PUBLIC INFORMATION COMMITTEE

Goleta Water District

COMMITTEE DIRECTORS

Kathleen Werner, Chair
Farfalla Borah

Alternate:
Tom Evans

MEETING AGENDA

Tuesday, October 19, 2021

10:00 a.m.

<u>BY TELECONFERENCE</u>

DURING THE CURRENT PUBLIC HEALTH EMERGENCY

THE DISTRICT MEETING ROOM WILL NOT BE OPEN TO THE PUBLIC

SEE BELOW FOR FURTHER INFORMATION ON HOW TO PARTICIPATE

AND PROVIDE PUBLIC COMMENT

As authorized by Government Code section 54953, because of the current emergency health situation, the District Board Room will not be open to the public and some or all of the District Board of Directors will be participating in the meeting via teleconference.

HOW TO OBSERVE THE MEETING

Members of the public may observe the meeting as set forth below.

By Video:
Meetings may be viewed via Zoom Webinar. More information for joining a meeting using Zoom is found here: https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting

Register to join the meeting electronically at:
https://us06web.zoom.us/webinar/register/WN_ngEAzuDVRX2ZWiEGTbBFaw

By Telephone:
Meetings may be heard via telephone by calling **(888) 788 0099 (Toll Free)** and entering the **Webinar ID: 973 9096 8270**.

HOW TO SUBMIT PUBLIC COMMENTS

Members of the public may provide comments as set forth below:

In Advance of the Meeting:
Written comments may be provided via email to publiccomment@goletawater.com with "Public Comment" in the subject line. Comments that concern matters that are within the subject matter of the District but do not concern an item on the agenda should include at the beginning of the body of the email the words "General Public Comment" followed by the comments. All other comments should indicate the agenda item number and title in the beginning of the body of the email, followed by the respective comments.

All comments received before 5:30 p.m. the day prior to the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at or prior to the meeting. Comments received within 24 hours of the commencement of the meeting will be read aloud, providing that the reading does not exceed three minutes or such time as the Board President allows. Comments that take longer than three minutes to read aloud may be cut off after three minutes.

Please note that written comments will not be redacted, and email addresses, physical addresses and telephone numbers will appear in the District's administrative record, including on-line, as submitted.

Concurrent Comments:
During the meeting, the Board President or designee will announce the opportunity to provide public comments for each agenda item. Once all comments are received on the respective agenda item, the corresponding comment period will be closed.

Please be mindful that virtual meetings are public and will be recorded. All meeting rules of procedure and decorum, including speaker time limits, will apply to those providing comments during virtual

meetings. The Board President or designee may remove participants for persistent disruption or any conduct or statements that threaten the safety of any person(s) at the meeting.

Comments may be provided as follows:

By Video:
Those observing the meeting by video on the Zoom Webinar platform may make comments during designated public comment periods using the "raise hand" feature. Each person indicating such an interest will be called upon and provided with up to 3 minutes to make comments. Commenters will be required to unmute their respective microphone when providing comments and will be shown on the screen if their video function is turned on.

By Telephone:

Those observing the meeting by telephone may make comments during the designated public comment periods by pressing *9 on the key pad to indicate such interest. Each person indicating such an interest will be called upon and provided with up to 3 minutes to make comments. Commenters will be prompted to press *6 to unmute their respective telephone when called upon to speak.

ACCESSIBLITY INFORMATION

Any member of the public who requires special assistance because of a disability or other access issue should call (805) 964-6761 at least one day in advance of the meeting. The District will make every effort to accommodate requests for accommodations. All requests for accommodations will be responded to within one business day of the request.

MEETING PROCEDURES

The Board of Directors is the legislative body for the Goleta Water District. Persons are encouraged to participate and provide comments as set forth above. All times shown below are estimates for planning purposes; items may be heard earlier or later than estimated.

Mailed correspondence to the Board of Directors and its committees regarding items appearing on the agenda should be directed to the Secretary of the Board, 4699 Hollister Ave., Goleta, CA 93110. For information regarding the meetings of the Board of Directors including specific meeting times contact the Assistant Secretary of the Board at (805) 879-4621 or info@goletawater.com.

Board of Directors meeting agendas, supplemental Hearing materials and meeting minutes are available on the Internet at www.goletawater.com**.**

LATE DISTRIBUTION

Any disclosable public records related to an item on a regular meeting agenda and distributed by the Secretary of the Board to all or a majority of the members of the Board of Directors or a committee less than 72 hours prior to that meeting will be posted online.

TRANSLATION SERVICES

Upon request, the Board of Directors will make a reasonable effort to provide translation services. Please contact the Assistant Secretary to the Board at (805) 879-4621.

CLOSED SESSION

The Board of Directors and its committees may conduct a Closed Session on particular agendas as necessary. Closed Sessions are not open to the public. Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable Actions taken by the Board of Directors and its committees during Closed Session will be announced during open session (Gov. Code Sections 54947.1(a)&(b), Ralph M. Brown Act).

10:00 a.m. Convene to Regular Session

Public Comment Period

The public comment period is reserved for comments within the subject matter jurisdiction of the Committee. Each person may address the Committee by submitting a comment as set forth above.

Departmental Agenda

1) **GOLETA LIBRARY DISPLAY UPDATE**

OFFICE OF THE GENERAL MANAGER

Receive an update on the Goleta Water District's planned Goleta Library display and provide direction to staff as appropriate. (EST. TIME: 10 MIN.)

2) **SUSTAINABILITY PLAN OUTREACH**

OFFICE OF THE GENERAL MANAGER

Consider proposed Sustainability Plan outreach and provide direction to staff as appropriate. (EST. TIME: 10 MIN.)

3) **MONTHLY WEBSITE AND SOCIAL MEDIA UPDATES**

OFFICE OF THE GENERAL MANAGER

Receive an update on the Goleta Water District website and social media activities, and provide direction to staff as appropriate. (EST. TIME: 5 MIN.)

4) **MONTHLY BILLING STATEMENT MESSAGE**

OFFICE OF THE GENERAL MANAGER

Consider the proposed billing statement message for the upcoming billing cycle, and provide direction to staff as appropriate. (EST. TIME: 5 MIN.)

Adjourn to November 16, 2021