MINUTES
WATER MANAGEMENT & LONG RANGE PLANNING COMMITTEE
Regular Meeting November 17, 2011

Director Hanson called the regular meeting of the Water Management & Long Range Planning Committee to order at 10:00 a.m.

Present: Director Hanson, Chair; Director Merrifield

Others Present: John McInnes, General Manager; Dave Matson, Assistant General Manager; Tom Bunosky, Operations Manager; Chris Rich, Water Supply & Conservation Manager; Beth Horn, Assistant Board Secretary

Members of the Public Present: none

Public Input: There was no public input.

Departmental Agenda:

ITEM 1 – 2012 SAFE Potable Water Allocation

The Committee received a report from Mr. Rich on need to make the 2012 potable water allocation for new or additional service. Mr. Rich explained that every year the District's Board identifies the amount of potable water available for new or additional service as called for by the SAFE Ordinance. The SAFE Ordinance uses a calculation based on the amount of potable water available to the District in a given year. Mr. Rich's report estimates that 14,461 acre feet of potable water will be available to the District for 2012. One percent of these sources would be 144.61 acre feet, which is the maximum amount allowed to be allocated for the year, per SAFE, for new or additional service. Mr. Rich noted that for the 2011 calendar year, the Board allocated 144.23 acre feet of water for potential new service and of this total, new projects have been allocated 63.67 acre feet, through October, 2011. The Committee directed staff to move this item forward for consideration and adoption by the Board of Directors at the December 13th, 2011 regular Board meeting. It was noted by the committee that the allocation amount may be revised by the Board during the year if the supply of water available appears to be differing from the estimate used at this time.

ITEM 2 – UPDATE ON THE PILOT METER DOWNSIZING PROGRAM

The Committee received a summary from Mr. Rich regarding the status of the District's meter downsizing program, which was initiated at the completion of the rate adjustment process in response to customer inquiries on the subject. Mr. Rich's report explained:

- At the July 21st, 2011 Committee meeting, staff was directed to implement a Pilot Meter Downsizing Program serving single family residential customers. While it was believed that the bulk of meter downsizings had occurred in 2007, when the District modified its method for calculating meter charges, it seemed possible that some small number of customers might still find it advantageous to make a change now.

- Through November 7, staff has provided application materials to 16 customers who expressed interest in the program. The District has made the downsizing available at no cost to customers and has explained the plusses and minuses of a new meter, from the customer perspective, so that customers could make a fully informed decision. District staff has provided each customer follow-up contact and to date, five customers have submitted meter downsize applications.

- On June 28th, 2011the Board approved the Fiscal year 2011-12 District budget, which planned for implementation of a Pilot Meter Downsizing Program and as of November 7th, the downsizing applications position the District to remain below the authorized budget for the program.

- Mr. Rich also pointed out that the program was limited to single family homes because commercial customers and multi-family structures have fire line requirements that make this program not applicable to them.

The Committee thanked staff members for the comprehensive status report and for establishing the program in such a timely manner. Chair Hanson asked if the District could monitor the downsized meters to follow their usefulness to customers and effect, if any, on customer bills. Mr. Rich mentioned a status report will be provided for this item in 2012.

ITEM 3 – MONTHLY POTABLE WATER ALLOCATION UPDATE

The Committee received a status report from Mr. Rich on water allocations made through October 31st, 2011. The Committee discussed process improvements and the regulatory process for obtaining potable water allocations.

ITEM 4 – MONTHLY FORECASTED DEMAND FOR NEW POTABLE WATER ALLOCATIONS REPORT

The Committee received an update from Mr. Rich on the November, 2011 forecasted demand for new potable water allocations.

ITEM 5 – MONTHLY WATER PRODUCTION REPORT

The Committee received an update from Mr. Bunosky on the October, 2011 Water Production Report.

ITEM 6 – FUTURE MEETING AGENDA ITEMS: none reported.

The Committee will not meet in December. Next meeting 10:00 a.m. Thursday, January 19, 2012.

10:39 a.m. Meeting Adjourned.

Prepared by Beth Horn, Assistant Board Secretary, and Director Hanson