting forth at a minimum, the date of meeting, year of adoption, resolution or ordinance number, a brief description of the matter covered by the action, if there is a cost involved, the aggregate cost of the item as set forth in the ordinance or resolution adopting same, and the committee or person responsible for proposing such item. The index shall exclude routine monthly reports and other presentations for which no board action is required. Actions not requiring an ordinance or resolution shall be listed with or without number. For the purposes of implementation, this subdivision shall apply to the meetings commencing January 2010 and thereafter.(Ord. 2013-06)

8.04.080 Special Meetings.

A special meeting of the Board of Directors may be called by the Board, by the President or by any three members of the Board. (Ord. 2011-02)

Chapter 8.08

CODE OF CONDUCT

Sections:

8.08.010 Primary responsibility.
8.08.020 Leadership.
8.08.030 Complaints from constituents.
8.08.040 District personnel.
8.08.050 Specific rules of conduct.

8.08.010 Primary responsibility.

A. The primary responsibilities of the board of directors are the formulation and evaluation of policy and the hiring of the general manager. Routine matters concerning the operational aspects of the district are to be delegated to professional staff members of the district.

B. In seeking clarification for policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, said concerns should be referred directly to the general manager. (Res. 96-22 (part))

8.08.020 Leadership.

A. The board of directors of Goleta Water District is committed to providing excellence in legislative leadership that results in providing the highest quality of services to its constituents.

B. Directors should commit themselves to focusing on issues. Issues should be brought to the attention of the board as a whole, rather than to individual members selectively.

C. Differing viewpoints are healthy in the decision making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the board of directors takes action, directors should not create barriers to the implementation of said action.

D. Directors should develop a working relationship with the general manager and other directors wherein current issues, concerns and district projects can be discussed comfortably and openly.

E. Directors are responsible for monitoring the district's progress in attaining its goals and objectives, while pursuing its mission. (Res. 96-22 (part))

8.08.030 Complaints from constituents.

In handling complaints from residents and property owners of the district, said complaints should be referred directly to the general manager on a constituent complaint form, signed by the director submitting it. (Res. 96-22 (part))

8.08.040 District personnel.

A. When approached by district personnel concerning specific district policy, directors should direct inquiries to the appropriate staff supervisor or general manager.

B. No employees shall be threatened with termination of employment by a member of the board. (Res. 96-22 (part); Res. 91-12)

8.08.050 Specific Rules of Conduct.

A. Prohibitions. Except as may otherwise be provided by Chapter 2.04, no district officer or employee shall participate in consideration of, vote on or directly supervise a matter in which he or she has a material financial interest other than that which affects a broad class of the public generally.

B. Business Transactions. No district officer or employee shall engage in a business transaction with the district or have a material interest prohibited by this code or law when dealing with the district.

C. Appearance before Board, Disclosure. Every district employee shall disclose publicly, in writing, to the Board of Directors any interest which such employee has in any

matter pending before the Board where such employee is by virtue of his or her duties presenting such matter to the Board.

D. No officer or employee shall receive or enter into any agreement express or implied for compensation for service to be rendered in relation to any matter before the Board of Directors or any official of the district

E. Post Employment Restrictions. Unless a longer period is required by law, no former officer or employee shall, within a period of six months after the termination of such service or employment, appear before any district official or receive any compensation for services rendered on behalf of any person (other than for himself or herself or the district), firm, corporation or association in relation to any case, proceeding or application with respect to which such person was directly concerned or in which he or she personally participated during the period of his or her service or employment or which was under his or her act or consideration.

F. Use of public property. No officer or employee of the district shall use or permit the use of district property (including land, vehicles, equipment, materials and/or any other property) for personal convenience or profit except when such use is available to district residents generally or is provided as a condition of district employment or as a matter of district policy.

G. Confidential information. No officer or employee of the district shall disclose confidential information acquired by him or her in the course of official duties or use such information to further his or her personal interest, or use for profit of himself or herself or others information about the property, affairs, finances or government of the district that is not generally available to the public, exclusive of information available to the public under the Public Records Act.

H. No officer or employee of the district shall decline or refuse to answer any questions specifically or directly related to the performance of his or her official duties before any official, board or agency authorized or empowered to so inquire into the performance of such duties. This section shall not be construed so as to bar any district officer or employee from exercising his constitutional privileges against self incrimination; however, when such body or agency is wholly civil in nature, failure to cooperate with and diligently answer the inquiries of such board or agency shall constitute grounds for discipline of said district officer or employee. (Ord. 2011-02)

Chapter 8.12

8.12 Repealed (Ord. 2011-02)

Chapter 8.16

PAYMENTS TO DISTRICT

Sections:

8.16.010 Citation.
8.16.020 Methods of making payments.

8.16.010 Citation.

The California Water Code provides that for county water districts:

A. The district shall fix and through the general manager collect all payments due to the district.

B. A district may establish rules and regulations for the sale, distribution, and use of water and may thereon provide that water shall not be furnished to persons against whom there are delinquent water rates.

C. The district's rules and regulations include such a provision. (Res. 96-22 (part))

8.16.020 Methods of making payments.

A. All payments shall be processed through the district office, or approved alternate depository, under the direction of the general manager.

B. In conformance with those provisions of the California Water Code, and the district's own rules and regulations, no director shall accept, nor hold for later deposit, any payments due to the district. (Res. 96-22 (part))

Chapter 8.20

ORGANIZATION OF THE BOARD

Sections:

8.20.010	**Conduct of Meetings.**
8.20.020	**Deleted 29, August 2006**
8.20.030	**Board president.**
8.20.040	**Committees of the Board of Directors.**
8.20.050	**Representatives to other agencies and organizations.**
8.20.060	**Membership in associations.**
8.20.070	**Director compensation**.

8.20.010 Conduct of Meetings.

A. Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the board of directors. Information will be provided by the general manager on each agenda item.

All directors will receive in a timely manner all information being distributed.

B. The parliamentary procedure of the Board meetings shall be guided by the latest edition of Robert's Rules of Order. A copy of Robert's Rules of Order shall be provided to each director. For the purposes of Robert's Rules of Order, the calling of an item on the agenda shall be deemed to be placing the item before the Board for action.

C. Speakers, other than members of the Board, District staff or others on the agenda to make a presentation to the Board, on each item on the agenda or for public input may speak for up to 3 minutes unless the President shall grant an extension of time for such speaker to complete the speaker's comments. The President or the Board may reduce the time allotted to speakers on any item to accommodate additional speakers or in consideration of the time allocated to an agenda item.

D. The President or the Board may establish the time to be devoted to a particular agenda item subject to the Board extending such time as the case may be. The President or the Board may reduce the time allotted to speakers on any item to accommodate additional speakers or in consideration of the time allocated to an agenda item.

E. Board members shall be recognized for a reasonable time to discuss or question items on the agenda. The President or the Board may limit the time that a member may speak to permit other members of the Board to speak on an issue. Every Board member may speak before a Board member who has spoken may speak again. The President shall not limit the subject matter of discussion by a Board member but such discussion shall be germane to the issue before the Board.

F. All Board members shall maintain courtesy, civility and decorum in their interaction with each other, the staff and the public.

G. The President shall conduct the meeting and shall recognize each speaker before a speaker shall be permitted to speak. (Ord. 2011-02)

8.20.030 Board President.

A. The President of the Board of Directors shall serve as chairperson at all board meetings and in other capacities as provided in Code Section 8.20.070. The President shall have the same rights as the other members of the board in voting, introducing motions, resolutions and ordinances and any discussion of questions that follow said actions. (Ord. 2012-04)

B. In the absence of the president, the vice president of the board of directors shall serve as chairperson over all meetings of the board. If the president and vice president of the board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

C. Consistent with the general format and except as herein otherwise provided, the agenda for each board meeting shall be prepared by the district general manager, subject to the approval or modification by the Board President. (Ord. 2011-02)

8.20.040 Committees of the Board of Directors.

A. Standing Committees:

1. Those committees irrespective of their composition which have a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of the Board of Directors. Standing Committees shall make recommendations to staff and the Board of Directors regarding the District's official business, with respect to its mission, goals, objectives, and established policies and programs. (Ord. 2012-04)

2. The following shall be the standing committees of the Board:

a. Administration Committee (Finance, budget, management, rules, water rates, Goleta Water Code and related matters).

b. Public Information Committee (Public relations, customer relations, newsletter, media relations, and conservation matters, etc.)

c. Water Management & Long Range Planning Committee (Water resource management, water management reports, SAFE and operational matters involving acquisition, treatment and delivery of water, and strategic planning, etc.)

d. Such other committees as the Board may from time to time create or designate.

3. Members of Existing Standing Committees shall be appointed at the first meeting in December of each year, or as soon thereafter as the Board may reasonably act. Members of standing committees created after the first meeting in December shall be appointed as soon after the creation of the standing committee as the Board may deem appropriate.

4. For the purposes of this subsection A, an Existing Standing Committee shall be a standing committee named in paragraph A-2 a-c or created pursuant to paragraph A-2-d at any time and not terminated pursuant to paragraph A-5 prior to the next succeeding first meeting in December.

5. Standing Committees can be terminated by a vote of the Board or by an amendment of this Code. Standing Committees named in paragraph A-2 a-c to whom no members have been appointed shall not terminate. Standing Committees created pursuant to paragraph A-2-d to whom no members have been appointed shall be deemed to be terminated unless the Board shall decide otherwise.

6. Notwithstanding anything to the contrary set forth in this Code, when the Board of Directors is meeting as a Standing Committee made up of all of the members of the Board, the Board may take final action on properly noticed items coming before it. Such meetings shall be presided over by the Chair of the Standing Committee. (Ord. 2019-01)

B. Advisory Committees

1. Those committees composed solely of members of the Board of Directors that consist of less than a quorum of the Board of Directors. Advisory Committees shall make recommendations to staff and the Board of Directors regarding the District's official business, with respect to its mission, goals, objectives, and established policies and programs. (Ord. 2012-04)

2. Advisory committees may be formed by the President or the Board for any purpose and shall meet on the call of

the chair of such committee. The Board may create an advisory committee by resolution setting forth the purpose and membership of the advisory committee. The President may create an advisory committee by filing a statement of the purpose for which such advisory committee is formed and a list of members with the Secretary of the Board.

3. Advisory committees may be terminated by a) advisory committee filing a final report denominated as such; b) the Board disbanding the advisory committee; or c) if the President created an advisory committee by filing a statement, the President may withdraw such statement prior to the first meeting of the advisory committee by filing a statement to such effect with the Secretary of the Board.

C. Agendas and Minutes

1. Each standing committee shall issue an agenda in accordance with the requirements of law which shall be posted as required by law and on the district website. Items may be placed on the agenda of a committee by the Board, by the President, by a member of the committee, by any other member of the Board and by the General Manager by filing a written request prior to the date of publication of the committee meeting agenda with the Committee Chair and a copy of said request shall also be filed with the Secretary. A member of the Board who is not a member of the committee shall provide sufficient information to the committee to permit it to consider the item proposed.

2. Each standing committee shall keep minutes based on the agenda issued which shall summarize or describe in general terms the actions and recommendations taken or made. The failure of a committee to fully describe and detail any such action or recommendation shall not prevent the Board from taking action on any committee action or recommendation.

3. Standing committee minutes shall be filed with the Secretary of the Board and be posted on the District website.

4. If the membership of a standing committee shall unanimously vote in favor of an item, the item shall be placed on the Board agenda next following the meeting of the committee and may have a recommendation to the Board to take specific action but the failure to make a recommendation shall not prevent the Board from taking action thereon. If the membership of a committee shall unanimously vote against an item, the item shall be noted in the committee minutes and not placed on the agenda of the Board, but the Board may, by majority vote, take up such item on the agenda of its next regular meeting. If the membership of a committee shall split their vote, the item shall be placed on the Board agenda next following the meeting of the committee without a recommendation for specific action to be taken. Notwithstanding any other provision of this section, items placed on the agenda of the Board by a committee may not be removed from the Board agenda until the Board shall have acted to approve, reject, table that item or take such other action as the Board may deem appropriate.

5. Advisory Committees shall maintain a record of their meetings and their recommendations but minutes shall not be required.

6. Advisory Committees shall report their actions to the Board during and at the end of their duration as the committee chair shall deem appropriate.

D. Multiple committee consideration

1. Items, which affect the jurisdiction of more than one committee, may be considered separately and independently by each committee having jurisdiction of

the subject matter of the item. (Ord. 2011-02)

8.20.050 Representatives to other agencies and organizations.

A. The Board President has the authority to appoint individual board members or staff to act as representatives of the District to other agencies unless the constitution/bylaws of the agency, organization, or association require appointment by resolution. Currently, those agencies on which assigned District representatives act on behalf of the District include:

1. Cachuma Operation and Maintenance Board (COMB).

2. Cachuma Conservation and Release Board (CCRB).

3. Central Coast Water Authority (CCWA).

4. Association of California Water Agencies (ACWA).

5. ACWA Joint Powers Insurance

Authority (ACWA/JPIA).

6. California Special Districts Association, Santa Barbara Chapter (CSDA).

7. Goleta Sanitary District.

8. Santa Barbara Local Agency Formation Commission (LAFCO).

B. Changes in appointments shall be reported at the next regular meeting of the Board of Directors.

C. Individual representatives shall act to carry out the policies and directives of the Board of Directors. When called upon to vote on behalf of the Board of Directors, individual representatives shall act as directed by the Board of Directors. Lacking Board of Director direction, the action of the representative shall be consistent with District Code Section 8.04.010. Any outgoing correspondence regarding official business shall be consistent with Code Section 8.04.040. (Ord. 2012-04)

D. Individual representatives shall regularly report their activities to the board of directors. Such reports shall include an indication of the votes cast on behalf of the board of directors. (Res. 96-22 (part))

8.20.060 Membership in associations.

A. The board of directors shall ordinarily hold membership in and attend meetings of such national, state, and local associations as may exist which have applicability to the functions of the district, and shall look upon such memberships as an opportunity for in-service training.

B. At the first regular board meeting in December, a member of the board shall be appointed by resolution to represent the district in accordance with such association's constitution/bylaws. Another member of the board or staff member shall at the same time be appointed to serve as an alternate for the representation. (Res. 96-22 (part))

C. Members of the Board of Directors and eligible staff employed by the District may seek elective and appointive positions in organizations described in Section 8.20.060(A). (Ord. 2016-02)

8.20.070 Director compensation.

A. The Board acknowledges the importance of Director education and Director participation with state and local organizations and groups to enhance the work of the District. The Board finds that the following activities constitute the performance of official duties by the Directors and directs that Directors shall be entitled to receive compensation for each day’s attendance at:

1. meetings of the Board of Directors;

2. meetings of standing committees of the Board of Directors defined in Section 8.20.040 A-1 of this code;

3. meetings of advisory committees of the Board of Directors defined in Section 8.20.040 B-1 of this code;

4. meetings of the Board of Directors or of committees of agencies and organizations of which this District is a member and a Director attends as a representative of this District;

5. meetings of the Board of Directors or of committees of agencies and organizations of which this District is a member and a Director attends as a designated alternate notwithstanding the presence of this District's representative;

6. meetings of organizations, boards and committees of organizations listed in Section 8.20.060 for which the Director holds an elective or appointive position as set forth in Section 8.20.060(C), provided such service is approved by the Board;

7. a conference or organized educational activity that fulfills a legal or District requirement;

8. a seminar, conference or educational activity conducted by organizations providing training or other opportunities to improve the level of service to this District, including but not limited to special district associations, state, regional and local water service associations, institutes, and university programs;

9. events and meetings of governmental, neighborhood and community bodies, organizations and groups by the President, or, in the event the President is unable to attend, the Vice President, for or on behalf of the District as the President shall deem necessary and appropriate provided that the President has determined that the attendance pertains to District business and/or will support the work or mission of the District. In the event the President and Vice President are both unable to attend an event or meeting, the Board or the General Manager may choose an alternative Director as the District's representative in advance;

10. meetings with the General Manager, other officers of the District or staff to conduct District Business; and

11. events and meetings of other governmental, neighborhood and community bodies, organizations, and groups, provided a Director seeking to attend such event, or meeting shall advise the President of the request in advance in writing, and the President approves compensation for such attendance. The President's review of the request shall be based on whether he or she finds that the requested attendance pertains to District business and/or will support the work or mission of the District. The President shall apply these standards in a consistent manner.

In the event that more than one Director wish to attend the same event or meeting under this subsection, and the President has determined that the attendance pertains to District business and/or supports the mission or work of the District, the President shall decide which Director or Directors shall be entitled to compensation for such attendance. In making this decision, the President shall give special consideration to requests from committee chairs and members of committees for participation in events and meetings relating to the subject matter of their committees. Nothing herein precludes the President from approving compensation for multiple Directors for attending the same event or meeting subject to Brown Act requirements.

B. Compensation for attendance at meetings or other events set forth in paragraph A of this section shall be limited to ten (10) days in any calendar month and to one meeting in any day. Compensation paid pursuant this section shall not be paid for solely travel days.

C. Directors shall provide brief reports on meetings attended at the expense of the District at the next regular meeting of the Board of Directors.

D. In the event that the President denies a request for compensation under Subsections (A)(8) or (A)(11), he or she must provide the reasons for the denial in writing. The Board Member whose request has been denied may appeal the denial to the Board. The appeal must be in writing, must be filed within 30 days of receipt of notification of denial, and must set forth the basis of why the Member believes his or her attendance at the event in question pertains to District business and/or supports the work or mission of the District. The discussion of the item shall be placed on an Agenda of the Board for a meeting not more than 45 days from the receipt of the appeal. At the hearing, the Board shall consider both the written reasons for the denial provided by the President and the appeal provided by the Director whose request was denied. A staff report shall not be required. The Board may grant, deny or modify the decision of the President. The Board member who appealed the decision shall not participate in the discussion or vote on the appeal. (Ord. 2017-06)

Chapter 8.24[1]

TRAINING, EDUCATION AND CONFERENCES

Sections:

8.24.010 Policy.
8.24.020 Travel and conference expense.

8.24.010 Policy.

A. It is the policy of the Goleta Water District to encourage Board development and excellence of performance by payment of compensation as provided in 8.20.070 and reimbursement of expenses as provided in section 8.24.020. (Ord. 2009-03)

B. District administrative staff shall be responsible for making arrangements for per diem, travel, lodging and registration for directors attending state and national seminars, workshops and conferences. All expenses shall be reported to the district by directors, together with validated receipts.

C. Upon returning from seminars, workshops, or conferences where expenses are reimbursed by the district, directors will either prepare a written report for distribution to the board, or make a verbal report during the next regular meeting of the board. Said report shall detail what was learned at the session(s) that will be of benefit to the district. Materials from the session(s) may be delivered to the district office to be included in the district library for the future use of other directors and staff. (Res. 96-22 (part))

8.24.020 Travel and conference expense.

A. Directors shall be reimbursed for the actual and necessary expenses incurred in connection with the conduct of District business at authorized activities set forth in paragraph A of section 8.20.070 of this code but such reimbursement shall not include expenses defined as personal pursuant to IRS Publication 463 including but not limited to commutation expenses. Reimbursement shall be allowed even though compensation may not be payable to the Director. Reimbursable expenses, when authorized, include but are not limited to mileage, lodging, meals, taxi fares in a destination city, tolls, air fare, bus fare, train fare, parking, tips, attendance fees, tuition and other actual and necessary expenses. (Ord. 2010-01)

B. In cases where the expenses are reasonably believed to exceed $2,500, authorization of the Board of Directors shall be obtained in advance of such expenditure, and if not reasonable to be authorized in advance, then prior to payment thereof. (Ord. 2009-03) (Ord. 2026-1)

C. Travel and expense reimbursement shall be claimed on the District form for such purpose which shall be approved by the General Manager prior to payment. (Ord. 2009-03)

D. The amount of travel and expense reimbursement shall be subject to the provisions of Government Code section 53232.2 and further regulated as follows:

1. Mileage: Mileage shall be reimbursed at the IRS rates for use of a vehicle owned, leased or operated by a Director or a member of the Director's immediate family but if a cost is incurred, the lesser of the reimbursement rate or cost shall be paid by the District. If a Director is a passenger in a vehicle owned, leased, hired or operated by a person other than the Director or a member of the Director's immediate family, no reimbursement shall be paid unless the Director shall have incurred a cost of carriage charge and shall have paid the charge but the reimbursement shall not exceed the IRS rate. (Ord. 2009-03)

2. Lodging: Lodging rates shall be the lowest published rate for the facility where the event shall be held. If group rates or government rates are available for travel and lodging services, such rates shall be the reimbursement rate. If lodging is in connection with a conference or organized educational activity as defined in section 8.20.070 A 8, then lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, provided such rate is available to a Director at the time of booking. Additional costs in excess of the allowable cost shall be paid by the Director without reimbursement. (Ord. 2009-03)

[1]See special note under Ord. 2011-02 & Title 8, Title page. This chapter may not be amended or modified by resolution.

3. Meals: The reasonable actual breakfast, lunch and dinner costs shall be reimbursed at the actual cost incurred plus gratuity. In addition, if the sponsor of the event shall host a dinner or other meal, the cost of such event shall be reimbursed at the cost thereof. A Director may pay for a meal of an individual or government official in the performance of Director's official duties. The necessity of such expense incurred for a meal of another person shall be submitted with the Director's claim for reimbursement. Costs incurred in excess of the reasonable cost shall be borne by the Director. (Ord. 2009-03)

4. No reimbursement shall be paid for lodging for an event taking place within 50 miles of the office of the District unless authorized in advance. No reimbursement shall be paid for meals within 50 miles of the office of the District unless the meal is an integral part of an event set forth in paragraph A of section 8.20.070 of this code. (Ord. 2009-03)

5. Where a limitation on the amount of expense to be reimbursed is unreasonable or inapplicable under the circumstances, the actual expense incurred shall be approved by the Board in advance of processing of payment. (Ord. 2009-03)

6. The travel and expense reimbursement policies set forth in the Personnel Policies Manual shall be a guide to implementation of this section. Where General Manager or Department Manager is used, it shall be interpreted to mean Board President in such policies. (Ord. 2009-03)

7. All expenses incurred for which reimbursement is requested shall be supported by receipts for payment. Additional information may be required to explain special or unusual circumstances. Expenses incurred for or on behalf of persons attending events with a Director shall not be reimbursed. (Ord. 2009-03)

[1]See special note under Ord. 2011-02 & Title 8, Title page. This chapter may not be amended or modified by resolution.

Chapter 8.28[1]

ELECTIONS

Sections:

8.28.010 Purpose.
8.28.020 Candidate's statement.
8.28.030 Consolidation with statewide general election.

8.28.010 Purpose.

Section 13307 of the elections Code of the State of California requires this board to adopt certain policies regarding candidate's statements for candidates who run for the office of member of the board of directors of the district. (Res. 97-18 (part))

8.28.020 Candidate's statement.

A. The cost of printing, handling and mailing of candidate's statements shall be paid by candidate.

B. Candidates shall not be permitted to submit additional materials to be sent to the voter with the sample ballot.

C. The statement shall not exceed two hundred (200) words.

D. The registrar of voters be directed to give a copy of these regulations to each candidate of his/her representative at the time that nomination documents are received.

E. These policies shall remain in full force and effect until rescinded by this board. (Res. 97-18 (part))

8.28.030 Consolidation with statewide general election.

A. Pursuant to California Elections Code Section 10404, the election of the Goleta Water District's board of directors shall be held on the same day as the statewide general election, currently set as the first Tuesday after the Monday of November in each even numbered year.

B. In calculating the dates with respect to nominations, notices, canvass of votes, certification of election, and all other procedural requirements of the Uniformed District Election Law and other applicable provisions of the California Elections Code, date shall be calculated from the date of the statewide general election.

C. Pursuant to California Election Code Section 10404(i), if the Santa Barbara County board of supervisors approves this resolution, then those members of the district's board of directors whose term of office would have, prior to the adoption of this resolution, expired prior to the statewide general election, shall instead continue in their offices until their successors are elected and qualified, but in no event shall the term be extended beyond December 31St of the year following the year in which in this request for consolidation is approved by the Santa Barbara County board of supervisors.

D. The secretary of the board is authorized and ordered to submit a certified copy of this resolution to the board of supervisors of Santa Barbara County no later than March 9, 2001.

E. The Santa Barbara County board of supervisors is requested to promptly approve this resolution, and in no event later than sixty (60) days from the date of its submission, and to comply in all respects with California Elections Code Section 10404.

F. After the date of the Santa Barbara County board of supervisors' approval of this resolution regarding consolidation of elections of its governing body members with the statewide general election, all subsequent elections of the governing body of the district shall be held on the same day as the statewide general election. (Res. 00-09)

[1]See special note under Ord. 2011-02 & Title 8, Title page. This chapter may not be amended or modified by resolution.

Chapter 8.30[1]

APPEALS

Sections:

8.30.010 Appeal to Board of Directors.
8.30.020 Time to Appeal.
8.30.030 Hearing of Appeal.
8.30.040 Aggrieved Party.
8.30.050 Provisions.

8.30.010 Appeal to Board of Directors.

In a case where the General Manager has made a determination required to be made by the General Manager pursuant to law or this code that affects an aggrieved party, the aggrieved party may appeal the General Manager's final determination to the Board of Directors. The determination of the General Manager shall include the following statement: "You have the right to appeal the determination of the General Manager pursuant to Chapter 8.30 of the Goleta Water District Code." (Ord. 2009-02)

8.30.020 Time to Appeal.

An aggrieved party shall appeal a final determination of the General Manager within thirty (30) days following the date of such determination by filing the appeal with the District Secretary. Such appeal shall specify in writing the grounds upon which it is taken, shall reference the provision of the law or the code which has been violated, the date of the determination, the substance of the determination, the grounds for granting relief, and the relief requested. (Ord. 2009-02)

8.30.030 Hearing of Appeal.

A. Within thirty (30) days of receipt of such appeal, the General Manager shall set a hearing on the appeal before the Board of Directors and notify the aggrieved party in writing of the time and place of the hearing at least ten (10) days prior to the hearing and give public notice of the hearing date. (Ord. 2009-02)

B. At the hearing, the aggrieved party may present evidence concerning the appeal. Evidence shall include such relevant documents and information that is sufficient to permit the full determination of the appeal. In the event that the aggrieved party shall fail to submit relevant documents and information as required by this subsection, the determination shall be made on the information available, but the Board shall have no obligation to seek out the information upon which the aggrieved party relies. Any materials submitted to the Board by the General Manager shall be made available to the aggrieved party a reasonable time before the hearing. Continuances of the hearing of the appeal shall be made at the discretion of the Board. (Ord. 2009-02)

C. The Board may deny, approve, conditionally approve, or continue any appeal. The General Manager shall notify the aggrieved party within ten (10) days in writing by mail of the Board action taken. Notice of the action taken shall be deemed to have been given when the written notification has been deposited in the mail, postpaid, addressed to the address shown on the appeal. (Ord. 2009-02)

8.30.040 Aggrieved Party.

For the purposes of this subsection, an aggrieved party shall be any customer who has made an application for a meter, refund, or a customer with an issue relating to a rule violation, fine, penalty, or other relief that specifically affects the interest of the particular aggrieved party and shall not apply to determinations of the General Manager that are of general concern to the district. A party who is not a customer shall be an aggrieved party if the relief sought by the party, if granted, would result in the party becoming a customer. (Ord. 2009-02)

8.30.050 Provisions.

The provisions of this chapter are intended to be an alternative form of review. Nothing contained in this chapter shall alter, modify or supercede the provisions of any law or regulation of the State of California to the contrary with respect to review of a determination in court. (Ord. 2009-02)

[1]See special note under Ord. 2011-02 & Title 8, Title page. This chapter may not be amended or modified by resolution.

Appendix A

SCHEDULE OF CHARGES

1. Water Rates and Monthly Service Charges
2. Standard Service Initiation Charge*
3. Same Day Service Initiation Charge*
4. Service Disconnection Charge*
5. Deposits
6. Delinquent Payment Charge
7. Non-Sufficient Funds Charge*
8. Notice to “Lock-Off” Service Charge*
9. Reconnection Charges*
10. Meter Test Resulting in Charge*
11. Temporary Meters*
12. New Water Supply Charge
13. Fire Hydrant Flow Test Charge*
14. Backflow Prevention Device Charge*
15. Benefited Property Charges
16. Application Fees*
17. Plan Check Fees
18. Inspection Fees
19. Violation of Rules and Regulations Penalty
20. Miscellaneous Service Request Charge

Appendix A

SCHEDULE OF CHARGES

1. WATER RATES AND MONTHLY SERVICE CHARGES

Description	Effective July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029
Commodity Charges per HCF					
Single Family Residential (First 6 HCF/month)	$8.29	$8.59	$8.90	$9.22	$9.55
Single Family Residential (Next 6 HCF/month)	$12.11	$12.54	$12.98	$13.44	$13.92
Single Family Residential (All additional HCF)	$16.14	$16.71	$17.30	$17.91	$18.54
Urban	$10.98	$11.37	$11.77	$12.19	$12.62
Recreation Irrigation	$12.04	$12.47	$12.91	$13.37	$13.84
Urban Agriculture	$3.91	$4.05	$4.20	$4.35	$4.51
Goleta West Conduit	$2.76	$2.86	$2.97	$3.08	$3.19
Recycled	$8.20	$8.49	$8.79	$9.10	$9.42
Temporary	$13.09	$13.55	$14.03	$14.53	$15.04
Fixed Service Charges (per Month)					
5/8" and 3/4" Meters (based on individual month's water use)					
Ultra-Low Flow (6 HCF or less)	$33.66	$34.84	$36.06	$37.33	$38.64
Low Flow (7-12 HCF)	$60.39	$62.51	$64.70	$66.97	$69.32
All other 5/8" & 3/4" Meters	$86.12	$89.14	$92.26	$95.49	$98.84
1 - inch	$137.57	$142.39	$147.38	$152.54	$157.88
1 1/2 - inch	$266.21	$275.53	$285.18	$295.17	$305.51
2 - inch	$420.58	$435.31	$450.55	$466.32	$482.65
3 - inch	$909.41	$941.24	$974.19	$1,008.29	$1,043.59
4 - inch	$1,629.79	$1,686.84	$1,745.88	$1,806.99	$1,870.24
6 - inch	$3,610.85	$3,737.23	$3,868.04	$4,003.43	$4,143.56
8 - inch	$6,183.65	$6,400.08	$6,624.09	$6,855.94	$7,095.90
10 - inch	$9,785.57	$10,128.07	$10,482.56	$10,849.45	$11,229.19
Fire Line Charge	$12.22	$12.65	$13.10	$13.56	$14.04

See Section 1.04.020 of the Goleta Water District Code for definitions of Water Service Classifications used in the above table.
Note that certain customers receive a special rate based on agreements with the District.

*Each fee or charge stated above for which a labor component exists is subject to an annual inflation adjustment pursuant to Section 6.24.000 of the Goleta Water District Code.

2. STANDARD SERVICE INITIATION CHARGE.*

A charge shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges to each new potable or reclaimed customer. This charge shall not apply to initial water service to properties that were required to pay New Water Supply Charges.

3. ADDITIONAL SAME DAY SERVICE INITIATION CHARGE.*

In addition to the standard service initiation charge, a charge shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges to customers who pay after 3:00 p.m. and require turn-on service that same day.

4. SERVICE DISCONNECTION CHARGE.*

A charge shall be assessed to each customer when service is disconnected. This charge shall not apply to property owners who demonstrate a need for interim water service between tenants. Charges shall be based on the current Annual Schedule of Miscellaneous Fees and Charges.

5. DEPOSITS

Deposits to establish credit shall be equal to twice the highest volume consumed in the previous twelve monthly billing periods multiplied by current water rates.

6. DELINQUENT PAYMENT CHARGE.

A charge equal to the greater of five dollars ($5) or 1.5% of the unpaid amount due for each month or part thereof for which payment is past due shall be assessed. However, the district shall waive delinquent payment charges once every 12 months for Residential Water Customers who demonstrate a household income below 200% of the federal poverty line. (Ord. 2019-02)

7. NON-SUFFICIENT FUNDS CHARGE.*

A charge shall be assessed when a demand for payment cannot be honored because insufficient funds are available in the account on which the instrument was drawn. Charges shall be based on the current Annual Schedule of Miscellaneous Fees and Charges.

8. NOTICE TO "LOCK-OFF" SERVICE CHARGE. *

A notice to "lock-off" service charge shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges.

9. RECONNECTION CHARGES.*

The following Reconnection Charges shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges:

Lock off service charge,
Unlock service charge and
Broken lock charge.

Notwithstanding the above or anything else in this Code, if a Residential Water Service Customer demonstrates that his or her household income is below 200% of the federal poverty line, the total service fees for reconnection of Residential Water Service shall not exceed the limit set forth in California Health and Safety Code § 116914 as may be amended. (Ord. 2019-02)

10. METER TEST RESULTING IN CHARGE.*

A charge to test a meter at customer's request shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges.

11. TEMPORARY METERS.*

The refundable deposit and the installation/administration charge shall be assessed plus an additional water commodity charge equal to the applicable rate plus 50%. Charges shall be based on the current Annual Schedule of Miscellaneous Fees and Charges.

12. NEW WATER SUPPLY CHARGE.

The New Water Supply Charge for new service applicants will be imposed pursuant to Chapter 5.16 of this Code at the following rates per acre-foot of estimated annual new water service demand:

Water System	Effective January 1, 2026
Potable Water	$66,134
Goleta West Conduit Non-potable Water	$58,682
Recycled Water	$24,878

(Reso. 2025-35)

*Each fee or charge stated above for which a labor component exists is subject to an annual inflation adjustment pursuant to Section 6.24.000 of the Goleta Water District Code.

13. FIRE HYDRANT FLOW TEST CHARGE.*

A charge shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges to customers for each requested flow test performed on a fire hydrant.

14. BACKFLOW PREVENTION DEVICE CHARGE.*

A charge shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges on the bill of each customer who has a backflow prevention device installed to protect the potable water system. Such charge shall be assessed per backflow device per month.

15. BENEFITED PROPERTY CHARGES.

Benefited property charges are collected per Chapter 5.24 and are collected at the time a can and will serve letter is issued.

16. APPLICATION FEES.*

The fee for an application for 1 meter, not involving a lot split or main extension, shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges.

The fee for an application for two to three meters or fire hydrant or fire line or main extension, not involving a lot split, shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges.

The fee for an application for 4 or more meters or a lot split shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges.

The fee for a preliminary application for staff to review a conceptual application, an extension, lot split or subdivision shall be assessed based on the current Annual Schedule of Miscellaneous Fees and Charges. The fee shall be credited toward an application, if application for the same project is made within six months of the preliminary application.

17. PLAN CHECK FEES.

Plan checking is done on a labor and material basis. Applicants are required to pay a deposit toward estimated plan check costs. Signed plans will not be released until all plan check fees are paid. Any unused deposit will be refunded or credited to the applicant.

18. INSPECTION FEES.

Inspection is done on a labor and material basis. Applicants are required to pay a deposit toward estimated inspection costs. Final approval of construction will not be given until all inspection fees are paid. Any unused deposit money will be refunded or credited to the applicant.

19. VIOLATION OF RULES AND REGULATIONS PENALTY.

A fine not to exceed six hundred dollars ($600.00) shall be imposed for violations of the district rules and regulations in this code and any district ordinances as described in Section 6.20.110 E.

20. MISCELLANEOUS SERVICE REQUEST CHARGE.

For service requests from district customers not referenced above, district staff may perform such service within their area of expertise with approval from the general manager based on district staff labor, materials, and equipment costs required to perform the requested service. An initial deposit based on the district's itemized estimate shall be paid in advance. Any costs incurred in excess of such payment shall be further assessed by the district. If total costs incurred are less than such payment, the district shall refund the difference. (Ord. 2015-04)

*Each fee or charge stated above for which a labor component exists is subject to an annual inflation adjustment pursuant to Section 6.24.000 of the Goleta Water District Code.

ANNUAL SCHEDULE OF MISCELLANEOUS FEES AND CHARGES

Effective July 1, 2025

			Labor Component	Non-Labor Component	Total Charge
1		Standard Service Initiation Charge	**$ 35.50**	$ 3.50	**$ 39.00**
2		Additional Same Day Service Initiation Charge	**$ 62.00**	$ 7.00	**$ 69.00**
3		Service Disconnection Charge	**$ 35.50**	$ 3.50	**$ 39.00**
4		Deposits			
	a	5/8" to 3/4" Meter Size	*Equal to the highest of the previous twelve monthly billing periods, computed at current water rates, multiplied by 2 months.*		
	b	1" Meter Size			
	c	1 1/2" Meter Size			
	d	2" Meter Size			
	e	3" Meter Size			
	f	4" Meter Size			
	g	6" Meter Size			
	h	8" Meter Size			
	i	10" Meter Size			
5		Delinquent Payment Charge	*The greater of $5 or 1.5% for each month or part thereof for which payment is past due.*		
6		Non-Sufficient Funds Charge	**$ 51.49**	$ 6.51	**$ 58.00**
7		Notice to "Lock-Off" Service Charge	**$ 35.50**	$ 3.50	**$ 39.00**
8		Reconnection Charges			
	a	Lock off service charge	**$ 40.75**	$ 3.50	**$ 44.25**
	b	Unlock service charge	**$ 40.75**	$ 3.50	**$ 44.25**
	c	Broken Lock	**$ 84.75**	$ 15.50	**$ 100.25**
9		Meter Test Resulting in Charge	**$ 131.25**	$ 14.00	**$ 145.25**
10		Temporary Meters			
	a	Installation and/or Relocation Administration Charge	**$ 246.65**	$ 139.35	**$ 386.00**
	b	Refundable Meter Deposit	**$ -**	$ 2,647.00	**$ 2,647.00**
11		Fire Hydrant Flow Test Charge	**$ 351.50**	$ 63.50	**$ 415.00**
12		Backflow Prevention Device Charge	**$ 7.50**	$ -	**$ 7.50**
13		Application Fees			
	a	Application - One meter, no lot split or main extension	**$ 519.25**	$ -	**$ 519.25**
	b	Application - Two to three meters, fire hydrant, fire line, main extension without a lot split	**$ 712.50**	$ -	**$ 712.50**
	c	Application - Four or more meters or a lot split	**$ 997.00**	$ -	**$ 997.00**
	d	Application - Preliminary application for conceptual application; extension; lot split or subdivision	**$ 722.50**	$ -	**$ 722.50**
14		Plan Check Fees	*Labor and Materials*		
15		Inspection Fees			
16		Violation of Rules and Regulations Penalty	***A fine not to exceed $600 shall be imposed***		
17		Miscellaneous Service Request Charge	*Cost*	*Cost*	*Cost*

ANNUAL SCHEDULE OF MISCELLANEOUS FEES AND CHARGES

Effective July 1, 2026

			Labor Component	Non-Labor Component	Total Charge
1		Standard Service Initiation Charge	**$ 36.62**	$ 3.63	**$ 40.25**
2		Additional Same Day Service Initiation Charge	**$ 63.75**	$ 7.25	**$ 71.00**
3		Service Disconnection Charge	**$ 36.62**	$ 3.63	**$ 40.25**
4		Deposits			
	a	5/8" to 3/4" Meter Size	*Equal to the highest of the previous twelve monthly billing periods, computed at current water rates, multiplied by 2 months.*		
	b	1" Meter Size			
	c	1 1/2" Meter Size			
	d	2" Meter Size			
	e	3" Meter Size			
	f	4" Meter Size			
	g	6" Meter Size			
	h	8" Meter Size			
	i	10" Meter Size			
5		Delinquent Payment Charge	*The greater of $5.00 or 1.5% for each month or part thereof for which payment is past due.*		
6		Non-Sufficient Funds Charge	**$ 53.00**	$ 7.50	**$ 60.50**
7		Notice to "Lock-Off" Service Charge	**$ 36.62**	$ 3.63	**$ 40.25**
8		Reconnection Charges			
	a	Lock off service charge	**$ 41.87**	$ 3.63	**$ 45.50**
	b	Unlock service charge	**$ 41.87**	$ 3.63	**$ 45.50**
	c	Broken Lock	**$ 87.37**	$ 15.63	**$ 103.00**
9		Meter Test Resulting in Charge	**$ 135.25**	$ 14.50	**$ 149.75**
10		Temporary Meters			
	a	Installation and/or Relocation Administration Charge	**$ 254.15**	$ 139.60	**$ 393.75**
	b	Refundable Meter Deposit	**$ -**	$ 2,647.00	**$ 2,647.00**
11		Fire Hydrant Flow Test Charge	**$ 362.00**	$ 64.00	**$ 426.00**
12		Backflow Prevention Device Charge	**$ 7.75**	$ -	**$ 7.75**
13		Application Fees			
	a	Application - One meter, no lot split or main extension	**$ 535.00**	$ -	**$ 535.00**
	b	Application - Two to three meters, fire hydrant, fire line, main extension without a lot split	**$ 734.00**	$ -	**$ 734.00**
	c	Application - Four or more meters or a lot split	**$ 1,027.00**	$ -	**$ 1,027.00**
	d	Application - Preliminary application for conceptual application; extension; lot split or subdivision	**$ 744.25**	$ -	**$ 744.25**
14		Plan Check Fees	*Labor and Materials*		
15		Inspection Fees			
16		Violation of Rules and Regulations Penalty	***Fine and/or civil action as described in Title 6 of the GWD Code.***		
17		Miscellaneous Service Request Charge	*Cost*	*Cost*	*Cost*

APPENDIX B

SAFE Water Supplies Ordinance

Adopted by the electorate in November, 1994
Ordinance No. 94-03

and

Adopted by the electorate in June, 1991
Ordinance No. 91-01

FULL TEXT OF MEASURE J94
GOLETA WATER DISTRICT

AN AMENDMENT TO THE SAFE WATER SUPPLIES ORDINANCE

THE PEOPLE OF THE GOLETA WATER DISTRICT, COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, DO ORDAIN AND ENACT THE FOLLOWING ORDINANCE WHICH SHALL BE AN AMENDMENT TO THE SAFE WATER SUPPLIES ORDINANCE:

RECITALS:
WHEREAS, the voters of the Goleta Water District ("District") enacted the SAFE Water Supplies Ordinance ("SAFE") in June 1991 authorizing the participation by the District in the State Water Project and providing for the bond financing to develop the Project Facilities necessary for delivery of that water to the District; and

WHEREAS, the District is now a member of the Central Coast Water Authority, the members of which are cooperating collectively to develop the Project Facilities which are now under construction; and

WHEREAS, SAFE provides for the creation of a Drought Buffer of water stored in the Goleta groundwater basin to protect against future drought emergencies and a Water Supply Distribution Plan to protect the District's water supplies against new demands until deliveries from the State Water Project are available; and

WHEREAS, this proposed amendment to SAFE maintains all the provisions regarding the protection of water supplies provided by the Drought Buffer and the Water Supply Distribution Plan; and

WHEREAS, pursuant to provisions of the judgment in the lawsuit known as Wright v. Goleta Water District, the District is required to develop a Water Plan to provide the necessary water supplies to achieve a balance between supply and demand for water within the District. The District's Water Plan is based on continuing to use the maximum amount of water available from the Cachuma Project; prudent management of the Goleta groundwater basin; use of the newly constructed wastewater reclamation project to replace existing use of potable water for turf irrigation; a continuing water conservation planning effort; participation in the State Water Project; and the necessary level of commitment to a desalinated seawater project. As a result of the long-term water supply deficit in the District, the District has been operating under a water connection moratorium for over twenty years. Once fully implemented the District's Water Plan should provide adequate supplies to meet long-term water demand in the District; and

WHEREAS, the forty year water service contract with the United States Bureau of Reclamation for delivery of water from the Cachuma Project will expire in May 1995. Negotiations are currently under way to renew that contract. The Bureau of Reclamation has required that the Cachuma Project be subjected to an environmental review process which is now being undertaken. It appears likely that the District's yield from the Cachuma Project after contract renewal will be less than the current yield as a result of the dedication of water for environmental enhancement purposes on the lower Santa Ynez River; and

WHEREAS, the Southern California Water Company is a Santa Barbara County water purveyor which currently holds rights to an entitlement to 3,000 acre feet per year of water from the State Water Project and has given notice of its intent to sell 2,500 acre feet of that entitlement. The Goleta Water District has identified itself as a potential purchaser of the entitlement. It is the intent of this Ordinance to authorize the acquisition and use of that entitlement; and

WHEREAS, the District estimates the annual cost of the Southern California Water Company entitlement to be $500 per acre foot of water delivered to the District. The entitlement acquisition is intended to reduce the long-term costs of water to the District and its customers in that alternative supplies that would be available, and necessary to meet the District's long-term demand would be more expensive than the water available from Southern California Water Company. The District's cost analysis of the acquisition is available at the District office.

NOW, THEREFORE, THE FOLLOWING ORDINANCE IS ENACTED INTO LAW:

1. The District is authorized to acquire an additional entitlement to the State Water Project in an amount of up to 2,500 acre feet per year, which is currently available from the Southern California Water Company. This entitlement will supplement the 4,500 acre feet per year authorized by the voters in originally adopting the SAFE Water Supplies Ordinance. This authorization shall provide for the payment of all costs of the acquisition and use of any additional entitlement acquired. Due to the controversy concerning the physical ability of the State Water Project to deliver its full contractual commitments, the District shall plan for the delivery of 3,800 acre feet per year of water as the amount of firm average long-term yield. The District's total State Water Project entitlement includes the basic entitlement of 4,500 acre feet per year, the District's share of the drought buffer held by the Central Coast Water Authority and the entitlement acquired pursuant to this authorization. Any excess water actually delivered over 3,800 acre feet per year shall be stored in the Goleta groundwater Central basin until the basin is replenished to its 1972 level, for use during drought conditions.

2. Enactment of this Ordinance shall comply with all applicable law, including the California Environmental Quality Act.

3. If adopted, this Ordinance shall be an amendment to the SAFE Water Supplies Ordinance adopted by the electorate in June, 1991, which amended and superseded the Responsible Water Policy Ordinance, originally adopted by the electorate in 1973. Paragraph 1 of this Ordinance shall amend and fully supersede paragraph 6 of the SAFE Water Supplies Ordinance. All other provisions of the SAFE Ordinance shall remain in full force and effect. If adopted, this Ordinance may not be modified except pursuant to a vote of the electorate of the District.

4. This Ordinance shall be liberally construed and applied in order to fully promote its underlying purposes. If any word, sentence, paragraph or section of this Ordinance is determined to be unenforceable by a court of law, it is the intention of the District that the remainder of the Ordinance shall be enforced.

FULL TEXT OF MEASURE H91
GOLETA WATER DISTRICT
Ordinance 91-01
SAFE WATER SUPPLIES ORDINANCE

THE PEOPLE OF THE GOLETA WATER DISTRICT, COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, DO ORDAIN AND ENACT THE FOLLOWING ORDINANCE WHICH SHALL BE KNOWN AS THE *SAFE WATER SUPPLIES ORDINANCE*:

RECITALS:
Whereas, the Goleta Water District ("District") faces a significant shortage of water to meet current long-term water demands of its customers as determined by the State Department of Water Resources and the Santa Barbara County Flood Control and Water Conservation District in their 1985 Santa Barbara County Water Project Alternatives study; and

Whereas, a drought emergency was declared in Santa Barbara County in 1990 following four years of below normal precipitation within Santa Barbara County and, in the future, the District will continue to be subject to recurring drought cycles which will threaten the ability of the District to meet the health and safety needs of its customers unless new and diversified, long term water projects are developed; and

Whereas, the District relies exclusively on local water supplies to meet its current water demand, which supplies originate entirely within Santa Barbara County and which supplies are all subject to the same climatic conditions; and

Whereas, in the absence of a system limiting the District's authority to provide new and/or additional water service connections without first mandating groundwater storage of water in wet years for use in dry years (a "drought buffer program") District customers may face severe water shortage in the future; and

Whereas on October 1, 1990 the Board of Directors of the Goleta Water District adopted a Water Supply Management Plan which includes use of water supplies from both a desalting plant and the State of Water Project; and;

Whereas, the District is a party to an agreement with the Santa Barbara County Flood Control and Water Conservation District entitled "Water Supply Retention Agreement" dated December 11, 1984 which it executed on June 28, 1986 (the "WSRA") entitling the District to 4,500 acre feet per year from the State Water Project, and has executed amendments thereto; and

Whereas, the District is also a party to a "Contract for Preliminary Studies for Financial Feasibility, Preliminary Design and Environmental Review Under State Water Supply Contract" (the "Design and EIR Agreement") dated June 2, 1986 but did not identify itself as a proposed participant in the preliminary studies in response to the "Notice of Intent to Request Preliminary Studies" for the Coastal Branch and the Mission Hills Extension of the California Aqueduct given by the city of Santa Maria on or about May 24, 1986; and

Whereas, the WSRA and its amendments and the Design and EIR Agreement contain the ways and means to provide for a long term solution to the existing drought emergency and to the ongoing water shortage within the County of Santa Barbara; and

Whereas, the District has a duty to provide a permanent, reliable water supply to its residents.

NOW, THEREFORE, THE FOLLOWING ORDINANCE IS ENACTED INTO LAW:

I Drought Buffer

1. In each year, commencing in the first year the State Water Project makes deliveries to the District, the District shall, after providing service to its existing customers, commit at least 2,000 acre feet of its water supply (the "Annual Storage Contribution") to the Goleta Central Basin either by direct injection or by reduction in groundwater pumping. The water so stored in the Central Basin shall constitute the District's "Drought Buffer".

2. The Drought Buffer may be pumped and distributed by the District only to existing customers and only in the event that a drought on the South Coast causes a reduction in the District's annual deliveries from Lake Cachuma. The Drought Buffer cannot, under any circumstances, be used by the District as a supplemental water supply to serve new or additional demands for water within the District.

3. Unless and until the Central Basin water level rises to 100% of its 1972 levels, the District shall be required to make its Annual Buffer Commitment. Thereafter, for so long as the District maintains the Central Basin at or above 1972 levels, the District may utilize the yield of the Central Basin to lower the cost of water service to existing customers.

II Water Supply Distribution Plan

4. The District shall be forbidden from providing new or additional potable water service connections to any property not previously served by the District until all of the following conditions are met:

a. District is receiving 100% of its deliveries normally allowed from the Cachuma Project;

b. The District has met its legal obligations required by the judgment in Wright v Goleta Water District;

c. Water rationing by the District is eliminated;

d. The District has met its obligation to make its Annual Storage Commitment to the Drought Buffer.

5. For each year in which the conditions of

paragraph 4, have been met, the District shall be authorized to release 1% of its total potable water supply to new or additional service connections and if such new releases are authorized, the District shall permanently increase the size of the Annual Storage Commitment made to the Drought Buffer by 2/3 of the amount of any release for new or additional uses so that safe water supplies in times of drought shall not be endangered by any new or additional demands.

III State Water Supply

6. Due to controversy concerning the physical ability of the State Water Project to deliver its full contractual commitments, District shall plan for delivery of only 2,500 acre feet per year as the amount of the firm new yield from the State Water Project. Any excess water actually delivered shall be stored in the Goleta Groundwater basin for use in drought.

7. The District shall immediately either (a) give Notice of its Intention to Request Construction of Described Project Facilities under the State Water Contract, as provided for in Section 5(a)(1) of the WSRA or (b) respond to any such notice previously given by any other Contractor as provided for in Section 5(a)(2) of the WSRA that it wishes to participate in the described project.

8. The Project Facilities to be constructed pursuant to the Notice of Intention shall be the Mission Hills and Santa Ynez Extensions of the Coastal Branch of the California Aqueduct and required water treatment facilities and other appurtenant facilities (herein the "Project Facilities").

9. The District agrees, pursuant to section Section 5(a)(2) of the WSRA, that the time for determination of participation and sizing of the Project Facilities may be any date on or after September 1, 1992 agreeable to the other participants.

10. The District shall, in the shortest time lawfully possible, exercise all of its rights and fulfill all of its obligations under the WSRA, including the payment of any monies required thereunder.

11. The District shall file a Late Request to Amend, pursuant to Secton 3(f) of the Design and EIR Agreement, and agrees to pay its proportionate share of all costs required by said Section 3(f) and any amounts required under Section 3(g) of said Design and EIR Agreement.

12. The District, or the Santa Barbara Water Purveyors Agency, or any other joint powers agency of which the District is a member or may become a member for such purposes, may issue revenue bonds ("bonds") from time to time in an amount not to exceed Forty-Two Million Dollars ($42,000,000.00) to provide funds to finance the District's pro rata share of the costs and expenses under the WSRA and the Design and EIR Agreement. Said bonds shall be used for the purposes of constructing the Project Facilities, including without limitation, any and all necessary facilities required for the delivery of State Project Water pursuant to the WSRA to the District through the Coastal Branch of the California Aqueduct, including any and all expenses incidental thereto or connected therewith, and shall include, without limitation, the cost of acquiring rights of way, the cost of constructing and/or acquiring all buildings, equipment and related personal and real property required to complete the Project Facilities, and the engineering, environmental review, inspection, legal and fiscal agent's fees, costs incurred by the District or joint powers agency in connection with the issuance and sale of such bonds, and reserve fund and bond interest estimated to accrue during the construction period and for a period of not to exceed twelve (12) months after completion of construction, such bonds to be payable from the District's water revenues, to bear interest at a rate or rates not to exceed the legal maximum from time to time, and to mature in not more than forty (40) years from the date of issuance.

13. This Ordinance shall be submitted to a vote of the people of the District in compliance with the requirements of Section 5(a)(4)(1) of the WSRA and pursuant to Elections Code Section 5201.

14. All actions taken pursuant to this Ordinance shall be in compliance with all local, state and federal environmental protection laws. Nothing in the Ordinance shall be construed to require such compliance prior to the election provided for herein.

15. This Ordinance shall be liberally construed and applied in order to fully promote its underlying purposes. If any word, sentence, paragraph or section of this Ordinance is determined to be unenforceable by a court law, it is the intention of the District that the remainder of the Ordinance shall be enforced.

16. If adopted, this ordinance shall be an amendment to the Responsible Water Policy Ordinance adopted by the people in May, 1973, and may not be modified except pursuant to the vote of the electorate of the District. To the extent that the provisions of this ordinance conflict with that ordinance or any prior ordinance or measure previously enacted by the District or the voters of the District, the provisions of this ordinance shall control. To the extent that the provisions of this Ordinance conflict with any other ordinance or measure adopted at the same election, the ordinance or measure receiving the highest number of affirmative votes shall control.

17. Nothing herein is intended to affect the rights of any parties nor the obligations of the District pursuant to the judgment in the action know as Wright v Goleta Water District, Santa Barbara Superior Court Case No. SM57969.

18. This ordinance shall take effect immediately upon being approved by a majority vote of the votes cast at the election.

APPENDIX D

CATEGORIES OF DISCLOSURE

CATEGORY 1

Interests in real property that are located within the jurisdiction of the District including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

CATEGORY 2

Business positions or investments in or income from persons or business entities engaged in the appraisal, acquisition or disposal of real property within the jurisdiction of the District.

CATEGORY 3

Business positions or investments in business entities or income from any sources, if the business entities or sources of income provide services, supplies, materials, machinery or equipment to or for the use of the District.

CATEGORY 4

Business positions or investments in business entities and income from any sources, if the business entities or sources of income are subject to the regulation or supervision of the District, including but not limited to, the issuance or granting of franchises or permits or land use control or regulation.

CATEGORY 5

Business positions or investments in business entities or income from any sources, if:

a) The business entities or sources of income have filed a claim or have a claim pending against the District.

b) The designated employee's duties involve the handling or processing of such claim.

For the purposes of this listing of categories of disclosure, the following terms shall have the meaning set forth herein:
"Business entity" means a commercial, for profit entity.
"Business position" means a position with a business entity. The threshold for reporting is an interest with a fair market value of $2,000 or more or such different amount as the FPPC regulations shall specify.
"Business income" means income from a business entity in excess of $500 annually other than income which is exempt from being reported pursuant to FPPC regulations. (Ord. 2011-02)

APPENDIX E

Goleta Water District
Agricultural Conversion Restriction
Amendment

The people of the Goleta Water District, County of Santa Barbara, State of California, do ordain and enact the following ordinance which shall be known as the Agricultural Conversion Restriction Amendment to the Responsible Water Policy Ordinance, the objects of which are:

1. To enact a provision further restricting the conversion of the use of District water from agricultural parcels to residential, commercial, industrial and other uses; and
2. To allow the voters an active role in approving or disapproving the policies and ordinances of the District governing their water supply.

PROVISIONS

SECTION 1

The measure known as "Agricultural Conversion Limitations" appearing on the November 1984 ballot as Measure I is hereby repealed; and the measure appearing on the November 1981 ballot and known as the "Water Savings Amendment" is hereby amended to add the following paragraphs to be included upon adoption as paragraph E. (5):

"E. (5) Agricultural Conversion Prohibitions

Notwithstanding any other provision of this ordinance, due to the difficulties District has encountered in calculating, verifying and monitoring historical and projected water useages in the conversion of agricultural parcels to other uses under prior ordinances, it is not in the best interest of this District to allow large agricultural parcels served by District meters to be converted to residential, commercial or industrial use. Accordingly, the Board of Directors shall not provide water service to a parcel which is to be further developed, in exchange for the discontinuance of agricultural water usage on that parcel unless the following conditions exist: (1) the parcel is of two acres or less; (2) the zoning is already residential, commercial or industrial; (3) the Board of Directors determines that under the proposed commercial, industrial or residential use, a water savings of at least 35% compared to the historical useage on that parcel over the seven years prior to the effective date hereof shall occur, and (4) substantially all of the parcel was utilized for bona fide productive purposes during substantially all of that seven-year time period.

SECTION 2: GENERAL PROVISIONS

This ordinance shall be liberally construed to effect the purposes and objects thereof. Should any portion be declared invalid for any reason by any Court having jurisdiction, the invalidity of such portion shall not deemed to invalidate any remaining portion. This amended ordinance may not be further amended, modified, repealed or superseded in any way without a vote of the eligible voters of the District.

SECTION 3: EFFECTIVE DATE

This ordinance shall become effective immediately upon adoption or as soon thereafter as it may be certified by the authorized election officials.

RESOLUTION LIST AND DISPOSITION TABLE

The following list contains only resolutions currently in force.

Resolution Number	
712	Employee relations (See note to Ch. 3.04)
890(A-1)	Employee disciplinary procedures (See note to Ch. 3.04)
81-3	Records retention and destruction (2.08)
90-37	Travel and conference expenses for directors (8.24)
91-12	Prohibits board members from threatening employees with termination (8.08)
91-38	Acceptance of deeds, grants, easements and facilities dedications (2.12)
92-16	Board correspondence policies (8.04)
92-28	Conflict of interest code (2.04)
96-22	Adopts board of directors handbook (8.04, 8.08, 8.12, 8.16, 8.20, 8.24)
96-37	Standing committees (8.20)
97-2	Meeting agenda and minutes (8.04)
97-5	Amends District Rule 9(k), charges for new service connections (Appendix A)
97-18	Candidate's statement (8.28)
97-21	Reclaimed water service policies; repeals Res. 97-15 (5.20)
97-23	Establishes water service rates and monthly meter charges; repeals Res. 95-13, 97-19 and 97-20 (Appendix A)
97-24	Substance abuse policy with rehabilitation (See note to Ch. 3.04)
97-25	Drug and alcohol free workplace policy (See note to Ch. 3.04)
98-2	Establishes district policy on execution of contracts and states general manager's authority on construction contract change orders; repeals Res. 86-13 and 90-40 (2.12)
98-17	Procedure for appointment of president and vice president (8.20)
98-21	Committees of the board of directors (8.20)
98-22	Director compensation (8.20)
99-2	Approves investment policy; repeals Res. 98-4 (4.08)
99-3	Authorizes signatures on district bank accounts; repeals Res. 98-3 (4.04)
99-5	Application fees; repeals Res. 81-4 (Appendix A)
00-1	Investment policy (4.08)
00-7	Elects to join worker’s compensation program (3.08)
00-9	Consolidates governing body member elections with statewide general election (8.28)
02-8	Establishes water service rates and monthly meter charges; repeals Res. 01-7 (Appendix A)
02-16	Amends §4.04.010, withdrawal of funds (4.04)
25-7	Amends Appendix A to update NWSC (adopted & effective 2/11/2025)
25-10	Adds §4.12, exhaustion of Administrative Remedies for

	Challenges to Fees, Charges, and Assessments on Real Property
25-35	Amends Appendix A to update NWSC (adopted 12/9/2025 & effective 1/1/2026)

ORDINANCE LIST AND DISPOSITION TABLE

Ordinance No.	
1	Special election (Special)
2	Annexation (Special)
3	Annexation (Special)
4	Annexation (Special)
5	Annexation (Special)
6	Annexation (Special)
7	Annexation (Special)
8	Annexation (Special)
9	Annexation (Special)
10	Annexation (Special)
11	Annexation (Special)
12	Annexation (Special)
13	Annexation (Special)
14	Annexation (Special)
14A	Exclusion of certain lands from district (Special)
15	Annexation (Special)
72-1	Prohibits new or additional water service connections (Special)
72-2	Prohibitions and restrictions on new water service connections (Repealed by 72-2(A-1))
72-2(A-1)	Prohibitions and restrictions on new water service connections (Repealed by 72-2(A-2))
72-2(A-2)	Prohibitions and restrictions on new water service connections (Repealed by 72-2(A-3))
72-2(A-3)	Prohibitions and restrictions on new water service connections (Repealed by 72-2(A-4))
72-2(A-4)	Prohibitions and restrictions on new water service connections (Repealed by 72-2(A-5))
72-2(A-5)	Prohibitions and restrictions on new water service connections (Repealed by 96-4)
72-3	Waste of water (Not codified)
74-1	Requirements and standards for construction and installation (Not codified)
74-1(A-1)	Amends Ord. 74-1, requirements and standards for construction and installation (Not codified)
74-1(A-2)	Amends Ord. 74-1, requirements and standards for construction and installation (Not codified)
74-2	Water use restrictions (Not codified)
74-2(A-1)	Water use restrictions (Not codified)
81-1	(Number not used)
81-2	Water use restrictions (Not codified)
81-2(A-1)	Water use restrictions (Not codified)
81-2(A-2)	Water use restrictions (Repealed by 89-1)
89-1	Water shortage emergency regulations; repeals Ord. 81-2(A-1) (Repealed by 90-2)
90-1	Suspends issuance of "can and will serve letters" (Repealed by 90-1(A-2))
90-1(A-1)	Confirms exemption of certain structures from restrictions of Ord. 90-1 (Repealed by 90-1(A-2))
90-1(A-2)	Repeals Ord. 90-1 (Repealer)
90-2	Water shortage emergency regulations; repeals Ord. 89-1 (Repealed by 91-3)
90-2(A-1)	Amends Ord. 90-2, water shortage emergency regulations (Repealed by 91-3)
90-2(A-2)	Amends Ord. 90-2, water shortage emergency regulations (Repealed by 91-3)
90-3	Exempts area damaged by wildfire from certain district requirements (Expired)
91-1	Safe water supplies (Not codified)
91-2	Desalination facility (Repealed by 92-3)
91-3	Administration of water allotment policies; repeals Ord. 90-2 (Repealed by 92-1)
92-1	Repeals Ord. 91-3 (Repealer)
92-2	Safe water supplies (Not codified)
92-3	Repeals Ord. 91-2 (Repealer)
94-1	Compensation for board of directors (Not) codified
94-2	Prohibitions and restrictions on new water service connections (Repealed by 96-4)
94-3	Safe water supplies (5.08)
96-1	Compensation for board of directors (Not codified)
96-2	Water service for new development on property with an existing service connection (Repealed by 98-1)
96-3	Water service for property not previously served by District (Repealed by 97-1))
96-4	Repeals Ord. 72-2(A-5) (Repealer)
97-1	Establishes procedures to provide new water service subject to the terms of the safe water ordinance (5.12)
98-1	Establishes procedures to provide water service for new development on property with an existing district service (5.08, 5.12, 5.20)
99-1	Compensation for board of directors (Not codified)
99-2	Code adoption (1.01)

ORDINANCE LIST AND DISPOSITION TABLE

Ordinance No.	
00-1	Amends § 14(G) of Appendix A, atypical new water service requests (Appx. A)
01-1	Establishes director compensation (8.20)
05-01	Establishes new water service procedures; amends Ord. 97-1, 98-1 (5.04, 5.05, 5.12, 5.16, 5.20)
03-01	Establishes new meter installation charges Amends Code § 6.04.060
03-02	Amends Code § 6.20.110 to impose a fine against persons making an unauthorized use of District water.
03-03	Amends the District's meter charges to basic service charges per month
04-01	Amends Code § 6.24.140 leak adjustment
05-01	Establishes new water service rates & basic service charges Repeals Ord. 2003-03 (Repealer)
05-02	Increases the new water supply charge
06-01	Establishes new water service rates & basic service charges Repeals Ord. 2005-01 (Repealer)
06-02	Increases the new water supply charge Repeals Ord. 2005-02 (Repealer)
07-01	Establishes new service charges
07-02	Repeals Chapter 5.12 of the Code (Repealer)
08-01	Amends Code § 1.08.060 to confirm the language of the SAFE Water Supplies Ordinance
09-01	Amends Chapter 6.24.140 of the Code providing for a leak adjustment
09-02	Adopts Amendments to the GWD Code related to appeals to the Board of Directors, claims and Contracting Policies
09-03	Amends Sections 8.20.070, 8.24.010, & 8.24.020 of the GWD Code with respect to Compensation & Reimbursement
10-01	Amends Sections 8.20.070-C, & 8.24.020-A of the GWD Code with respect to Compensation & Reimbursement
10-02	Amends Section 6.24.040-B of the GWD Code with respect to customer credit
10-03	Amends Section 2.12.010-C of the GWD Code providing for certain exceptions to execution of contracts
11-01	Amends Sections 5.04.010, 5.16.010, 5.16.040, 5.20.020, Appendix A & adds Sections 5.16.041 & 5.16.042 to the GWD Code
11-02	Adopts, Readopts, Enacts, & Reenacts Certain Amendments, Additions & Modifications to the GWD Code previously adopted by resolution
11-03	Amends Section 4.08.120 of GWD Code with respect to its Operating Reserves Policy and reporting requirements

Ordinance No.	
11-04	Amends Appendix A of the GWD Code to Revise the District's Water Rates
12-01	Amends Section 8.20.070 of the GWD Code with respect to events, meetings or occurrences for which compensation is paid
12-02	Amends Sections 5.04.010, 5.08.020, 5.08.030, & 5.16.030 of GWD Code with respect to new water supply & service
12-03	Amends Section 8.04.040 of GWD Code with respect to outgoing correspondence & use of District logo
12-04	Amends Sections 8.04.010, 8.20.030, 8.20.040, & 8.20.050 of GWD Code with respect to authority when serving as Board Committee members, Board officers or representatives to other agencies
12-05	Amends the GWD Code with respect to Miscellaneous Fees and Charges
13-01	Amends Chapters 5.04, 5.08, & 5.16 of the GWD Code with respect to New Water Supply & Service (adopted 2-12-13; effective 7-1-13)
13-02	Establishing Director Compensation (adopted 4-9-13; effective 6-8-13)
13-03	Amends Chapter 2.04.030A of GWD Code adding positions to existing list of designated positions (adopted 10-8-13; effective 1-21-14, approved by Santa Barbara County Board of Supervisors)
13-04	Amends Section 2.040, 2.04.050, 2.04.110, 2.04.210 & repeals Section 2.04.120 of GWD Code regarding conflicts of interest (adopted 11-12-13; effective 1-21-14; approved by Santa Barbara County Board of Supervisors)
13-05	Amends Section 2.12.010 of GWD Code to include a definition of an emergency contract (adopted & effective 11-12-13)
13-06	Amends Section 8.04.070 of GWD Code adding subsections E & F for Ordinances & Resolutions & an Index of Board Actions (adopted 11-12-13; effective 1-1-14)
14-01	Adds New Chapter 6.21 & Section 6.04.090, & amends Sections 6.08.050 & 1.04.010 of GWD Code (adopted & effective 9-9-14
14-02	Repeals & Replaces Chapter 2.12 of the GWD Code relating to procurement of goods & services & authority to execute contracts (adopted & effective 11-11-14) & applies to all purchases of goods, services, & contracts awarded or to be awarded on or after 7/1/15
15-01	Amends Section 6.12.010 & adds Section 6.12.060 of the GWD Code regarding issuance of temporary water service meters during a Water Shortage Emergency (adopted & effective 1/13/15)

ORDINANCE LIST AND DISPOSITION TABLE

Ordinance No.	
15-02	Amends Chapter 6.21 of the GWD Code establishing rules & regulations for Stages 3, 4, & 5 Water Shortage Waste Restrictions, revises Stage 2 Restrictions, revises penalties, & Appeal Procedures (adopted & effective 1/13/15)
15-03	Amends Chapter 6.21 of the GWD Code to establish designated watering times for agricultural customers irrigating commercial agricultural crops, modify landscape irrigation restrictions for public parks, golf courses & incorporate State-mandated water use restrictions (adopted & effective 5/12/15)
15-04	Amends Chapter 1.04 of the GWD Code by amending Chapter 1.04 Definitions, amending Chapter 6.24 Billing Standards & Procedures & amending Appendix A (adopted 6/16/15 & effective 7/1/15)17-04
15-05	Amends Chapter 6.21.060 of the GWD Code to alter residency requirements for the District Appeals Officer (adopted & effective 8/11/15)
15-06	Amends Chapter 6.21 of the GWD Code to establish additional water use restrictions in Water Shortage Stages IV & V (adopted & effective 9/8/15)
15-07	Amends Chapter 6.21 of the GWD Code to establish additional water use restrictions in Water Shortage Stages IV & V (adopted & effective 10/13/15)
15-08	Amends Section 8.04.070B6 of Chapter 8.04 of the GWD Code to provide for attachments to meeting minutes (adopted & effective 10/13/15)
15-09	Adds Chapter 6.22 to Title 6 of the GWD Code to set forth procedures for suspending Goleta West Conduit Agricultural Water Service to Goleta West Conduit Water Service customers when necessary due to insufficient supply (adopted & effective 12/8/15)
16-01	Amends Section 2.12.070 of Chapter 2.12 of the GWD Code to clarify application of rules for procurement of professional services contracts (adopted & effective 1/12/16)
16-02	Amends Sections 8.20.060 and 8.20.070 of the GWD Code with respect to election or appointment or Directors as members of organizations and Director compensation and reimbursement for attendance at such meetings (adopted & effective 3/8/16)
16-03	Amends Chapter 5.16 of the GWD Code by adding Appendix E to reference an existing voter initiative referred to as Measure J (adopted & effective 7/12/16)
17-01	Amends Section 6.20.020 of Chapter 6 of the GWD Code to revise provisions for determination of exemptions from general District separate metering requirements (adopted & effective 2/14/17)

Ordinance No.	
17-02	Adds a new Section 2.12.140 to Chapter 2 of the GWD Code delegating authority to execute and record notices of completion (adopted & effective 3/14/17)
17-03	Adds a new Section 2.12.110 to Chapter 2 of the GWD Code authorizing the General Manager to accept real property and facilities on behalf of the District (adopted & effective 4/26/17)
17-04	Amends Section 6.21.030 of the GWD Code related to Stage Four Water Shortage Emergency Water Use Restrictions (adopted & effective 5/9/17)
17-05	Establishes Director compensation (adopted 5/9/17 & effective 7/8/17)
17-06	Amends Section 8.20.070 of the GWD Code regarding provisions for Director compensation for attendance at certain types of events (adopted & effective 6/13/17)
17-07	Amends Section 5.04.010 & Section 6.20.020 of the GWD Code making changes related to accessory dwelling units (adopted 11/14/17 & effective 1/1/18)
19-01	Amends Section 8.20.040A of the GWD Code by adding Subsection 6 to provide that a standing committee made up of all members of the Board of Directors may take final action on items that come before it (adopted & effective 10/8/19)
19-02	Amends Section 1.04.010 of Chapter 1.04, Sections 6.24.080, 624.110 & 6.24.150 of Chapter 6.24, Section 6.28.030 of Chapter 6.28 & Sections 6 & 9 of Appendix A of the GWD Code (adopted & effective 11/12/19)
19-03	Amends Sections 1.04.010, 5.04.010, & 6.20.020 of the GWD Code & adds Section 5.16.035 to the Code making changes related to accessory dwelling units (adopted & effective 12/10/19)
20-01	Amends Section 6.24 Billing Standards and Procedures and amends Appendix A of GWD Code (Adopted 06/23/2020 & Effective 7/1/2020
20-02	Amends Section 1.08.010 of the GWD Code to revise the Mission Statement set forth in the District Code. (Adopted & Effective 10/13/2020
22-03	Amends Sections 2.12.020, 2.12.035, 2.12.040, 2.12.045, 2.12.055, 2.12.060, 2.12.090, 2.12.120 and adds Section 2.12.047 to update purchasing thresholds. (adopted & effective 4/12/2022)
22-04	Amends Section 2.04.030 to update the designated positions required to file Statements of Economic Interests (adopted & effective 9/13/2022)
23-2	Amends Section 5.16.040.A to update NWSC calculation and paragraph 12 of Appendix A to update NWSC. (adopted & effective 11/14/2023)
24-2	Amends Section 2.04.030 to update the designated positions required to file Statements of

	Economic Interests (adopted & effective 9/10/2024)
25-2	Amends Section 5.04.010 and 6.24.020 to update ”meter charge” to “monthly service charge”, and Appendix A (adopted 6/10/2025 & effective 7/1/2025)
25-3	Amends Sections 2.12.035, 2.12.040, 2.12.045, 2.12.047, 2.12.050, 2.12.060, 2.12.090, 2.12.120 to update purchasing thresholds and procedures. (adopted & effective 11/11/2025)
25-4	Amends Section 2.12.050.D to update bid opening procedures (adopted & effective 12/9/2025)
26-1	Amends Section 8.24.020.B to update Director Travel and Conference Expenses Threshold (adopted & effective 1/13/2026)
26-2	Amending Sections 6.08.050, 6.20.110 and Appendix A of the Goleta Water District Code Related to Water Theft and Hydrant and Meter Tampering (adopted & effective 2/10/2026)
26-4	Amening Sections 5.20.20 and 5.20.080 and delete Appendix C to remove reference to the Low Impact Reclamation Customers. A program that is obsolete (adopted & effective 4/14/2026)
26-5	Amending Sections 5.08.030 and 5.16.041 related to procedures for new water service. (adopted & effective 5/12/2026)
26-6	Amending Section 6.24.140 related to leak adjustments for customers. (adopted & effective 5/12/2026)
26-7	Amending Section 2.04.020 relating to the filing and retention of Statements of Economic Interest. (adopted and effective 9/8/2026)

SPECIAL NOTE AS TO THE ADOPTION OF ORDINANCE 2011-02

The provisions of Sections 1.01.040, 5.08.030, 8.04.060, 8.04.070, 8.04.080, and Chapters 2.04, 4.08, 8.08, 8.20 modified, added, amended and repealed certain provisions of the Goleta Water Code as provided in resolutions enacted by the District. In order to enact such modifications using the ordinance procedure established by statute, Ordinance 2011 -2 was adopted on April 12, 2011, incorporating all of the changes made by the resolutions hereinafter set forth. The ordinance enacting the provisions provided in Paragraph A as follows: "A. The provisions hereinafter set forth were adopted by the Board of Directors of the Goleta Water District by resolution as amendments, additions and modifications to the Goleta Water District Code are hereby adopted, readopted, enacted and reenacted by the Board of Directors effective as if and as of the date of adoption of the resolutions hereinafter listed and on the date hereof with the same effect as if such provisions were then adopted by Ordinance and made part of the Goleta Water District Code, and to the extent that any of the following resolutions by its terms modified and amended a resolution previously adopted, such amendments shall be deemed to modify the provisions thereof to the date of the last resolution adopted affecting such provision of this Code:

a. Resolution 2009-10 adopted July 14, 2009;
b. Resolution 2009-13 adopted September 8, 2009;
c. Resolution 2009-14 adopted September 8, 2009;
d. Resolution 2009-15 adopted September 8, 2009;
e. Resolution 2009-22 adopted December 17, 2009;
f. Resolution 2010-04 adopted January 12, 2010;
g. Resolution 2010-07 adopted February 9, 2010;
h. Resolution 2010-08 adopted February 9, 2010;
i. Resolution 2010-11 adopted March 9, 2010;
j. Resolution 2010-12 adopted March 9, 2010;
k. Resolution 2010-21 adopted July 13, 2010;
l. Resolution 2010-32 adopted November 9, 2010;
m. Resolution 2010-38 adopted December 14, 2010; and
n. Resolution 2011-01 adopted January 14, 2011"

Paragraph B of Ordinance 2011-2 provided as follows: "B. Notwithstanding anything the contrary contained in the Goleta Water District Code the provisions of Title 8, except Chapters 8.24, 8.28 and 8.30, Sections 8.20.070 to the extent that such provisions provide guidelines and rules for the operation of the Board of Directors the same may be modified, amended and added to by resolution. It is intended that such provisions include but are not limited to committee structure, agendas, minutes, notices, assignments to committees and to other agencies and organizations. Where certain provisions specifically permit amendment by resolution such provision shall govern such section(s)."

Paragraph C of said ordinance provided as follows: "C. Except as may be limited by this ordinance, all actions taken by the Board of Directors and the officers of the District are hereby ratified and confirmed."

Paragraph D of said ordinance provided as follows: "D. This ordinance shall take effect immediately."

Paragraph E of said ordinance provided as follows: "Any actions taken pursuant to the resolutions described in paragraph A of this ordinance are hereby ratified and adopted with the same effect as if such resolutions had been adopted as ordinances as of the date of approval of such resolutions."

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